

TO BE VALID – THIS PERMIT MUST BE ON SITE DURING THE TRENCH BURN.

After receiving an approved permit, you must call 512-272-4502 each day you plan to burn.

See back of Trench Burn Permit Application for burning rules.



Travis County Emergency Services District No. 12

11200 Gregg Lane / PO Box 846, Manor, TX 78653

Office: 512-272-4502 / Fax: 512-428-5114

Trench Burn Permit Application

FEE: \$450.00

Checks payable to:
Travis County ESD No. 12

Business/Project Name: _____

Developer Name: _____

Site Address: _____
Street Address Suite Number

City State Zip Code

Site Contact Person: _____ Alternate Contact: _____

Site Phone Number: _____ After Hours Number: _____

Email Address: _____
Please Print Clearly

Open Burning – Site Inspection

- Site inspected by Fire Department Official.....() Yes () No
- Phone available on site to contact 9-1-1.....() Yes () No
- Approved air curtain trench being used.....() Yes () No
- Proposed burn site 500 feet from any structure.....() Yes () No
- Proposed burn site is downwind of or at least 300 feet from any property line.....() Yes () No
- Wind conditions at time of inspection..... () 0-6 () 6-15 () 15-25 () Unknown
- Proposed burning of prohibited items..... () Yes () No
- Proposed burn site is a manageable size and height.....() Yes () No
- Approved extinguishing source or fire-extinguishing equipment available near proposed burn site.....() Yes () No
- Applicant informed of burn regulations..... () Yes () No
- SITE INSPECTION..... () PASSED () FAILED () NA
- Standard 30-Day Permit.....() Yes () No NOTE: If NO, Denote time frame and reason below

ADDITIONAL REQUIREMENTS MADE DURING SITE INSPECTION:

AUTHORITY AND PURPOSE

A permit constitutes permission to maintain, store, use, or handle materials, or conduct processes that could produce conditions hazardous to life or property. Such permission shall not be construed as authority to violate, cancel, or set aside any provision of the local adopted Fire Code. Details regarding the above request must be filed when the application is made and whenever requested by the Fire Code Official. Before a permit is issued, a fire department official may inspect the premises to verify information regarding the permit application. In instances where laws or regulations are enforceable by any other governmental entity having jurisdiction over the area, joint approval shall be obtained. Permits shall be kept on the premises designated therein at all times and shall be posted in a conspicuous location on the premises, or shall be kept on the premises in a location designated by the Code Official. Permits shall be subject to inspections at all times by an Officer of the Fire Department or other persons authorized by the Code Official. Permits may be revoked at anytime when it is determined by the Code Official that any conditions or limitations set forth in the permit have been violated, which may result in fines or additional fees issued by Travis County ESD No. 12.

I have read and understand the responsibilities stated therein:

Signature of Applicant Date

To be completed by TCESD12 Office		
Date Permit Issued	Fire Marshal Office Representative	Employee ID
Permit #: _____	Fee: \$ _____	Paid () Date: _____
Permit Expires: _____	Comments: _____	

TRENCH BURNING GUIDELINES

Call Travis County ESD No. 12 each day before starting any burns. 512-272-4502

*****You can NOT burn on Red Flag Warning days or Ozone Action days*****

The State of Texas TCEQ Outdoor Burning Rule first prohibits outdoor burning anywhere in Texas and then allows exemptions for specific situations in which burning is necessary or does not pose a threat to the environment.

Texas Criminal Statutes specify penalties that pertain to escaped control fires and wildland fires that were deliberately set. Persons responsible for escaped control fires or arson wildfires may also be faced with civil suits for damages caused by these fires.

Burning will only be allowed under the following conditions:

1. Only when wind direction and other weather conditions are such that the smoke and other pollutants will not present a hazard to any public road, landing strip, or navigable waterway, or have an adverse effect on any off-site structure containing "sensitive receptors" (e.g. a residence, business, farm building, livestock, or green house.)
2. No burning is permitted when air stagnation advisories are in effect for the area in which the mobile incinerator is located.
3. No burning during Burn Bans or during periods of high fire hazard weather conditions.
4. Must be attended AT ALL TIMES by a competent adult who shall have a way to call 9-1-1 in the event of an emergency.
5. The trench burn site must be located more than 300 ft. from any property line and all burning is below ground. The required dimensions of the pit are to be 15 ft. wide, 40 ft long and 10 ft deep secured by an 8 ft fence surrounding the pit and blower.
6. The trench burner must be located at the center of a circle 300 ft in diameter in which no combustible matter will be located or stored, except for the pile of combustible debris which has been readied for loading into the trench burner pit.
7. The pit, air blower or fan, and other operating equipment shall be securely enclosed by a locked gate and security fence of a minimum height of 8 ft which completely surrounds the pit and equipment at all times when the trench burner is unattended. The fencing shall not be removed until the pit is closed and filled.
8. The hours of continuous loading operation shall be between 8:00 am and 4:00 pm. Trench burners may not be operated on legal holidays and in accordance with the State of Texas requirements for trench burns.
9. The blower or fan will be allowed to operate an additional two hours from 4:00 pm to 6:00 pm, to ensure cool down after its period of continuous loading operations.
10. No combustible material may be added to the fire between 4:00 pm of one day and 8:00 am of the following day.
11. The hours of operation may be changed by the Fire Code Official when unusual atmospheric conditions exist.
12. Predicted winds between 6 mph to 15 mph with predicted gusts of less than 23 mph.
13. Predicted humidity of 35% or greater during the burn.
14. Natural materials only (e.g. trees, limbs, brush, leaves, grass).
15. Water or an approved method to control the fire must be on site (e.g. hose, bulldozer, bobcat, etc.).
16. Shall not be started until 1 (one) hour after sunrise.
17. You can **not** burn within any city limits. (Manor, Austin)

All controlled burns are subject to a no notice inspection and any permit may be revoked at any time for violating the above guidelines or if the fire becomes a public safety concern or nuisance to the public.