

**Oconee River Land Trust  
2019 Stewardship Assistant**

ORLT, a nonprofit land conservation organization located in Athens, GA, is seeking an intern to assist in conservation easement stewardship. This currently temporary, part-time paid position will begin February 1, 2019 and end December 31, 2019. The job will entail driving to conserved property, and walking/driving that property to ensure compliance with a conservation easement. The Stewardship Assistant will also review forestry and agricultural management plans if applicable. In addition to field work, the Assistant will also prepare follow up letters to landowners. Applicants must have their own car, cell phone and current auto insurance. The applicant must be organized, responsible, and reliable, have good field skills, be comfortable walking forested land without trails.

Pay = \$17/hr

Hours = 25-30 hrs/wk

Gas Reimbursement = .58/mile

This position, as it is temporary, is not eligible for any ORLT benefits, including paid holidays, vacation, sick days, or retirement benefits.

**Skills:**

- Able to read maps and plats
- Able to use GPS and/or compass
- Able to use camera
- Able to identify common plant species and vegetation types
- Able to identify erosion/sedimentation and other processes that are disruptive to ecosystems
- Able to communicate effectively, both orally and in writing with landowners and staff
- Background in GIS, Forestry, Ecology, biology or similar, or experience in these areas

**Overview of work:**

After orientation and instruction period with stewardship staff, the Assistant will be responsible for monitoring assigned conservation easement protected properties throughout the state. In consultation with stewardship staff, the Assistant will determine his/her preferred weekly schedule and the order of assigned monitoring visits. The Assistant will notify in writing the conservation easement owners of the date and time of the visit before the visits. Monitoring will require driving to each easement and walking the property in a systematic fashion. The Assistant will look for changes to or on the land and/or possible violations of the CE. ORLT provides a monitoring packet with directions, maps, plats, and instructions for each CE. The Assistant will be responsible for filling out a monitoring report for each visit and organizing any photos taken. Mileage for each visit must be submitted in order to be reimbursed for gas.

To apply, please email a cover letter and resume to Steffney Thompson at [Steffney@oconeeriverlandtrust.org](mailto:Steffney@oconeeriverlandtrust.org) or call 706-552-3138 for more information.