

**On-line applicants must review and agree to these Rules, Regulations and Indemnification Agreement.**

## **North Carolina Dental Society Rules & Regulations for Commercial Exhibits**

The NCDS Exhibits Committee, or its duly authorized agent, reserves the right to decline or prohibit any exhibit, exhibition, exhibitor or proposed exhibit which, in its opinion, is not suitable to or in keeping with, the policy of the North Carolina Dental Society.

1. **Number of Representatives:** The number of company representatives working in each exhibit booth cannot exceed 3 people. You may rotate representatives if needed. Please keep the aisle clear so your visitors will not experience any problems.
2. **Arrangement of Displays:** Displays must be confined to the dimensions of booth indicated in the floor plan. No overage will be permitted. Please do not ship more supplies/equipment than your booth can accommodate. Storage is not available.
3. **Installation & Removal of Exhibits:** The NCDS Exhibit Hall will be available for installation of exhibits beginning at 1pm on Wednesday. Exhibit must be completely installed by 11am on Thursday. Our show services company will NOT be on-site if you set up on Thursday morning. Exhibitors may not enter the hall prior to 1pm on Wednesday and must remove your exhibits Friday evening. **EXHIBITORS ARE NOT PERMITTED TO REMOVE EXHIBITS PRIOR TO 6PM ON FRIDAY. IF AN EXHIBITOR TEARS DOWN EARLY THIS WILL NEGATIVELY IMPACT THEIR 2023 BOOTH SELECTION.**
4. **Exhibit Hall Hours:**  
Thursday: 11:30am – 6pm  
Friday: 8am – 5pm
5. **Shipping Instructions:** Do NOT ship anything directly to Kingston Plantation. The show services company, Convention Makers, will offer shipping services. They will receive all incoming shipments, store shipments until show time, deliver them to the exhibitor's booth, and will be available when the show closes to handle any outgoing shipments. Kingston Plantation prohibits unloading of exhibit materials through any of the doors adjacent to the Exhibit Hall or Lobby. All delivery and unloading will be through the loading dock of the hotel.
6. **Liability of NCDS:** The NCDS shall not be financially liable for otherwise obligated in the event the meeting is canceled, postponed or relocated on account of strikes, fires, casualties, acts of God, or other causes beyond the NCDS' control. The NCDS shall not be liable for loss of or damage to goods or property of exhibitors.
7. **Subletting Prohibited:** No exhibitor shall assign, sublet or apportion the hole or any part of the allotted space.
8. **Registration of Exhibitors:** Exhibitors must submit a list of authorized representatives. Badges will be in the exhibit booth during set-up. No one will be admitted to the exhibit area without a name badge. Exhibitors do not need to check-in on-site.
9. The NCDS Exhibits Committee reserves the right to prohibit any actions by commercial exhibits contrary to the policy of the North Carolina Dental Society.
10. **Covid Safety:** NCDS Exhibitors agree to follow all rules regarding Covid protocols and safety as outline by the NC Dental Society.

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### **North Carolina Dental Society Exhibitor Indemnification Agreement**

For and in consideration of exhibitor's being included in the exhibitor's aspects of the North Carolina Dental Society's 165th Annual Session to be held May 19 – 22, 2022 in Myrtle Beach, SC, exhibitor hereby agrees to protect, indemnify, defend and save NC Dental Society, Kingston Plantation Resort, and Convention Makers, their members, their officers, directors, employees and agents harmless, to the extent permitted by law, against all claims, losses, or damages to persons or property, all governmental changes or fines, and all related costs, including attorney's fees, arising out of, connected with, or caused by exhibitor's installation, removal, maintenance, occupancy, or use of the exhibition area of the Kingston Plantation Resort or a part thereof, excluding any such liability to each respective party caused by the sole negligence or willful misconduct of the NC Dental Society, Kinston Plantation Resort, or the convention set-up company.

***Please direct all questions to Mary Kathryn Brewer at [mbrewer@ncdental.org](mailto:mbrewer@ncdental.org) or 919-673-9053***