



Travis County ESD No. 12

11200 Gregg Lane
Manor, Texas 78653
(512) 272-4502
FirePrevention@tcesd12.com



FIRE ALARM SUBMITTAL CHECKLIST

THE INFORMATION IN THIS DOCUMENT IS NOT ALL INCLUSIVE OF POSSIBLE ITEMS REQUIRED PER CODE. IT IS THE RESPONSIBILITY OF THE DESIGNER AND SUBMITTING CONTRACTOR TO INCLUDE ALL THE PERTINENT INFORMATION NOT MENTIONED IN THIS DOCUMENT.

PROJECT NAME:

Yes	No	N/A	Verify the <i>TCESD No. 12 Fire Alarm Submittal Requirements</i> document has been read prior to submission of the fire alarm plan. COMMENTS:
Yes	No	N/A	A separate TCESD No. 12 application shall be provided for each building on the site. A separate fire alarm plan shall be provided for each building unless otherwise directed by TCESD No. 12. COMMENTS:
Yes	No	N/A	Verify a cover sheet with all the required information listed on the Fire Alarm Submittal Requirements document has been provided with the plan submittal. COMMENTS:
Yes	No	N/A	Verify the Travis County ESD No. 12 Reviewer Signature Block has been placed on the cover sheet. COMMENTS:
Yes	No	N/A	Verify the fire alarm plan correctly identifies the registered designer, installing company, and Texas SFMO license information. Verify a copy of the correct State of Texas fire protection license has been provided. COMMENTS:
Yes	No	N/A	Verify the fire alarm plan thoroughly describes the project/scope of work. COMMENTS:
Yes	No	N/A	Verify all applicable technical data sheets have been included with the fire alarm submittal. COMMENTS:
Yes	No	N/A	Verify the sequence of operations is noted on the plan. Verify all alarm, supervisory and trouble conditions and emergency functions are included on the sequence of operations. COMMENTS:

Yes	No	N/A	Verify the scope of work will be tested prior to the TCESD No. 12 inspection. A record of the pretest will be provided if requested by TCESD No. 12. COMMENTS:
Yes	No	N/A	Verify at least one 75cd rated weatherproof horn/strobe will be located on the exterior of the building. COMMENTS:
Yes	No	N/A	Verify the exterior horn strobe will be on a dedicated latched circuit and wired from the main fire alarm control panel. COMMENTS:
Yes	No	N/A	Verify a Knox Box is located/will be located outside the FACP room. Verify the FACP room is of sufficient size to ensure proper equipment and working clearances. COMMENTS:
Yes	No	N/A	Verify the approved fire alarm plan will be kept in an approved secure document box at the main fire alarm control panel. COMMENTS:
Yes	No	N/A	Verify the locations of all remote annunciators are shown on the plan. COMMENTS:
Yes	No	N/A	Verify the FACP is/will be protected by a smoke detector. COMMENTS:
Yes	No	N/A	Verify the alarm signals are addressable to a specific alarm type and location in the building. COMMENTS:
Yes	No	N/A	Verify the activation of the sprinkler valve tamper switch(es) causes a supervisory signal. COMMENTS:
Yes	No	N/A	Verify that duct detectors activate a supervisory signal. Verify a duct detector has been provided on any equipment with air exchange of 2000 cfm or greater, including co-mingled air that totals at least 2000 cfm. Verify global shutdown will occur upon duct detector activation. COMMENTS:
Yes	No	N/A	Verify automatic fire-extinguishing systems will be monitored by the building fire alarm system if building fire alarm is present at location. COMMENTS:
Yes	No	N/A	Verify the storage batteries are marked with month and year of manufacture, COMMENTS:

Yes	No	N/A	Verify the alarm system circuit breaker power disconnect will be accessible to only authorized personnel, marked red or as "fire alarm" and be locked open. COMMENTS:
Yes	No	N/A	Verify waterflow switches will be provided on the fire sprinkler riser on every floor of a multi-story building. Verify the waterflow switch(es) report to the FACP to indicate the location (floor) of the waterflow alarm. COMMENTS:
Yes	No	N/A	Verify all fire alarm signals will be a three-pulse temporal pattern. COMMENTS:
Yes	No	N/A	Verify carbon monoxide alarm signals will be a four-pulse temporal pattern (if present at location). COMMENTS:
Yes	No	N/A	Verify that any "NO" or "N/A" responses on this checklist have been clarified in the COMMENTS section provided. COMMENTS:
Yes	No	N/A	Any additional inspections beyond the allotted two (2) fire alarm inspections will incur a reinspection fee. COMMENTS:
Yes	No	N/A	Travis County ESD No. 12 personnel will be contacted with any questions PRIOR to submittal of the fire alarm plan. COMMENTS:

Signature of Applicant

Date

NOTE: TCESD No. 12 may require that any conditions outside the contracted scope of work that are not compliant with current code requirements may be required to be corrected prior to final inspection by TCESD No. 12. This may require interfacing between the subcontractor, general contractor and property management company or building owner.