



Indian Valley Community Services District

"Providing services for our community health, well being, and prosperity."

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Board of Directors

Brad Smith, Chair
Judi Yocum, Vice-Chair
Blake Shelters
Mike Yost
Jane Braxton Little

Minutes of the Meeting
April 9, 2014 Regular Board Meeting
IVCSD Board of Directors
Greenville Community Town Hall, 120 Crescent Street
6:30 p.m. Greenville, California, 95947

1. **Call to Order/Roll Call:** Chairperson Smith called the meeting to order at 6:30 p.m. and Board Clerk Titcomb called roll. Present were: Director Smith, Director Yost, Director Little, Director Shelters, General Manager Lawson, Chief Hamblin, Don Silva, and constituents of the district. Absent: Director Yocum.
2. **Pledge of Allegiance:** Chairperson Smith led the group in the Pledge of Allegiance.
3. **Adoption of Agenda:** Director Yost proposed an addition to the Parks Committee part of the Agenda, to add Discussion/Action on that item. A motion was made by Director Shelters to adopt the agenda as amended, and Seconded by Director Yost. A vote was held with 4- Yes, and 0- No votes. This motion carries.
4. **Approval of Minutes:** A motion was made by Director Little to accept the minutes from March as presented, and Seconded by Director Yost. A vote was held with 4- Yes, and 0- No votes. This motion passes.
5. **Public Comment:** 1 public comment was offered. You can listen to the audio minutes and comments on the website at: <https://soundcloud.com/jeff-luke-titcomb/aprilmin2014-wma>
6. **Directors Reports:** No Directors reports were offered.
7. **Committee Reports:**
 - a. **Personnel & Planning:** This committee did meet and discussed a Mission Statement and Vision Statement for the District. It was decided that a recommendation from this committee to all the other committees to plan and develop a Mission Statement, Vision Statement for each individual committee.
 - b. **Finance:** This committee did meet and our accountant John Breaux was in attendance too. Discussion about items concerning the public and the board with the accountant was productive. All the work was done on the accounts as per actions approved previously. Changes will be made to some of the budget reports and how expenses are reported on the monthly charts. Budget is right on target for the year and will get better as it is fine- tuned for the next year.
 - c. **IVASA:** This committee did not meet and will meet again in July 2014.
 - d. **Ordinance:** This committee did meet and Director Little was very thankful for the constituents that attended the committee meeting and added to the productivity of the meeting. A review was done on policies pertaining to termination of water services, and the timeline affiliated with notifications, and terminations. A possible raise in the initial meter deposit was discussed, too as many felt that the current amount is not sufficient to cover possible losses. Director Little stressed that it needs to be a compromise between compassion and fiscal responsibility when recommending policies that affect

deposits, and service terminations. There will be more reviews of these policies in the May 2014 meeting as well. Specifically the committee will address the Reconciliation Agreement part of the policies.

- e. **Public Relations:** This committee did meet, however Director Yocum led this committee meeting and she was not present at this board meeting to report on any progress made. Board Clerk Titcomb mentioned that the existing complaints-issues were discussed and the progress of sending response letters for past issues were completed.
- f. **Parks Committee:** This committee did meet and it was reminded that this committee is an ad-hoc committee, and will not meet or report every month, but that some items were discussed with district staff on the progress of the tree cutting that needs to happen on the property in Taylorsville, to eliminate the damage to the pool decking. It was reported by General Manager Lawson that this will be done through the employees of the district and possibly some volunteers, and that it was scheduled for May. There was some discussion about the MOU with the IVRPD and other maintenance issues that may be resolved if funding is available. Some discussion was added about the Greenville Community Park in regards to possible schedule conflicts on the baseball fields.

8. **Utility Operations Report:**

- a. **Greenville Water:** General Manager Lawson referred to the charts in the board packet beginning with lake levels at Round Valley Lake. Lake levels are at a very low level as far as recent measurements but put into perspective on a long-term basis, it isn't as low as it had been in past decades, and the town's population is even smaller now than it was then, and running out of water wasn't a concern, should the lake need to be used, he felt like it is enough. Referring back to the charts and graphs in the packet the discussion continued about the reports that are turned in each month. More discussion on the printed information occurred and you can see these documents on the website: <http://indianvalleycsd.com/>
- b. **Crescent Mills Water:** Very good shape and sales numbers almost match production numbers. No major issues to report. Charts and graphs will show the information and is in the board packet.
- c. **Greenville Sanitation:** General Manager Lawson referred to charts and graphs in the board packet, and reported that the amount of wastewater processed was up significantly, most likely due to wetter weather. It was reported and discussed of some issues with wastewater treatment and some equipment issues, but nothing serious or detrimental to report at this time.
- d. **Taylorsville Sanitation:** It was reported that more wastewater was processed and again due to wetter weather. No issues to report at this time.

9. **Fire Department Report:** Chief Hamblin referred to a call volume report available in the board packet and reported that all were medical calls. He reported that training for the volunteers is ongoing and they are doing well. He will be participating in the countywide disaster drill planning, and a Cal-Fire meeting being held in the Greenville Community Town Hall at 5:30 p.m. on April 23, 2014. He will attend the Fire Safe Council meeting. He wanted to express Thanks to all of the volunteers that filled in for him while he was away on vacation, and that all went well in his absence.

10. **Manager/Financial Report:** Directors asked that this report be moved up in the agenda to follow the Utility Operations Report. The profit and loss statements were reviewed in the board packet and other financial documents, charts, and graphs that pertain to the financial aspects of the district. It was reported that aside from the way some expenses are tracked the budget is right on target for the year. More work needs to be done with the accountant in preparing for this next fiscal year budget. General Manager Lawson asked that his manager report wait until next month, as he is readying a state of the district report for May, that will be very detailed and comprehensive.

11. **New Business/Old Business:** No business was offered.

12. **Adjournment:** Director Yost motioned to adjourn and Director Little Seconded the motion. A vote to adjourn was unanimous.

Board Clerk Signature: _____

Chairperson Signature: _____