

**Travis County ESD No. 12
Minutes of the Regular Meeting
September 15, 2021**

 APPROVED

Meeting was held at the TCESD No. 12 District Office
11200 Gregg Lane, Manor, TX 78653

I. Call meeting to order and establish quorum.

Commissioner Arellano called the meeting to order at 6:31 PM.

Present: Commissioners Arellano, Barnes, and Zabalza. Commissioner Fowler arrived at 6:52 PM.

Not Present: Commissioner Anderson

Visitors: Chief Ryan Smith, Michelle McRae, Penny Freemyer, BC Jeff O'Leary, Capt. Von Beals, Lt. Alex Gatica, Eng. Austen Hill, FF Arianna Simpson. By phone was BC Nathan McRae.

II. Review certified agenda

Commissioner Arellano verified the existence of a certified agenda.

III. Citizen's Communication

None.

IV. Consent Items

a) Approval of the minutes from the Regular Meeting of August 4, 2021, the Special Meeting (Discussion of the Tax Rate) of August 11, 2021, the Special Meeting (Approval of the Budget) of August 19, 2021, and the Special Meeting (Vote on the Tax Rate) of August 19, 2021, which may include corrections, if needed.

b) Approval of the August 2021 financial reports and bills, which may include corrections, if needed.

After previous review, Commissioner Zabalza made a motion to accept the Consent Items as presented. (The four August meetings and the treasurer's report which consisted of the over \$2,000 expenditures report, the P & L report, expenditures by vendor report, and balance sheet.) Commissioner Barnes seconded the motion and the motion passed.

V. Communications

a) Report from Commissioners on pertinent information and activity since the August 2021 meetings.

The ESDCC meeting had the discussion of AFD removing themselves from Auto-Aid effective 9-30-21, but the remaining ESD's will work on Auto -Aid among themselves. ESD's use the Blue Card System, and AFD the A-101. Mutual Aid still exists. ESD 2 Chief announced his retirement. Chief Smith demonstrated the FP-360 program, and shared a report regarding the Covid-19 payroll impact.

b) Receive Administrative/Operations/Fire Prevention updates

Chief Smith presented the August Operational/Prevention Summary Report, which included training and events, and awards and recognitions.

VI. Action Items

a) Discussion, consideration, and possible action regarding the aerial apparatus proposal.

BC Nathan McRae shared the aerial apparatus recommendation as developed by the apparatus committee with the Board. Commissioners discussed the options presented. There were questions that could only be answered by the company representative. Commissioners closed this item at 7:23 PM to await the answers and then would return to this item.

Commissioners moved on to item VI. c

c) Discussion, consideration, and possible action regarding the Manor Volunteer FD donations.

The Manor VFD donated \$41,154.29 to ESD 12. After discussion of possible uses for the money, Commissioner Barnes made a motion to put the money in a CD in the name of Travis County ESD No. 12. Commissioner Zabalza seconded the motion and the motion passed. Designation of the money will be determined at a later date.

Commissioners returned to Action Item VI.a) Discussion, consideration, and possible action regarding the aerial apparatus proposal.

Discussion resumed after the response from the representative. Due to the time limit on the proposed quote and the increasing cost of metal, Commissioner Zabalza made a motion to approve the purchase of the Pierce-Enforcer Aerial HD Ladder Mid-Mount in the amount of \$1,753,797 under the 7-year plan. Commissioner Fowler seconded the motion and the motion passed. Maintenance and warranty are included, and \$200,000 for equipment. Financing options will be determined at a later date.

Commissioners recessed at 7:45 PM and returned at 8:09 PM.

b) Discussion, consideration, and possible action regarding purchase of property.

Commissioners previously reviewed the appraisal regarding property for ESD 12. After much discussion, Commissioner Barnes made a motion to submit an offer of \$1.85 million for the purchase of a 10-acre plot on 290 East. (#442659) Commissioner Fowler seconded the motion and the motion passed. A Commissioner will sign the offer and it will be presented to Bluebonnet Electric Cooperative the next day.

d) Discussion, consideration, and possible action regarding Strategic Planning.

Chief Smith has reached out and still waiting for a response for a possible candidate for the Strategic Planning Committee. The Board had requested 3 candidates to be considered, and 2 have responded.

e) Discussion, consideration, and possible action regarding the Investment Policy

Commissioner Fowler will present a new draft of an Investment Policy to the Board at the next meeting. First Public could possibly be used for strategic planning for the ESD.

VII. Closing Items

a) Set meeting date.


Next meeting is tentatively set for October 13, 2021.

b) Proposed agenda items for next meeting.

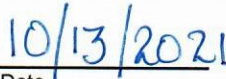
- Draft of Investment Policy
- Special meeting regarding the Sales Tax Agreement with the City of Manor
- Strategic planning

c) Adjourn.

Commissioner Barnes made a motion to adjourn the meeting. Commissioner Fowler seconded the motion and the motion passed. Meeting adjourned at 8:56 PM.



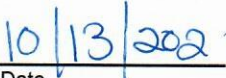
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