



Indian Valley Community Services District

"Providing services for our community health, well being, and prosperity."

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Board of Directors

Brad Smith, Chair
Matt Cassol, Vice-Chair
Bob Orange
Wayne Dannemiller
Lee Anne Schramel

Minutes of the IVCS D Board of Directors Meeting January 14, 2015 at 6:30 p.m. 120 Crescent Street Greenville Community Town Hall, Greenville, California 95947

- 1. Call to Order/Roll Call:** Present were Chairman Smith, Director Orange, Director Cassol, G.M. Lawson, Fire Chief Hamblin, Constituents of the Indian Valley. Later to be sworn in as Directors were Director Lee Anne Schramel, Director Wayne Dannemiller. Absent: Maintenance Don Silva
- 2. Pledge of Allegiance:** Chairman Smith led the group in the Pledge of Allegiance.
- 3. Adoption of the Agenda:** A motion to adopt the agenda was made by Director Cassol and seconded by Director Orange. A vote was called for with 3- Yes Votes, 0- No votes, and 2- Absent.
- 4. Select Replacement Board Members:** This item began with the Board Chair confirming with the Board Clerk that there were a list of interested community members that had submitted letters to the IVCS D for consideration. The Board Clerk read each of the names, one at a time, and that as the names were read each of the candidates came to the podium and read their letters aloud. 1- Suzy Pearce, 2- Wayne Dannemiller, 3- Ken Donnell, 4- Mina Admire, and 5- Lee Anne Schramel. The first nomination was made by Director Smith for Ken Donnell, but no second for the nomination was offered. Director Orange then nominated Wayne Dannemiller with a second from Director Cassol and a vote was called for with 2- Yes votes, and 1- No vote, the No vote was cast by Director Smith. A majority of the board though voted for the candidate and so Wayne Dannemiller became the next director. The next nomination came from Director Smith to nominate Lee Anne Schramel, and seconded by Director Cassol, with a vote that followed giving 3- Yes votes, and 0- No votes. This was a unanimous vote and so Lee Anne Schramel became the next director. Now that the nomination and voting was done the Board Clerk swore in Wayne Dannemiller first, and he took his seat at the table. Next the Board Clerk swore in Lee Anne Schramel and she took her seat at the table.
- 5. Select Board Officers:** Director Smith volunteered to remain as the Chairman for the remainder of the year. Director Dannemiller nominated Director Smith as the Chair of the Board, and seconded by Director Cassol with a unanimous vote for this nomination. Director Smith then nominated Director Cassol as the Vice Chair of the board with a second from Director Dannemiller, and a unanimous vote for this nomination. A nomination for Director Schramel to be the Treasurer, and serve on the Finance Committee was made and unanimously accepted.
- 6. Select IVASA Board Member:** Director Smith is on the IVASA board currently and Director Dannemiller has agreed to be the second director on the IVASA board. This was volunteered and nominated, and a unanimous vote of yes for this selection.
- 7. Fire Department Consolidation Committee:** Director Orange volunteered to serve on this committee with Director Smith. The nomination was made, seconded by Director Schramel, and a vote was held with 5- Yes votes, and 0- No votes. This motion passes.
- 8. Approval of Meeting Minutes:** This item was tabled until the February meeting, as more information was needed to approve them knowing that there could be 2 directors voting to approve, but 3 directors abstaining from the vote, as they were not on the board for that meeting.

9. Public Comment: There were two comments offered and heard during this part of the meeting.

10. Directors Reports: 0 directors reports were offered at this time.

11. Committee Reports:

- a. Personnel & Planning:** This committee did meet and discussed a list of planning issues, both short and long term. There is a five acre parcel owned by the district and future plans for that parcel were part of the discussion. The personnel committee mission and vision statements were read aloud and the chairman asked for a motion to approve, with Director Cassol making that motion to approve, and Director Dannemiller seconded the motion. A vote was called for with 5- Yes votes, and 0- No votes. The planning committee mission and vision statements were read aloud and the chairman asked for a motion to approve, with Director Cassol making that motion, and seconded by Director Dannemiller, and a comment from Director Schramel of a possible spelling error in the printed packet that should be corrected. A vote was called for with 5- Yes votes and 0- No votes to approve the motion.
- b. Finance:** This committee did meet and had a discussion with those in attendance about questions regarding the financial information that was printed for the board packet. Questions and answers were handled at this time by Director Cassol and G.M. Lawson. At this time during the board meeting John Breaux, district accountant was asked to discuss the six month review of the working budget. He reported about the specific numbers in the budget of funds collected and spent, and that the district is running very close to normal in all areas, a few were a little over but not enough to cause concern or problem meeting annual budget expectations. He reported that the directors could review the online books as a view only file and not able to modify anything. He reported that finances were adequate to cover the debt service and produce a small positive cash flow, but not enough to address the need for long-term capital improvements, or the ability to hire more personnel to assist with vital district functions. Maintenance becomes the big issue that cannot be allowed to fall behind or let assets deteriorate, as it would be unlikely to recover those lost assets. He reports that by the end of January 2015 the auditors will have all audit information current and can be reported on by the February meeting. There were questions and answers at this time from the constituents and the board members. At this time the mission and vision statements were read aloud, with a motion to approve them by Director Smith, and a second by Director Schramel. A vote was called for with 5- Yes votes and 0- No votes.
- c. IVASA:** This board did not meet and the next meeting will be on February 2, 2015 at the IVCSO office in Greenville, California.
- d. Ordinance:** This committee did not meet as there weren't any assigned board members left on this committee due to recent resignations. The mission and vision statements were read aloud and the chairman asked for a motion to approve these statements, with a motion by Director Dannemiller, seconded by Director Cassol. A vote was called for with 5- Yes votes and 0- No votes.
- e. Public Relations:** This committee did meet and discussed the purpose for the public relations committee and other than reviewing complaints, what kinds of ideas could be discussed to improve public relations for the district. G.M. Lawson brought up the plan to accomplish a list of things that would qualify this district for a "District of Distinction" as put forward by California Special Districts Association. At this time the mission and vision statements were read aloud and the chairman asked for a motion to approve them as submitted. A motion was made by Director Cassol and seconded by Director Smith. A vote was called for with 5- Yes votes and 0- No votes.
- f. Ad-Hoc Park Committee:** This committee did not meet.
- g. Ad-Hoc Water Committee:** This committee did not meet.
- h. Ad-Hoc Fire Consolidation Committee:** This committee did not meet.

12. Annual Work Plan Outline Adoption: G.M. Lawson presented a timeline of his last 22 months and the entire list of audits, loss of staff, loss of board members, and an embezzlement case, etc. He presented the board a list of ten items that he would like the board to assign to the committees and be diligent in addressing these items this year. There were some questions and answers given at this time from both the board members and the constituents.

- 13. Finance Report:** This report was addressed earlier during the finance committee report. Nothing more was reviewed at this time.
- 14. Fire Department Report:** Operational readiness was an issue that the board requested that the fire chief come prepared to discuss at this meeting. Chief Hamblin reports that some repair work has been completed on the trucks and that the checklists were reviewed, confirmed, and that readiness status is good. He reports that call volume is up some from the normal amount. He reports that 14 people are certified as Firefighter #1 status, Chief hamblin is a certified instructor. He reports that drills and training continue on a regular basis. He reports that the trucks meet the DMV standard for heavy trucks. The inventory lists are complete and available through the IVCSO office. Questions from the board and constituents were handled at this time and answers given.
- 15. Maintenance Report:** Mr. Don Silva was absent from the meeting, so no report was offered at this time.
- 16. Utility Operations Report:** G.M. Lawson referred to the charts and graphs section in the board packet to report on the utilities operations.
- a. Greenville Water Accountability:** There was an error in reporting the usage at the Greenville Community Park during the Summer months and that resulted in some flawed numbers for the accountability report. The charts and graphs in the packet explain the specific numbers for the utility. It was asked of the general manager if fluoride was added to the water systems, and it was reported that it was not, and that the district wouldn't be able to pay to add it anyway.
 - b. Crescent Mills Water Accountability:** This system is maintaining very well good numbers for the month, it needs some new equipment and with time those pieces will be replaced, time and funding becomes the issue.
 - c. Greenville Waste Water:** This system continues to operate normally but as previously reported it is in need of many repairs that cannot be funded at this time. The repairs will be done as time and funding become available. As was mentioned earlier in the minutes the budget covers normal operations but leaves nothing for capital improvements, and this system is in dire need of some major improvements that cannot be ignored for too many years more.
 - d. Taylorsville Waste Water:** This system continues to operate smoothly but will need some work as soon as funding comes available. G.M. Lawson reports that some proposition 50 funding has been requested and more than likely will come to fruition for funding the repairs to this system.
- 17. Managers Report:** The general manager addressed these topics back on item #12 when he requested his list of things to accomplish this year. He had nothing more to add to the report at this time.
- 18. Old Business/New Business:** The need to push the regular meeting of the board back to February 18, 2015 at 6:30 p.m. at the Greenville Community Town Hall was reported, as the Board Clerk/Secretary would be at a training conference that week that the normal meeting would have been. It was agreed that the committee meetings would be pushed back to the same week as to not interrupt the board members for two different weeks.
- A constituent brought up a question about the BNSF railroad using our right of way to the tracks on highway 89 for a donation to the district. It was reported that the negotiations are ongoing with them and that legal counsel would have more information at the February meeting.
- 19. Adjournment:** Meeting was unanimously adjourned at 8:34 p.m.

