

Presbyterian Weekday School Internet Safety Policy

Internet Use

The internet is a vast computer network full of wonderful educational experiences. However, there are some parts of the internet that are not appropriate for education and, therefore, Presbyterian Weekday School will teach students to use the internet safely by following the guidelines listed below. Teachers and staff who use the internet will follow the same guidelines to model appropriate use while protecting themselves and school property. **Preschool and kindergarten students will only use the internet with Presbyterian Weekday School staff supervision.** Anyone accessing the internet through Presbyterian Weekday School computers and networks must first return a signed Internet Safety Contract. Internet access will be provided with filtering software designed to identify and prohibit access to sites that educators believe contain inappropriate material for students. It is important to remember, however, that no system is perfect and that the possibility always exists for some inappropriate materials to get through.

Ultimately, everyone must take responsibility for their own actions and take the necessary steps to protect themselves. Therefore, anyone found repeatedly or intentionally visiting objectionable, problematic, or inappropriate sites will have his or her internet privileges revoked.

Internet Safety Guidelines

Anyone accessing the internet at PWS shall not use the internet to:

- Access material that is obscene; harmful to minors, hardware or software networks; or otherwise inappropriate for education uses.
- Engage in "hacking" or attempts to otherwise compromise system security.
- Engage in any illegal, commercial, or active political activities.
- Disclose or post personal information, such as last name, age, sex, school, address or phone number.
- Download files, which can jeopardize the health of the network by introducing computer viruses and using large amounts of disk space without the prior consent of the technology staff. This includes file sharing programs such as "Live Wire," screensavers, games and other programs. Report any misuse or abuse. Anyone with knowledge of abuse, inappropriate use, or any failure to follow any of these guidelines shall report this to a teacher or administrator as soon as possible. Any violation of school policy and rules may result in loss of school-provided access to the internet. Additional disciplinary action may be determined in keeping with existing procedures and practices regarding inappropriate language or behavior. When and when applicable, law enforcement agencies may be contacted. PWS is committed to providing secure and error-free computing and internet access and cannot be held responsible for any loss or damages resulting from technical or other difficulties. PWS reserves the right to change these guidelines.

Internet Safety Contract for Minors

I, _____ and _____, the
(print minor's name) (print parent or guardian's name)

parent/guardian of this minor, have read and understood the Internet Safety Policy and agree to adhere to all the guidelines listed. It is Presbyterian Weekday School policy that all students be supervised by a Presbyterian Weekday School staff member when using the internet. We release Presbyterian Weekday School from any liability or damages that may result from the use of its computers, software, and networks.

Parent or Guardian's Signature: _____ Date: _____

Internet Safety Contract for Staff

I, _____, have read and understood the Internet Safety Policy and agree to
(print name)

adhere to all the guidelines listed. I understand that there is a potential to access information on the internet that is inappropriate for children. Every reasonable effort will be made on the part of the faculty and staff of Presbyterian Weekday School to supervise student access to such information; ultimately I am responsible for restricting myself from accessing inappropriate information. I realize that inappropriate behavior may lead to penalties including loss of computer privileges, disciplinary action, and/or legal action. I release Presbyterian Weekday School from any liability or damages that may result from the use of its computers, software, and networks. As a computer user, I accept full responsibility and liability for the results of my personal actions.

Signature: _____ Date: _____