



# Indian Valley Community Services District

*"Providing services for our community health, well being, and prosperity."*

P.O. Box 899, 127 Crescent St. Greenville CA. 95947  
Phone (530) 284-7224, Fax (530) 284-0894  
indianvalleycsd.com Email: ivcsd@frontiernet.net

## Board of Directors

Brad Smith, Chair  
Mike Yost, Vice-Chair  
Blake Shelters  
Jane Braxton Little  
Matt Cassol

## Minutes

### IVCSD Regular Board Meeting, August 13, 2014 Greenville Community Town Hall, Greenville, CA. 95947 120 Crescent Street, 6:30 p.m.

1. **Call to Order/Roll Call:** Present were Director Yost, Director Little, Director Cassol, G.M. Lawson, Maint. Don Silva, Fire Chief Hamblin, Board Clerk Titcomb, Attorney Michael Jackson, Attorney James Reichle, and Constituents of the Indian Valley. Chairman Smith was absent. Director Shelters was late but arrived at 6:45 p.m.
2. **Pledge of Allegiance:** Vice Chairman Yost led the group in the pledge of allegiance.
3. **Adoption of the Agenda:** Director Little made a motion to accept the agenda as presented and seconded by Director Cassol. A vote was called for with 3 yes votes and 2 absent.
4. **Approval of Minutes from the Regular Board Meeting July 9, 2014:** This item was not voted on at first because Director Cassol was not on the board or present during the regular board meeting and Director Shelters was not present at the beginning of the meeting, leaving less than a quorum needed to vote on the minutes. The board returned to this item at the time that Director Shelters arrived at the meeting. A motion was made by Director Little to approve the minutes from the regular board meeting of July 9, 2014 and seconded by Director Shelters. A vote was called for with 4- Yes votes and 0- No votes, and one absent director. The motion carries with a majority of the board voting yes.
5. **Approval of the Minutes from the Special Meeting of July 31, 2014:** Director Shelters made a motion to approve the minutes of the special meeting of the board of directors held July 31, 2014 and seconded by Director Little. A vote was called for with 4- Yes votes and 0- No votes, and one director was absent. The motion carries.
6. **Public Comment:** There were 3 public comments offered at the time and can be heard in detail on the audio recording of the meeting. <https://soundcloud.com/jeff-luke-titcomb/august2014minutes>
7. **Directors Reports:** A unanimous welcome was made to Director Cassol by his fellow board members.
8. **Committee Appointments:** The directors discussed briefly the committee appointments and were asked to think about what committees they may want to serve on, now that a new director was chosen and seated on the board, and that possible appointments may change at this time, and that they should come prepared to the September meeting, and decide committee appointments.
9. **Committee Reports:**
  - a. **Personnel & Planning:** This committee did meet. The focus is still on staffing issues and primarily safety, and efficiency. The bulk of the time of the meeting was a discussion about getting a new maintenance person hired to assist with all of the duties that are currently being dealt with in the field, fixing leaks, maintaining sewer ponds, etc. The district really has needs to maintain aging systems in fresh water supply, waste water treatment, parks, etc. Some discussion too about having a back up, very part time board clerk/office manager person.
  - b. **Finance:** This committee did meet. John Breaux, third party accountant was present to present financials, and answer questions. Attorney James Reichle attended and spoke about offering help without pay, or fees to assist with the restitution portion of the Leanna Moore sentencing. The Victim Impact Letters were discussed and recommended for everyone that was affected by the crimes of

Leanna Moore. The fact that the actual spending came within 6% of the prepared budget was discussed and all seemed pleased that it came within such a close percentage to the budgeted amount. The bank statements were opened and put into the binders in the IVCSA office, as it is each month, and the constituents are encouraged to come and review the bank statements, and ask questions of the accountant.

- c. **IVASA:** The IVASA board did meet in July and those minutes are available on the website, under the IVASA tab at [www.indianvalleycsd.com](http://www.indianvalleycsd.com) <http://indianvalleycsd.com/indian-valley-ambulance-service-authority.htm> It was noted that a contract renewal was needed with South Lassen Ambulance before December 2014, so a special meeting will be scheduled sometime in September or October.
  - d. **Ordinance:** The committee did meet with one board member absent. A discussion about the long term organizing and uniformity of the ordinances and policies was held. It was expressed that some of this old business can now be done, as much of the ordinance committee work is in various stages of completion and just needs to be verified and completed.
  - e. **Public Relations:** This committee did not meet as one board member was traveling and this committee still needs another board member to be assigned to it.
- 10. Water Transfer Update: Michael Jackson, Water Attorney:** The water transfer was put on hold for this year as the water could not be transferred in time to meet the September 30<sup>th</sup> deadline, and that the issues of the Sacramento Delta was also causing issue for water transfers that are south of the delta, due to multiple reasons. Mr. Jackson reported that a deal for next year may be possible with Montecito Water District. He reports on the specific water bond that was just passed by the state legislature at 1.5 billion dollars for the state to do a multitude of things in regards to storage, and possible purchase of water. Some questions and answers from constituents were answered by Mr. Jackson, and the details of which can be heard on the audio recording.
- 11. Solar Update:** G.M. Lawson reports that the preliminary engineering for the solar panel project is underway and then he answered questions from the board of directors and public.
- 12. Fire Department Report:** Chief Hamblin reports that the department trucks get upgraded equipment and that the access to the equipment is better, more rapidly available. He reports that a training will be held here in Greenville dealing with the different kinds of flammable liquids being transported through the county on train rails. He referred to the response frequency reports for the month and reports that it was a busy month. You can see those reports in the board packet, which is available on the website. He reports that a training was held at the Greenville dumpsite, where a car was cut up in order to practice using the emergency equipment and knowing how to get people out of wrecked cars in case of an accident. He also reports on new technology that is available to get up to date, real time information on new vehicles, and how to make the right choices when extricating people from wrecked new automobiles.
- 13. Maintenance Report, Don Silva:** Mr. Silva reports that many leaks and repairs were accomplished, despite tight funding to do so. He reports that the intern Steven Griffin was taught to raise up meter boxes and other tasks that have just had to wait until labor hours could be allocated to fix these non critical items. He reports that 2 new meters were installed and that a goal of replacing 10% of meters is still being projected, and hopefully accomplished, and that having some help has eased his time some, and just in time as many new leaks are taking priority over everything else. He reported that many asphalt repairs were made and that some preventative maintenance is on hold, or gets a lower priority as the leaks continue to grow.
- 14. Utility Operations Report:** G.M. Lawson reports that the Round Valley Reservoir is 110 acre feet higher due to rain, and overall cloudy conditions have helped to reduce evaporation over the past weeks.
- a. **Greenville Accountability:** Leaks are growing and the existing staff is trying hard to repair as much as they can. This hurts Greenville accountability and the losses are rising to over 3 million gallons each month. More lateral issues are popping up as the pipes were not installed correctly, with correct shut off stops, and this adds to the complexity and timing of the repairs, as the staff must work at off times of usage to reduce the pressure without complete stoppage. The positive part of all this work is that the stop valves are being put into place, and will make future repairs much easier. He reports

that an advertisement will be put up on the website and in the newspaper to hire a maintenance person.

- b. **Crescent Mills Accountability:** This system operates pretty much the same each month with acceptable losses that change very little. Director Shelters noticed a fluctuation in the monthly reporting and it was explained that the variation in the timing of the meter reading would account for some of the fluctuation.
  - c. **Greenville Wastewater Accountability:** A great deal of vegetation needs to be removed from the area. The rest of maintenance on the wastewater ponds will have to be put on hold until more funding and labor hours can be dedicated to these projects.
  - d. **Taylorsville Sanitation Accountability:** Not much to report as this system is running fine and very few problems to report at this time.
- 15. Manager's Report:** G.M. Lawson reports that the California State Controller's Office spent a day in the IVCSD office as a required visit, due to the lack of filing reports in the past, and financial statements that should be reported and haven't been, due to the fraud and embezzlement that occurred in the past years. An RCAC loan extension has been denied due to the lack of finished financial statements. The audits are being finished and reported, that by the 16<sup>th</sup> of September all of the audits will be completed in the IVCSD office. The 2013-14 fiscal year audit will be the first one finished on time since 2007. The Victim Impact Letters were discussed and that the Plumas County District Attorney's Office would like to have letters sent in by all constituents that are affected by the Leanna Moore crimes. The e-mail address and physical address are available on the IVCSD website homepage.
- 16. Financial Report:** G.M. Lawson referred to the financial report documents presented in the board packet. He reviewed the charts and graphs, and the list of providers, and expenses. He then answered questions and concerns from the board and public.
- 17. Ordinance Change Reading:** The changes in the ordinance were read for a second time in a regular board meeting and then a roll call vote was required to pass the ordinance change. Director Little made a motion to accept the changes as read and presented, and seconded by Director Shelters, and a roll call vote was held with all 4 attending directors voting – Yes, and 0- No votes. One absent director.
- 18. Ordinance Change Reading:** The changes in the ordinance were read for a second time in a regular board meeting and then a roll call vote was required to pass the ordinance change. Director Little made a motion to accept the ordinance changes as read and presented, and seconded by Director Shelters, and a roll call vote was held with all 4 attending directors voting – Yes, and 0- No votes. One absent director.
- 19. New Business/Old Business:** No new or old business was presented at this time.
- 20. Adjournment:** A motion to adjourn was made by Director Cassol and seconded by Director Little. A vote was called for with 4- Yes votes, and 0- No votes, with 1- absent director. The meeting adjourned at 8:30 p.m.