

## MINUTES

**Bilbray Elementary School Organizational Team Meeting**  
**9370 Brent Lane, Las Vegas 89143 (via Google Meets)**  
**<https://meet.google.com/cht-zwvy-ukj?hs=122&authuser=0>**  
**January 19, 2021 3:30 p.m.**

### **School Organizational Team Members:**

Susan Spilsbury, Member - **Present**  
Lisa Manabat, Member - **Absent**  
Pam Williams, Member - **Absent**  
Jajuan Morris, Member - **Present**  
LeBrandia Schell, Member - **Present**  
Angela Dayley, Member - **Absent**

Vanessa Altfas, Principal - **Present**  
Heidi Olive, Asst. Principal - **Present**

**This meeting agenda is posted publicly on the school website at: <http://bilbray.snappages.com/>.**

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call 702-799-4646 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may submit comments in writing.

It is asked that speakers be respectful to each other, SOT members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call - Called to order at 3:30 p.m. by Spilsbury**

### **2.0 School Plan of Operation - Review, discuss and possible action item(s)**

- 2.1 Enrollment Projections [Click here for Staffing Projections](#) -Discussed calculations/ratios
- 2.2 Budget Projections & Funding Updates [Click here for Info](#) Discussed options/guidelines
- 2.3 School Performance Plan Discussed drafting procedures

### **3.0 Agenda Planning for Next Meeting**

- 3.1 Bilbray E.S. Virtual, tentative date and time: February 2 or 9 at 3:30 p.m.
- 3.2 Next meeting topics to include: **Update on Budget & Funding Updates**

**4.0 Public Comment Period (two minutes maximum per speaker allotted) No public comment**