

Travis County ESD No.12
Minutes of the Regular Meeting
November 11, 2020



Meeting was held at the TCESD No. 12 District Office
11200 Gregg Lane, Manor, TX 78653

I. Call meeting to order and establish quorum

Commissioner Arellano called the meeting to order at 6:33 PM.

Present: Commissioners Arellano and Fowler

By google meet: Commissioner Zabalza

Not present: Commissioners Anderson and Barnes

Visitors: Chief Ryan Smith, Michelle McRae, and Penny Freemyer

By google meet: Capt. Von Beals

II. Review certified agenda

Commissioner Arellano verified the existence of a certified agenda.

III. Citizen's communication

Commissioner Zabalza spoke as a citizen recognizing Commissioners Arellano and Fowler for their service to our country in honor of Veteran's Day.

IV. Communications

a. Report from Commissioners on pertinent information and activity since the October 14, 2020 meeting.

Commissioners Anderson, Barnes, and Zabalza need to be reappointed. The ESDCC meeting reaffirmed that commissioners may continue to serve even though reappointment has not been done by the December 31 expiration. Commissioner Arellano was concerned about the speed of traffic on FM 969 and suggested this be mentioned to the Sheriff's office. Commissioners Arellano and Fowler were recognized for their perfect attendance at the FY20 commissioners' meetings.

b. Receive department updates and Operations/Fire Prevention briefing of prior month's activities.

Chief Smith presented the October Operations/Fire Prevention reports that included Training and Events for the department. He reported that the numbers could not be exact as not all the information was available due to the ESO system not being completely operational. Commissioner Zabalza made a motion to accept the reports as presented. Commissioner Fowler seconded the motion and the motion passed.

V. Consent items

a. Approval of the minutes from the Regular Meeting of October 14, 2020, which may include corrections, if needed.

b. Approval of the October 2020 financial reports and bills, which may include corrections, if needed.

c. Approval of the continued temporary check stamping policy for checks over \$5000 during the pandemic.

After previous review, Commissioner Zabalza made a motion to approve Consent Items a, b, and c. (The treasurer's report does include the over \$2000 expenditures report, the P & L report, expenditures by vendor report, and balance sheet.) Commissioner Fowler seconded the motion and the motion passed.

VI. Action items.

a) Discussion, consideration, and possible action regarding the District's facilities:

i. St. 1201 repair/remodel options

Contract is a work in progress, and should be finalized before the next Board meeting.

ii. St. 1202 ADA inspection report update

Capt. Beals reported that attorney, Ken Campbell, has drafted a letter regarding the ADA violations. It was also brought to our attention that some of the items that were on the original plans for the station were not compliant with what was delivered. Contact will be made with the seller, Ellis Modular, for possible modifications.

iii. IT network updates

Capt. Beals reported that 80% of the IT networking has been completed.

iv. Generator updates

Capt. Beals reported that the installation of the generators at the District Office/St. 1203 and St. 1201 are active and live, and waiting for a back-ordered piece of equipment to complete the installation at St. 1202.

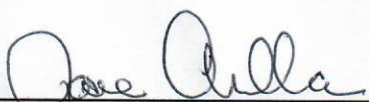
VII. Closing items

a. Set next meeting date.

Next meeting is tentatively set for December 9, 2020

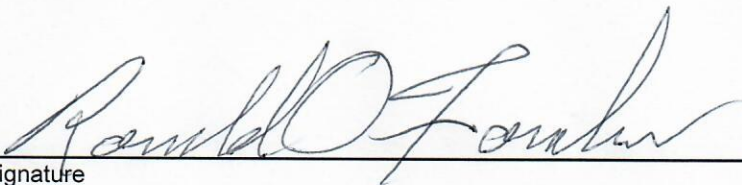
b. Adjourn

Commissioner Zabalza made a motion to adjourn the meeting. Commissioner Fowler seconded the motion and the motion passed. Meeting adjourned at 7:20 PM.



Signature

12/9/2020
Date



Signature

12/9/2020
Date