



EIGHT NORTHERN INDIAN PUEBLOS COUNCIL, INC.

327 Eagle Drive, PO Box 969

Ohkay Owingeh, NM 87566

www.enipc.org (to access application)

Submit applications to:

Diane Gonzales/HR Specialist

diane.gonzales@enipc.org

505-753-6998 (Fax)

Or call 505-747-1593 ext. 110 for information

[These positions are also posted on indeed.com](#)

Employment Opportunities as of May 04, 2017

POSITION: QUALITY ASSURANCE/QUALITY IMPROVEMENT (QA/QI)

PROGRAM: Circle of Life, Espanola, NM

STATUS: Regular/Full Time/Exempt

BENEFITS: Yes

RATE OF PAY: DOE

EDUCATION: Masters Degree in Human Services, Psychology or Social Work Preferred

EXPERIENCE: 2 Years Auditing, Compliance or Quality Management

PREFERRED CERTIFICATES: CPHQ (Certified Professional in Healthcare Quality)

The QA/QI position oversees quality assurance/quality improvement activities related to the Circle of Life Behavioral Health Network. Is responsible for consulting with Program Director and Clinical Supervisors as necessary, as related to Quality Improvement Committee (QIC) activities. Provides oversight and assures that all programs and facility sites meet State and Federal standards and compliance regulations. Works in accordance with the Grievance Committee in order to address issues of concern for clients and their families. Chairs the Quality Improvement Committee and all quality related sub-committees.

POSITION: WAREHOUSE AIDE

PROGRAM: Food Distribution Program and Indian Reservations, Nambe, NM

STATUS: Temporary/Part Time/Non-Exempt

BENEFITS: Yes

RATE OF PAY: \$10/Hr.

EDUCATION: High School Diploma or equivalent

EXPERIENCE: Warehouse experience preferred. Forklift experience preferred.

PREFERRED CERTIFICATES: None

The Warehouse Aide will receive USDA-FNS commodity foods. Stock, and restock the warehouse to facilitate distribution to clients. Loads and stocks delivery truck.

POSITION: COOK

PROGRAM: Butterfly Healing Center, Taos, NM

STATUS: Regular/Full Time/Non-Exempt

BENEFITS: Yes

RATE OF PAY: DOE

EDUCATION: High School Diploma or equivalent

EXPERIENCE: One year cooking and food service preparation for large groups.

PREFERRED CERTIFICATES: Must obtain and maintain a Food Handlers certificate.

The Cook prepares a variety of food service items by following established recipes and procedures to ensure nutritional meals are served to the youth and staff at our residential facility. Ensures all safety and food handling is in compliance with laws and regulations. Maintains cleanliness of kitchen and dining room.

POSITION: COOK

PROGRAM: New Moon Lodge, Ohkay Owingeh, NM

STATUS: Regular/Full Time/Non-Exempt

BENEFITS: Yes

RATE OF PAY: DOE

EDUCATION: High School Diploma or equivalent

EXPERIENCE: One year cooking and food service preparation for large groups.

PREFERRED CERTIFICATES: Must obtain and maintain a Food Handlers certificate.

The Cook prepares a variety of food service items by following established recipes and procedures to ensure nutritional meals are served to the male residents and staff at our residential facility. Ensures all safety and food handling is in compliance with laws and regulations. Maintains cleanliness of kitchen and dining room.

POSITION: BEHAVIORAL HEALTH TECHNICIAN

PROGRAM: New Moon Lodge, Ohkay Owingeh, NM

STATUS: Regular/Full Time/Non-Exempt

BENEFITS: Yes

RATE OF PAY: DOE

EDUCATION: High School Diploma or equivalent

EXPERIENCE: One year working in a residential treatment facility.

PREFERRED CERTIFICATES: CPR and First Aid or willing to receive the training to become certified.

The Behavioral Health Technician is a member of the direct care staff who works with adult male residents to ensure that their safety, therapeutic and physical needs are properly met as directed by the individual's treatment plan, therapeutic goals and interventions determined by the clinical team. Transport of residents will be necessary as required by program participation in community activities or in order to meet the individual's medical, dental and vision needs. On-site stay overnight is determined by schedule.

Generous Benefits Package: All Full Time Employees Medical, Dental, Vision and Life Insurance Premiums Paid. Employer Match 401K, PTO, and Much More!

Employment with ENIPC, Inc. requires a valid NM State Driver License and must be insurable under ENIPC's auto insurance. All required certificates and licensures must be valid and current prior to employment.

ENIPC ensures Native American Preference

ENIPC, Inc. is a Drug Free Workplace

Drug testing and criminal background check completed prior to employment