



# Travis County ESD No. 12

11200 Gregg Lane  
Manor, Texas 78653  
(512) 272-4502  
FirePrevention@tcesd12.com



## SUBDIVISION SUBMITTAL CHECKLIST

THE INFORMATION IN THIS DOCUMENT IS NOT ALL INCLUSIVE OF POSSIBLE ITEMS REQUIRED PER CODE. IT IS THE RESPONSIBILITY OF THE DESIGNER AND SUBMITTING CONTRACTOR TO INCLUDE ALL THE PERTINENT INFORMATION NOT MENTIONED IN THIS DOCUMENT.

PROJECT NAME:

Yes	No	N/A	Verify the project name and address are provided on the cover sheet. <b>COMMENTS:</b>
Yes	No	N/A	Verify the project description/scope of work is noted on the cover sheet. <b>COMMENTS:</b>
Yes	No	N/A	Verify a vicinity map is provided on the cover sheet. <b>COMMENTS:</b>
Yes	No	N/A	Verify the TCESD No. 12 Fire Department Notes are on the plan. <b>COMMENTS:</b>
Yes	No	N/A	Verify a signature line for the TCESD No. 12 Fire Marshal has been provided on the cover sheet. <b>COMMENTS:</b>
Yes	No	N/A	Verify the name and seal of the applicable professional design engineer has been provided. <b>COMMENTS:</b>
Yes	No	N/A	Verify the property owner information has been provided on the cover sheet. <b>COMMENTS:</b>
Yes	No	N/A	Verify a revisions table has been provided on the cover sheet. Verify a sheet index has been provided. <b>COMMENTS:</b>
Yes	No	N/A	Verify a TNR or TDLR number has been obtained and has been provided on the permit application. <b>COMMENTS:</b>

Yes	No	N/A	Verify FEMA 100-Year Flood Plain information and a current FEMA flood plain map has been provided with the subdivision submittal. <b>COMMENTS:</b>
Yes	No	N/A	Verify a hydrant location sheet/plan has been provided. <b>COMMENTS:</b>
Yes	No	N/A	Verify the fire hydrants meet City of Manor/TCESD No. 12 detail (M511S-17A) and requirements. <b>COMMENTS:</b>
Yes	No	N/A	Verify the plan indicates the size of water mains. Verify hydrant shut off valves have been shown. <b>COMMENTS:</b>
Yes	No	N/A	Verify hydrants are spaced at 500 feet along an approved path and not taken as a radius. <b>COMMENTS:</b>
Yes	No	N/A	Verify the available fire flow for the project has been noted on the appropriate page. <b>COMMENTS:</b>
Yes	No	N/A	Verify all hydrants within 500 feet on connecting streets and not part of the proposed project have been shown. <b>COMMENTS:</b>
Yes	No	N/A	Verify all lot lines have been shown. Verify all lots listed for non-residential use have been shown. <b>COMMENTS:</b>
Yes	No	N/A	Verify relevant topography has been included on the plan. Dry creeks, wet creeks, detention ponds, lakes, stock tanks, etc. <b>COMMENTS:</b>
Yes	No	N/A	Verify the extent of all fire department access roads have been shown. <b>COMMENTS:</b>
Yes	No	N/A	Verify all fire lanes and/or dedicated emergency vehicle access lanes have been shown. <b>COMMENTS:</b>
Yes	No	N/A	If the <b>TOTAL</b> number of units in the subdivision (not per phase) exceeds 30 dwelling units, two separate and approved fire apparatus access roads shall be provided. <b>COMMENTS:</b>
Yes	No	N/A	Verify both the turning radii and road widths have been shown on the plan. <b>COMMENTS:</b>

Yes	No	N/A	Verify the inside turning radius of the fire lane is a minimum of 25 feet and the outside radius is 50 feet. <b>COMMENTS:</b>
Yes	No	N/A	Verify the diameter of the cul-de-sac is a minimum of 100 feet. <b>COMMENTS:</b>
Yes	No	N/A	Verify the street width (not inclusive of curbs) has been indicated on the plan. <b>COMMENTS:</b>
Yes	No	N/A	Verify all-weather fire department access has been provided to within 150 feet of the farthest point of any combustible structure. <b>COMMENTS:</b>
Yes	No	N/A	Verify the fire lanes have been designed with an all-weather surface and capable of supporting 75,000 pounds or greater. <b>COMMENTS:</b>
Yes	No	N/A	Verify fire apparatus road and walkway grades are not greater than 10% grade. <b>COMMENTS:</b>
Yes	No	N/A	Verify all bridges and water crossings have been shown. <b>COMMENTS:</b>
Yes	No	N/A	Verify red curbs/fire lanes have been identified on the plan and marked as <b>FIRE LANE - TOW AWAY ZONE</b> . <b>COMMENTS:</b>
Yes	No	N/A	If any gates are provided across fire lanes, all gate details shall be provided on the plan. <b>COMMENTS:</b>
Yes	No	N/A	Verify the proposed locations of Knox Boxes/Knox Gate & Key Switches have been shown on the plan. <b>COMMENTS:</b>

Signature of Applicant

Date

**NOTE: TCESD No. 12 may require that any conditions outside the contracted scope of work that are not compliant with current code requirements may be required to be corrected prior to final inspection by TCESD No. 12. This may require interfacing between the subcontractor, general contractor and property management company or building owner.**