

# CHAMBER OF COMMERCE PRESIDENT & CEO

The Charleston (Illinois) Area Chamber of Commerce (CACC) is seeking a new President & CEO for their member-driven/focused organization to **improve and support the Charleston community**. The CACC's mission is to serve as catalyst and advocate for business development and economic growth in the greater Charleston area, the **home of Eastern Illinois University**.

Our President & CEO is a full-time, salaried member of our Team who is responsible for:

- Overall leadership and day-to-day functions of the CACC;
- Implementation of Board policies and coordination of all CACC activities; &
- Creation and management of the budget.

**Requirements** of this career growth opportunity include in-part:

- A commitment to business ethics and integrity;
- Reside within 5 miles of the CACC office; &
- Ability to work flexible hours to lead/support all CACC and related activities;

We **prefer** our next leader to have:

- 3-5 years of Chamber or related NFP experience **AND** B.S. in Business or related degree **OR** --- equivalent combination of work experience/education;
- Demonstrated track record of leadership, strategic planning with the development and implementation of a Business Plan;
- Proven ability in the areas of volunteer/board management and public advocacy with the ability to build and maintain collaborative partnerships;
- History of creating programs and initiatives that focus on increasing economic vitality and quality of life; &
- Strong communication skills/multitasking and effectiveness with a wide range of stakeholders.

Compensation will be commensurate with education/work experience. The selection process includes a Search Committee with the assistance of an HR consultant. The most qualified candidates will be invited to participate in the interview process.

If you are looking to make a difference in an east central Illinois community, forward in confidence your cover letter with salary history, qualifications of employment and 3 business references **on or before 11/16/18** to:

Jeffrey A. Baker, SPHR  
Principal  
The Jeff Baker Company  
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Charleston, IL 61920

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