

Pembroke School Board of Trustees

SCHOOL CHARTER Plan 2020-2022

The purpose of this charter is to establish the mission, aims, objectives, directions, and targets of the board that will give effect to the Government's national education guidelines and the board's priorities, and provide a base against which the board's actual performance can be assessed. *Education Act, Sec.61 (2)*

<p style="text-align: center;">Our Mission</p> <p style="text-align: center;">expressed through the school's vision</p> <p>“Pembroke School will provide high quality education which recognises individual and cultural needs.”</p> <p><i>A mission statement is a bundle of goals that will need to be unbundled for action to proceed. Mission statements made without reference to a compelling vision are unlikely to have the authority to command action ... Schlechty 1997</i></p>	<p style="text-align: center;">Vision</p> <p style="text-align: center;">For all students to incorporate Pembroke “REAL” values into their everyday life.</p> <p><i>We do not create visions; they happen because of what we believe and what we can foresee.</i></p>	<p style="text-align: center;">Values we share</p> <p>Pembroke School (Oamaru) has developed a set of core values based on the values as expressed in The New Zealand Curriculum.</p> <p>Our shared values are those that help us build with our teachers, board, parents and students a commitment to ongoing learning and to becoming the caring citizens of our future communities</p> <p style="text-align: center;">Respect Excellence Action Learning</p> <p style="text-align: center;">Pembroke Kids are REAL Kids</p>
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This charter is the responsibility of the Board of Trustees. The principal supports the Board to meet its responsibilities. The charter is designed to comply with both statutory and regulatory requirements. These requirements are set out in this charter

Pembroke School Board of Trustees

SCHOOL CHARTER 2020-2022

Our School Our people

Situated at the Northern end of Oamaru our school provides education for Year 0-6 students from our geographic enrolment zone.

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Roll @ February	2019 258	2018 258	(2017 254)	(2016 258)	(2015 235)
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Roll @ July	2019 276	2018 271	(2017 269)	(2016 269)	(2015 256)
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Roll @ November	2019 292	2018 289	(2017 291)	(2016 280)	(2015 280)
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2020 Roll expectation 245 - 290

ORRS 2019 8 students (2020 7-9 students predicted)

Teaching Staff 14-16

Support staff 12

Ethnicity @ Nov 2019

NZ/ European	67%
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Pacific	19%
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Other	6%
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Maori	8%
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Compliance including [aims and objectives](#) Click on link

Pembroke School Board of Trustees
DEVELOPMENT STRATEGY
 Strategic Goals for the 3 year period 2019 — 2021

	Goal Title	Goals	Who	2020	2021	2022
Student Performance	Curriculum	To ensure appropriate supports and programmes are in place to support all learners in literacy.	Literacy leader	Literacy Literacy curriculum due for review. Develop further supports for identified students	Literacy consolidation	
School Performance	PB4L training/ embedding	To ensure appropriate programmes are in place to support student well being	Principal / teachers	Revise and refresh PB4L tier 1 practice across the school	Embed Tier 2 in school practice Review PB4L across the school	
	Curriculum development	To revise the Pembroke School curriculum to make learning more relevant and engaging for students	Deputy Principal / teachers	Literacy curriculum review	Literacy curriculum review	
	Digital Technology Curriculum	To support staff to gain knowledge of the digital curriculum for use with their classes.	Teachers	Set up PLD for teachers to familiarise themselves with the new curriculum. "Digital readiness"	Organise a PLD facilitator to support implementation of the digital curriculum once digital readiness done	Monitor digital curriculum delivery across classrooms

[Review Plan](#) Click on link

ANNUAL PLAN 2020

For Advancing Student Achievement through School Performance and Resource Management

This plan sets out performance targets for each of the goals identified in the school's 3 year Strategic Plan. These goals are based on analysis of priority needs in our school. At the conclusion of the planning year results will be reported against each target. School Management is responsible for developing, implementing and monitoring programmes and procedures directed towards achieving the targets. The Board does not require that those programmes and procedures be stated in this plan, but expects to be kept informed of such actions as the year progresses. The Education Standards Act (2001) stipulates three areas for goals and targets: student achievement, school performance, use of resources.

<p>2020 Goal</p> <p><i>Taken directly from the 3 year Strategic Plan. Goals are statements which focus on a small number of selected areas for special attention. In turn, targets specify the particular aspects of those goals to receive attention in a given year</i></p>	<p>2020 Targets</p> <p><i>Targets are like objectives. They are statements of specific performance intentions which allow a judgement to be made about how successful those intentions turn out. Targets should be stated as "success criteria". Where appropriate targets will connect the interrelated aspects of student achievement, school performance and resource management stipulated by the Education Act.</i></p>	<p>Why/What</p> <p><i>A brief explanation as to why the target has been selected and what we are doing about it</i></p>	<p>Who</p>	<p>When.</p>
<p>Goal Title: Literacy Curriculum review</p> <p>Goal: To ensure appropriate supports and programmes are in place to support all learners in literacy..</p>	<p>Student Performance Target</p> <p>Year 6 Lift the reading levels of 9 year six students at risk of not making their age norms for reading.</p>	<p>As part of our literacy review identify and put in supports to lift the level of students identified as being below in reading. Once identified target the most appropriate supports to the age and individual needs of the students. These students are just at or slightly below where they should be in reading and are not part of any special support programme.</p>	<p>Literacy leader / Senior Staff</p>	<p>Data collected and reported to the Board in term 2 and four</p>
<p>Goal Title: PB4L training/ embedding</p>	<p>School Performance Target.</p> <p>For tier 1 team to meet regularly and inform next steps as required from arising data information</p>	<p>PB4L Tier 1 needs to be well aligned and strong to embed good PB4L practice across the school. This will support all classes and</p>	<p>Management and PB4L teams</p>	<p>Ongoing monthly reports</p>
<p>Goal Title : Curriculum Development</p>	<p>School Performance Target</p> <p>To revise our curriculum documentation and Plans. For 2020 the area of Literacy</p>	<p>To ensure our curriculum documentation is relevant and aligned with current practice. To develop high interest curriculum that reflects student interests and local content. To create curriculum that lifts student engagement in their learning. Development of student feedback on units to help ongoing curriculum and unit development</p>	<p>Management team</p>	<p>Ongoing feedback to the Board</p>
<p>Goal Title : Digital technology</p>	<p>School performance</p> <p>To support teachers through participation in the "Digital readiness" online PD</p>	<p>The new Digital Technology Curriculum is due for implementation across all schools. Our teachers need to ensure they become familiar with elements of what will be in the curriculum. This will be part of the teachers appraisal in 2019/20</p>	<p>Deputy Principal</p>	<p>Ongoing through the year</p>

Charter Undertaking

The Pembroke School Board of Trustees undertakes **to take all reasonable steps** (not inconsistent with any enactment, or the general law of New Zealand) to ensure that

- (a) the school is managed, organised, conducted, and administered for the purposes set out in this charter; and
- (b) the school, and its students and community, achieve the aims and objectives set out in this charter.

Signed under the authority of the Board of Trustees resolution on (date):

Board Chair:

Date:

A school charter has effect as an undertaking by the Board to the Minister to **take all reasonable steps** (not inconsistent with any enactment, or the general law of New Zealand) to ensure that –

- (a) the school is managed, organised, conducted, and administered for the purposes set out in this charter; and
- (b) the school, and its students and community, achieve the aims and objectives set out in this charter.

Education Act Sec 63: