



# DO YOU HAVE A GREAT IDEA?

DOES YOUR GREAT IDEA  
SUPPORT STUDENT LEARNING IN  
EDMOND PUBLIC SCHOOLS?

WILL YOUR GREAT IDEA MOTIVATE  
STUDENTS, PROVIDE HANDS-ON  
LEARNING, AND INSPIRE CREATIVITY?

The Edmond Public Schools Foundation's mission is to connect the community and its resources with the Edmond Public Schools teacher, student and school needs in pursuit of the highest level of academic excellence. The Great Ideas Grant program is a crucial component of fulfilling our mission—to support teachers in the classroom with grant funds to implement Great Ideas that fall outside of the EPS budget.

GRANT AMOUNTS ARE UP TO **\$1,000**  
FOR INDIVIDUAL TEACHER APPLICATIONS

AND UP TO **\$5,000** FOR COLLABORATIVE TEACHING TEAM  
APPLICATIONS (TWO OR MORE TEACHERS).

## WHO CAN APPLY?

Edmond Public Schools teachers may submit a Great Idea Grant for any projects or supplies that facilitate active student learning and participation in the classroom. Supplies and teaching tools for a robotics program is a great idea; science activity tubs are a great idea; traveling labs for use by multiple classrooms is a great idea; if your grant proposal has a high likelihood of impacting student learning with measureable outcomes, it's a GREAT IDEA!

# GREAT IDEAS

# GRANT APPLICATION TIMELINE



DEC. 3, 2018  
Online Application Opens at 7:00 AM

FEB. 8, 2019  
Online Grant Application Closes at 5:00 PM

MARCH 8, 2019  
Educator Panel Scoring

MARCH 11-29, 2019  
EPSF Directors Conduct Interviews/Scoring

APRIL 30, 2019  
Grants Approved and Funding Announced

## ELIGIBILITY & POLICIES

All Edmond Public Schools teachers who have direct instructional responsibility for students in grants pre-K through 12 are eligible to apply.

- Teachers may submit only one individual grant application per year
- Applicant teams may submit only one collaborative grant application per year
- Teachers may be part of multiple collaborative application teams, however no more than 50% of team members may be duplicated on applicant teams.
- If submitting both individual and collaborative grant proposals, the proposals must not duplicate each other.
- Teachers are eligible to receive a maximum of one individual grant and one collaborative grant per school year.
- Applications that are not funded in one year may be re-submitted in future years for consideration
- Applications may not be duplicated and submitted by multiple individuals
- Grants must be completed during the following school year from which they are funded

## GUIDELINES & REQUIREMENTS

**Proposals MUST address a minimum of ONE of the following target areas:**

- Addresses at least ONE of the FIVE PILLARS of INSTRUCTIONAL LEARNING for EPS
- Student engagement and learning (i.e. hands on learning experiences, motivating students to learn, STEM, arts education, drop-out prevention, etc)

If you have any questions, please feel free to call Lori Dickinson Black or Anita Nash at (405) 340-2819 or email [lori.dickinson@edmondschools.net](mailto:lori.dickinson@edmondschools.net) or [anita.nash@edmondschools.net](mailto:anita.nash@edmondschools.net) to discuss your grant idea in advance of applying. Grant recipients are required to submit an online evaluation at the end of the grant cycle.

# HOW IS A GRANT SELECTED?



Each grant application will be evaluated first by a panel of Edmond educators. This panel will consist of teachers, principals, and administrators who will evaluate each application blindly (all school and teacher identifying information removed from application).

Each application will be evaluated by two members of the educator panel and the points awarded will be averaged (total points possible: 40).

Each Edmond school has an EPSF Board of Directors representative. Board members will meet with school applicants in teams of two and submit summary recommendations (total possible points: 50). Additionally, schools with over 35 percent of students receiving free or reduced meals will receive an automatic 5 points and school principals may award 5 points to their top priority grant.

## Total points possible: 100

Grants will be evaluated and scored based on the following:

- Addresses one or more of the 5 Pillars of Student Learning for EPS or Student Engagement;
- Utilizes creative ideas and teaching techniques;
- Emphasizes active student learning and participation;
- Evaluation method is likely to truly measure if the project is successful;
- Well-written application;
- Budget is detailed, realistic and accurate;
- Represents a great use or donor monies;
- Overall quality of the proposal.

***Please make sure to not list the name of your school or individual teacher names in the body of your application.*** The final applications will not include names of schools or applicants, but will be awarded based solely on merit and final score. Funding is awarded in order until funding is exhausted.

# ONLINE APPLICATION PROCESS

**ALTHOUGH THE ONLINE APPLICATION PROCESS DOES NOT OPEN UNTIL DEC. 3,2019 - EVERYTHING YOU NEED TO BEGIN DRAFTING YOUR GRANT IS INCLUDED IN THIS SECTION.** Please read through the policies and procedures below before beginning the application process. We want you to have a positive experience and for the grant process to be similar to sharing with someone your passion for teaching. Don't hesitate to call EPSF with any questions or concerns. We want to help you have a positive grant application experience!

**YOU MUST COMPLETE YOUR ONLINE GRANT APPLICATION IN ONE-SITTING.** This means that once you begin the application, you WILL NOT be able to stop and return at a later point to continue filling it out. You need to plan sufficient, uninterrupted time (20 minutes if you've pre-written your responses) to complete the application in its entirety.

**LISTED BELOW IS THE EXACT LIST OF INFORMATION YOU WILL NEED FOR YOUR GRANT APPLICATION. IT IS HIGHLY RECOMMENDED THAT YOU TYPE YOUR RESPONSES, FIRST IN WORD, BEFORE OPENING UP THE ACTUAL ON-LINE APPLICATION.** This will ensure that you do not lose any of your responses should you experience any technical difficulties or have an unexpected interruption. Here are the questions you will need to answer:

- 1. YOUR GRANT INFORMATION:** The name of your grant; The target areas your grant covers; Grade level(s)/subject(s) covered by this grant; Approximately how many students will be impacted by this grant (only current year, do not project numbers into the future); and what is your implementation timeline?
- 2. YOUR PERSONAL INFORMATION:** EPS Employee ID #; Title ; First Name Last Name; Home address (street, city, zip); Preferred Phone Number; and Preferred Email Address
- 3. YOUR SCHOOL INFORMATION:** School Name School Address (street, city, zip); School Phone Number; Principal's Name; Principal's Email Address; Your School Email Address; and Your position
- 4. CERTIFICATION STATEMENT:** You will need to AGREE with the following certification statement: As the applicant, I certify that my principal approves of my application and supports my project. I have read all of the eligibility requirements, policies, and terms and conditions related to the Great Idea Grant program (to be posted). I further certify that the Edmond Public Schools Foundation may print my name, school name, and all or a portion of any of the answers to grant application questions (except contact information not specifically noted here) to promote or market the EPS Foundation in any manner.
- 5. INDICATE ONE OF THE "5 PILLARS OF INSTRUCTION" THE GRANT ADDRESSES:** You can choose more than one: 1) Empower with CHOICE – provide flexible structures that support various student needs; 2) Inspire INQUIRY – ask questions, display curiosity and investigate; 3) Promote COLLABORATION – work together, practice reciprocal, respectful conversations, and the give and take of ideas; 4) Foster CREATIVITY – apply knowledge in original ways, using personal strengths and skills; or 5) Provoke REFLECTION – think about how this supports and connects to previous and future learning.

**Essay #1: Grant Summary:** Please respond (in 500 words or less): 1) Why is the grant/project important?; 2) How will the grant support one or more of the "Five Pillars of Student Learning" in EPS; 3) How will the grant/project benefit students?

**Essay #2:** Give a detailed explanation of the activities the students will engage in using the requested resources. Limit 250 words.

**Essay #3:** Clearly describe how you will measure the success of this project. Limit 250 words.

**TOTAL AMOUNT REQUESTED** (not to exceed \$1,000.00 for individual and \$5,000 for collaborative applicants): Please clearly list/detail the items you are requesting. Use the following format in excel preferably: Item name, quantity and total item price. Be sure to include taxes and shipping.

- 5. FINALIZATION STATEMENT:** Finalization statement (select YES or NO): Please confirm that you are ready to submit your grant application. Once officially submitted, you will no longer be able to make any additional changes without starting completely over. Do NOT click the "Done" button until you are absolutely sure you are ready to submit your application.

# ADDITIONAL INFORMATION

The proposal should demonstrate creativity and innovation in education programming and target a significant number of EPS students.

The project may seed an initiative that could be later replicated in other schools or grades or expanded as a large grant, promising to benefit students in future years.

The proposal may be a collaborative effort between educators, schools, parents or others to reach children in multiple classrooms, grade levels and schools.

No technology equipment requests that fall into the EPS digital conversion plan will be approved (iPads, Chromebooks).

Applicants agree to account for and report on the project once funded.

Applicants agree to collect photographs, work samples and/or other visuals for publicity purposes to be submitted to the EPSF

Proposal should not seek repeat funding for a previously approved project or retroactive funding for an existing project.

Professional development is an approved area of grant funding request.

The applicant understands that the granted resources are the property of the EPS district and remain with the school site where they were originally requested should the applicants transfer schools.

Applicants understand that grant awards do not become personal property of the requestor, but remain property of the school in Edmond Public Schools unless otherwise noted.



**EDMOND**  
PUBLIC SCHOOLS  
FOUNDATION

**VISIT [WWW.EDMONDPSF.ORG](http://WWW.EDMONDPSF.ORG) TO APPLY  
BEGINNING DEC. 3, 2019 AT 7 AM.**

**IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO  
CALL LORI DICKINSON BLACK OR ANITA NASH  
AT (405) 340-2819 OR EMAIL  
[LORI.DICKINSON@EDMONDSCHOOLS.NET](mailto:LORI.DICKINSON@EDMONDSCHOOLS.NET) OR  
[ANITA.NASH@EDMONDSCHOOLS.NET](mailto:ANITA.NASH@EDMONDSCHOOLS.NET)**