

**Travis County ESD No. 12
Minutes of the Regular Meeting
May 11, 2022**

Meeting was held at the TCESD No. 12 District Office
11200 Gregg Lane, Manor, TX 78653

I. Call meeting to order and establish quorum.

Commissioner Arellano called the meeting to order at 7:10 PM.

Present: Commissioners Arellano, Fowler, and Anderson. Commissioner Zabalza was online attendance.

Not present: Commissioner Barnes

Visitors: Chief Ryan Smith, Michelle McRae, Penny Freemyer, BC Adam Tapia, Lt. Richard Prado, and Eng. Mike Frias. Capt. Von Beals was online attendance.

II. Review certified agenda

Commissioner Arellano verified the existence of a certified agenda.

III. Citizen's communication

None.

IV. Consent items

a) Approval of the minutes of the Regular Meeting of April 13, 2022, which may include corrections, if needed.

b) Approval of the April 2022 financial reports and bills, which may include corrections, if needed.

After previous review, Commissioner Fowler made a motion to approve Consent items a and b as presented. (The treasurer's report consisted of the over \$2000 expenditures report, the P& L report, expenditures by vendor report, and balance sheet.) Commissioner Anderson seconded the motion and the motion passed.

V. Communications

a) Report from Commissioners on pertinent information and activity since the April 2022 meeting.
None.

b) Receive Administrative/Operations/Fire Prevention updates.

Chief Smith presented the Operations and Fire Prevention Summary report, which included training and events, awards and recognitions, and fire prevention activities. He updated the commissioners regarding third-party fire hydrant testers, that we received the deed to the 290 property and will form a committee for property development, that we will renegotiate with the sign company who presently have a billboard on the property, that 3 new vehicles have been ordered and will probably arrive in 3 or 4 months, that we had a reassignment of reviewers with the third-party plan reviewing company, CSG Consultants, and the posting of 2 new positions, a fire inspector and public information officer.

VI. Action items

a) Discussion, consideration, and possible action regarding the changes on the Quint financing.

ESD No. 12 pushed back the date for ordering the Quint, which resulted in a fee charged by Siddons. After discussion, Commissioner Anderson made a motion to change the loan amount financed from \$1,969,912.00 to \$1,986,949.86 Commissioner Fowler seconded the motion and the motion passed.

b) Discussion, consideration, and possible action regarding the Manor ISD prior years' invoices.

After discussion, Commissioner Fowler made a motion to bring the lease payments up-to-date with Manor ISD, in the amount of \$3600 each for the previous 3 years totaling \$10,800. Commissioner Anderson seconded the motion and the motion passed. (Invoices were never received, and this year's lease payment was paid with the pro-rated amount of \$2400.) Commissioner Fowler then made a motion to amend the budget line item 5900-44 in the amount of \$10,800 to finance the MISD lease to be taken from the budget surplus. Commissioner Anderson seconded the motion and the motion passed.

VII. Closing items

a) Set meeting date:

Next meeting is tentatively set for June 8, 2022.

b) Proposed agenda items for next meeting.

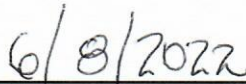
- Brick Fund Raising
- Monitoring service for generators
- Service contract for septic
- Cost of Living adjustment

c) Adjourn


Commissioner Fowler made a motion to adjourn the meeting. Commissioner Anderson seconded the motion and the motion passed. Meeting adjourned at 7:41 PM.



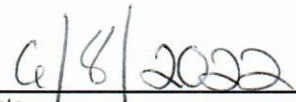
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