



VIRGINIA DEPARTMENT OF
SOCIAL SERVICES

Authorization Form for Non-prescription Over-the-Counter Skin Products Licensed Child Day Centers

INSTRUCTIONS:

This form must be completed by the parent/guardian to authorize the use of:

- Sunscreen
- Diaper ointment or cream
- Insect repellent

Cuddlebugs Child Development Center, LLC. has my permission to apply the non-prescription
(Name of Provider)

over-the-counter (OTC) skin product listed below to my child, _____
(Child's name)

Product Name: _____

Known Adverse Reactions (if any): _____

- All OTC products must:
 - o Be in the original container and, if provided by the parent, labeled with the child's name
 - o Be used according to manufacturer's recommendation and instructions for application
 - o Not be used beyond the expiration date of the product

Sunscreen:

- o Must have a minimum sunburn protection factor (SPF) of 15
- o Shall be inaccessible to children under 5 yrs. & children in therapeutic or special needs programs
- o Children nine yrs. and older may self administer sunscreen if supervised

Diaper ointment/cream and Insect repellents:

- o Shall be kept inaccessible to children
- o Record of use shall be kept that includes child's name, date, frequency of application, and any adverse reactions

This authorization is effective from: _____ until: _____
(Start date) (End date)

Parent's Signature: _____

Date: _____

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