

THIRD INTERNATIONAL MEETING

Barcelona, 20th February 2013

MINUTES

Attendees

- Ana Contreras** - Romani Association of Women Drom Kotar Mestipen (Spain)
Natalia Fernandez - Romani Association of Women Drom Kotar Mestipen (Spain)
Teresa Sorde - Romani Association of Women Drom Kotar Mestipen (Spain)
Consuelo Amaya - Romani Association of Women Drom Kotar Mestipen (Spain)
Teodora Krumova - Amalipe Center for Interethnic Dialogue and Tolerance (Bulgaria)
Gabriela Danailova - Amalipe Center for Interethnic Dialogue and Tolerance (Bulgaria)
Ioulia Triantafyllou - Utilities for Social Protection and Solidarity - Municipal Training Institute of Volos (K.E.K.P.A-D.I.E.K.) (Greece)
Eirini Fragkouli - Utilities for Social Protection and Solidarity - Municipal Training Institute of Volos (K.E.K.P.A-D.I.E.K.) (Greece)
Nikos Antonakis - Utilities for Social Protection and Solidarity - Municipal Training Institute of Volos (K.E.K.P.A-D.I.E.K.) (Greece)
Nicoleta Simona Barbu - Romani CRISS – Roma Center for Social Intervention and Studies (Romania)
Mariea Vlad - Romani CRISS – Roma Center for Social Intervention and Studies (Romania)
Javier Diez - CREA – University of Barcelona (Spain)
Fernando Macias - CREA - University of Barcelona (Spain)
Manuel Heredia - Generalitat de Catalunya (Spain)
Marc Viñas - Generalitat de Catalunya (Spain)
Tania Garcia - Generalitat de Catalunya (Spain)
Hilary Harmon - Pavee Point Travellers Centre (Ireland)
Martin Collins - Pavee Point Travellers Centre (Ireland)
Marta Pinto - European Roma Information Office (ERIO) (Belgium)

1.- WELCOME

Ana Contreras welcomes everyone, and she explains how excited she is about the project and the meeting. Some months ago we met in this room to start the project, that day some of the partners said that there was a lot of work to do but now most of the work has been done and today we meet here in the last meeting in order to close and finish the project between today and tomorrow. During this afternoon we have also a lot of work to do. She reminds that there are people in the meeting that don't understand the English, so it will be necessary to have enough time to translate them, and to speak slower in order to make possible the translation and that everybody can contribute to the discussion. In addition she reminds to sign the attendance list and that all the documentation to follow the meeting is inside the folders.

There are some people new from the last meeting, so before starting with the agenda everybody will introduce him/herself.

2.- WP2. Collecting and disseminating successful educational experiences.

Nikos Antonakis explains what the workpackage aim was: collect the selected experiences from the partners and then making the layout. He states that we did it with the exception of the European report 2 which is missing until now the romani version and the corrected version of the Bulgarian version. Other ones are finished.

We agreed to fix new deadlines for the languages versions missing in order to finish all the versions languages and all workpackage tasks. The situation and new deadlines agreed about the reports missing are the following:

- The Bulgarian version European report 2. In fact, Teodora have already sent a version of it but Nikos thinks that probably she uploaded the wrong one. Teodora will check it. The new deadline to send the correct version of report 2 will be 1st March 2013.

- In the case of Romani version. Simona agrees 1st of March 2013 to upload the romani version of report 2, but she has to consult it with the person that is doing the translation. So, in the case of romani version she agrees the new deadline and if there is any problem, she will send an e-mail as soon as possible in order to communicate the new deadline. She will try to get it next week.

Natalia reminds that we are really out of time in these tasks and the importance of finishing all the tasks related to the workpackage not later than next week.

Nikos states that on workpackage 2 that there were some delays but finally they are very happy to announce that it has been finished.

Simona, adds that as she explained in her last e-mail there is a mistake at the end of the report 1. There are two different experiences from Romania but they have the same content, this is only in the English version. Simona says that she is going to send the correct information. Nikos agrees that he will take a look about it and he will modify it.

3.- National working groups (WP3) and National Seminars (WP5)

Ana Contreras explains that in this section the idea is to share the work done under the national working groups and national seminars carried out in each country. The idea is that each partner highlights two or three main contributions, results or impact from the national working group and national seminar. Both activities have been done in most of the countries.

Ana Contreras explains that she has selected two ideas to highlight from the Barcelona national working group. The group met two times and there was the same proportion of teachers, non academic roma and representatives from the regional and local authorities and all of them were very interested about the experiences selected. One of the teachers took the commitment to transfer the information about the selected experiences to the board of his school and one of the representatives of the city council expresses the possibility to implement some of the actions in the projects that they are already implementing in the city. In both meetings the debates were very enrich and always in a very respectful and friendly way. Everybody shared the commitment to obtain the better results in terms of students' achievements and to implement at least one of some of the successful actions. For each experience what we did and the way about how we structured the discussion, was to reflect collectively about the advantages and disadvantages of each experience, and also brainstorming about how it could be implemented in each particular context.

Teodora Krumova explains that one of the good things from the two meetings was that it really put together the same composition of people from the community, teachers and people from the institutions. As it is written in the minutes and reports they were very interested in some of the experiences, and for example they found very interesting the Irish one because they have problems with children from migrant families, and so, they found solutions in these experiences for children that are not settle down. They discussed also mainly by the teachers that they already implement elements from many of the experiences so, they found them very useful and try to implement the added elements in order to extend the things that they are doing now. About the national seminar it was with the teachers, many of them took part of the experiences that we have submitted so, for them it was stimulant and it was interesting because they share the same things in small groups. Institutions were very interested in it also, and the people that came from the community most of them were community workers or moderators so, all together we decided these things inside the communities not only in the school but also to implement them in other situations and contexts.

Hilary Harmons explains that they have worked in two levels because they worked on issues around travellers and also about Roma in Ireland. She explains that at this moment, in Ireland



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there isn't any specific local or national policy on roma. The government just produced the first document about roma integration last year, and it is very weak. The problem for them regarding the successful educational experiences is that there isn't any specific department in the government dealing with the roma inclusion. So, the partners in the working groups are from education and training union primary teachers. The situation is that at this moment, for the schools is very difficult to implement the successful educational experiences because the department of education are not behind them, are not supporting them. In the meetings they decided to do something for those children that were not attending school. They were very interested in this project because they specifically feel that a key element was to bring the parents closer to the school. One of the key outcomes that they agreed was sending out the successful experiences information among national and post primary teachers through the union teachers in Ireland, educational officers, etc. They proposed these actions to the schools with drop out and absenteeism and those that have difficulties. In addition, they discussed about roma and their inclusion, in Ireland there is a strategy for travellers and in the project experiences there are interesting elements to pick up about the parents involvement in the school and on bringing mothers to an initial training and offering them training. They decided to promote the proposal of experiences about parents' involvement and that it is necessary to develop an educational strategy about the parents' involvement. They decided to try developing these experiences through these projects as good examples for the department of educational to explore them as examples to implement in the country.

Ioulia Triantafyllou explains that they have got interesting results from these meetings. She explains that they have organized five meetings and they are going to organize one more. The meetings are still going on and it is very important for them. All these meetings have been with a participation of schools, roma representatives from the community and the responsible from the town about social affairs and education, and also the office responsible for primary school in their town. One of the problems that they discussed about is to try to find funds in order to implement some things. One of the outputs was that a headmaster of school did the balance on roma and non roma students, and decided to implement the experience from Bulgaria on inserting the classes about roma culture in their curriculum. One interesting thing that came up then was the fact that now in their region the percentage of roma students is very high, is about 75%. They discussed about to distribute the roma students in other schools of the area, to make easier to the students and try for the school not to be a ghetto then. The city council discussed all these things and they decided they will implement policies to support the implementation of the actions resulted from the national meetings. Their two first meetings, started with a presentation of the project. Then, one of the school headmaster of one school decided to adapt the Bulgarian experience on inserting roma culture classes in the curriculum in the second meeting, but then arise up new needs from schools because now Greece is in the middle of the crisis and there is no money for the school, no money for the minorities and nobody wants to do anything with roma. They decided they need the city of Volos to declare their support for roma inclusion and the support for roma education. Finally, the city council did the declaration. Now they are preparing the new operational plan to avoid these ghetto situations.



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Teresa Sorde reminds that many of the selected successful actions that we have been working on during this year, are already have been implemented in guetto schools as a way to break the social inequality.

Nikos says that a big part of the legalization of positive actions for roma now is over, not only in Greece because a lot of things have been done because the money and funds, and now there is nothing so, the first thing that a headmaster or teacher thinking or a parent is ok, why so many actions for roma and not for the other kids and we have no answer.

Teresa explains that we understand it because in Spain we are under a crisis situation too, but many of these successful actions are about zero cost for its implementation. They can be implemented without any extra budget, only about rethinking the existing resources. Tomorrow, we will have the chance to meet people from the school of Albacete and they will explain you how they did it with no extra money, with the money that they had it's possible to implement successful actions.

She states that this is an important aspect that we should highlight in terms of transference of these succesfull actions in our country, the fact that the majority of them don't request more money, we can implement them just rethinking with the reorganization of the same resources that we have and that's is the good thing about them.

Simona explains that in Romania in their national working groups and seminar they have representatives of school, inspectors from the Brucharest council, and members of the roma community mostly young women because they are the most involved of the community mostly in educational projects and also teachers from the schools. In addition, representatives from the city hall of one district of Bucharest and representatives from the Ministry of education and concretely who is the direct responsible of the minorities directorate within the ministry also attended. They received the information on the project and the selected experiences and most of them recognized these types of activities. Like in Bulgaria, they though that they have been already implementing specific activities so they were familiar to them but all the experiences were appreciated and useful in their daily work. Mostly they though that the experience related to the decision of families was really interesting because these highlight the problem with the parents implication in the whole educative process of their children. So, this was a very interesting experience for them and they though that they could use this type of activities in order to involve the parents from the community in all the children educational life. The other experiences highlighted were about the heterogenous groups, they though that this was a good instrument to use in the class to help children to help other and specially where there are roma and non roma in the same class in order to know better the other. One problem they highlighted was the early marriages since in the communities where they work are still a problem. So, they stated that those activities where the roma women are involved could be the answer to promoting girls participation in schools and having them in school for a longer time because usually when they turn fourteen they drop out. So, they thought these types of experiences were interesting to develop in order to promote the girls participation in the school. They had a proposal from the ministry of education, who gave them more examples of educational successful experiences and

they invited them to stand up in the project, they explained them about this possibility (that they can fill in the form and send the information).

Also, an interesting discussion was about the sustainability of these experiences because even though the teachers think that was useful and interesting to use in their daily activities even at national level even the representatives of the ministry of education were wondering if it's possible to ensure the implementation at national level and in a longer period. They had a discussion referring to this subject and they agreed on giving value to the work done by the NGOs and besides the authorities clearly saw the need to commit in their own responsibility to act on this. They would see in the future if they will make the commitment in this sense because they already have their own experiences, their own projects and because they agreed that the decisive family participation and heterogeneous group were very interesting and maybe they can get them to be included at national level.

4.- WP3. Promoting the application of successful educational experiences with Roma to national realities

Simona Barbu introduces the situation of each task related to the WP3, the delays in the reception of the documentation and the proposals about how to overcome it.

Before starting she says that the partners have done a good job and she congratulates everybody.

She starts explaining the situation of tasks related to the **National working groups**. The situation about the reception and publication of the members list in the OPMS and Website is next:

PARTNER	OPMS	Website
P1 Spain	Yes	Yes
P2 Bulgaria	Yes	No
P3 Greece	Yes	Yes
P4 Romania	Yes	Yes
P7 Ireland	No	No

About the information related to the two meetings organized by each partner de situation presented by Simona Barbu is next:

PARTNER	FIRST MEETING				
	Date	Minutes	Pictures	Attendance list	Info in website?
P1 Spain	9/14/2012	yes	yes	included in minutes	Yes
P2 Bulgaria	7/31/2012	yes	yes	included in minutes	Yes
P3 Greece	10/11/2012	yes	no	included in minutes	yes (missing photos)
P4 Romania	5/11/2012	yes	yes	included in minutes	Yes
P7 Ireland	?	no	no	No	no

PARTNER	SECOND MEETING				
	Date	Minutes/ strategy	Pictures	Attendance list	Info in website?
P1 Spain	10/18/2012	yes	yes	is missing	minutes of the second meeting missing
P2 Bulgaria	11/7/2012	yes	yes	included in minutes	Yes
P3 Greece	11/8/2012	yes (minutes exists, I can't find the strategy)	no	included in minutes	Yes (missing photos)
P4 Romania	11/10/2012	yes	no	included in minutes	No
P7 Ireland	?	no	no	No	No

Hilary Harmons explains that they actually have no photos but that their working group will continue meeting after the project meeting and they have another meeting scheduled for the first of March so, they could take some photos in this meeting of this group and uploaded in the OPMS on March 4th.

Taking into account this situation we agreed on the following deadlines for uploading the information requested in the OPMS of the project:

TASK	WHO	DEADLINE
UPLOAD ALL MISSING DOCUMENTS ON THE WEBSITE	P8 (after receiving the missing documents)	01/03/2013
UPLOAD MISSING INFORMATION / DOCUMENTS REGARDING THE 1 ST NWG MEETING IN THE OPMS (LIST WITH THE MEMBERS OF THE GROUP, MINUTES, LIST OF PARTICIPANTS, PHOTOS)	P7	26/02/2013
UPLOAD MISSING INFORMATION / DOCUMENTS REGARDING THE 2 ND NWG MEETING IN THE OPMS	P3, P4, P7	27/02/2013
SENDING THE NATIONAL VIABILITY STRATEGY	P3, P7	01/03/2013
SENDING THE PICTURES ABOUT THE NATIONAL WORKING GROUP	Ireland	04/03/2013

About the **electronic guide** that have to be edited and published in the framework of the project Simona presents in the following the proposal about the contents as well as a design proposal. The proposal introduced in the meeting is next:

I. INTRODUCTION – PRESENTATION OF THE PROJECT

II. DESCRIPTION OF THE SUCCESSFUL PRACTICES SELECTED

- Decisive family/community participation - Spain, Drom Kotar Mestipen
- Roma students meetings – Spain, Drom Kotar Mestipen
- Family and community education – Spain, Drom Kotar Mestipen
- Decreasing the drop-out rate among Roma children – Bulgaria, Amalipe
- Roma culture class in state school curriculum – Bulgaria, Amalipe
- Socio-medical centres for roma (Women’s place in Aliveri) – Greece, KEPKA-DIEK
- Interactive groups: heterogeneous ability classrooms with reorganization of resources – Spain, CREA
- Dialogic Literay gatherings – Spain, CREA
- Roma families learning (ROFAL) Commenius Regio Project – Ireland, Pavee Point Travellers Center
- Good start in school – Romania, Romani CRISS
- A good start (pre-school) – Romania, Romani CRISS

III. A SHORT DESCRIPTION OF THE NATIONAL GROUP MEETINGS – CONCLUSIONS AND RECOMMENDATIONS FOR THE TRANSFERENCE OF GOOD PRACTICES

IV. NATIONAL VIABILITY STRATEGIES

Simona explains that at this moment the draft of the guide has around 75 **pages**, and states that there is **missing information** necessary to include in the guide, specifically, the national strategies from Greece and Ireland.

After presenting the design proposal she asked to the consortium the following questions-comments:

- About the number of pages. Should we keep or not all the description of the education experiences: since a guide it's not supposed to be too long and in order not to repeat the information, a solution would be to have the presentations of the experiences shortened and introducing a link to the website of the project and to the two European Report where the complete information can be found.
- Also taking into account that the document shouldn't be too long, for the description of the national group meeting it would be better to have a short description of each working group at the third chapter and then to introduce the conclusions and recommendations for the transfer of the successful experiences selected in the last chapter. She has taken the information from the OPMS but she understands that every partner would like to review the information. It contains a short description of the members. She proposes that every partner review the information about their national working group in order to agree with it.

Ana Contreras proposes that a good length of the guide would be about 20 or 30 pages. In this way, it will be easier to disseminate it. Everybody agrees on this idea.

Teresa proposes that because it is a guide it will have to be more visual, not as a report. It has to include pictures and other material to make it more attractive to all publics. Everybody agrees on this idea.

Nikos proposes that we should take in consideration maybe in a section previous of the guide the situation of the crisis. Everybody agrees to include this section about how in a crisis scenario we can still keep on doing all the work.

We agree next deadlines in order to do the tasks on the guide:

TASK	WHO	DEADLINE
First draft of the guide to be sent to the Quality Project Manager with all the information missing and according to the meeting agreements	P4	04/03/2013
Feedback from the quality project manager	P1	08/03/2013
Send to all the partners the last version of the guide in English	P4	12/03/2013
Partners send the translations in national languages	P1, P2, P3, P4,	19/03/2013

to P3	and P7	
Final versions and design of all the guides in the different languages	P4	22/03/2013
The guide is uploaded to the website	P8	25/03/2013

Ana Contreras proposes to reflect about how to disseminate the online guide. We agreed on the following:

Natalia Fernandez shared the next information: two days before the meeting, in Drom Kotar Mestipen received an e-mail from the Council of Europe that they are very interesting in our project results and especially in the guide. They are waiting that we finalize it, and they have checked our website and the reports that we have done until now and they want to include our project in their database and the products. It is a very good new for our project and for all of us.

Teodora Krumova proposes to use the European forums to distribute the results because now the first year of national roma strategies will be evaluated and there will be several meetings for the evaluation and it could be useful to promote that the national states include these successful experiences in their educational policies. Maybe one of the things to think about how to communicate more with the DG that is responsible about the national roma strategies and maybe find out when will the European Roma Platform meeting will take place to see the possibility to present it directly and to distribute copies there.

Teresa Sordé proposes that at the national level, the working groups that the partners have explained that will continuing meeting like Greece or Ireland could be forums in which the guide can be disseminated and giving them the responsibility also to support us to disseminate the results too because they are the people who are working with the grassroots people.

Teresa Sordé proposed to think about the contacts that we have and the organizations that we work with and how we can disseminate the work. For example, ERIO has a lot of contacts and probably we can disseminate the guide in our national contacts and ERIO more at European level.

Marta Pinto explains that until this moment they have done the dissemination at European level, they have published all the information in their facebook account and other channels they have. They do all of this for all the projects where they are so, they will do it and suggest to the partners to do the same.

5.- WP3. The International Romani Network

Ana Contreras and Natalia Fernandez introduce the situation of the International Romani Network. Initially, in the application form the coordination of the network was a task of Romani CRISS but finally, Drom Kotar Mestipen decided to take the coordination of this task in order to be sure of its success and because the other organization can not do it.

Ana Contreras explains what we have done until the moment to launch and establish the international romani network:

1. Online registration form

- Registration form is available in the project website in English
- Translations of the form in Catalan, Spanish, Greek and Romanian have been received and they will be uploaded after the conference soon. If the rest of the partners want to have the registration form in their national language to make easier the registration to the people of their country, they would have to send it to Drom Kotar Mestipen in order to be uploaded.
- When you register in the website you start receiving the last news of the project (mainly the newsletters)

2. Forum

- We have activated the forum discussion, the online space to exchange ideas and discussions among the network members
- 6 topics discussion proposed by the Quality Evaluation Group are available in the forum
- At this moment, there is 11 members registered in the forum, no one has participated yet so it's important to think about how to active and promote active discussions

Then, Ana Contreras proposed to discuss and agree on how to promote the participation in the forum and the registration as network's member in the next months of the project. She proposes to think about what we can do in order to activate the forum and other things that we can do in order to disseminate and activate the network.

Natalia Fernandez reminds that one of the main results of our project is the network, so, this is why is necessary to take enough time to think about how to ensure its success, how to promote that new people register on it. In addition, she reminds that the aim to collect successful educational experiences is to disseminate them among new people. The forum and network is the main tool to share all the work done. And in addition it's very important to think about how to maintain it after the project. We should try for the forum to become a reference web and space to discuss about successful educational actions for the roma people.

Hilary Harmons asks about the possibility for people to apply new experiences as a successful and the possibility to do it through the forum.

Natalia Fernandez clarifies that is possible to submit new successful educational experiences always, during the project and after the project. During the project is possible to send new proposals of successful actions through the project e-mail and then, the quality evaluation group monitoring by CREA will evaluate them taking in account the criteria established in the project for the successful educational experiences and they decide if are successful or not. If they consider any other experience submitted as successful it will be published in the project website. After the project, it's possible to do it too, the permanent observatory will meet each time that they receive new proposals. As established in the project, after the project the quality evaluation group will be

transformed in the permanent observatory who will be the group in charge to review new proposals received as a successful educational experiences. After the project, the website will be also updated and in it we will update the information about new experiences received and considered by the permanent observatory as successful.

Hilary Harmons ask if the information about the evaluation process and criteria of the new successful experiences submitted is available in the website in order everybody know how to do it and Natalia Fernandez answers that yes.

Marta Pinto explains that they are participating in other projects where they have created a template with an invitation which all the partners have send to their contacts in their national language. The invitation is the same and also the text. So, she proposes that we can create something similar, a template to invite people to joint the network and perhaps giving the contacts of the network, the forum, how they can participate and the benefits of being part of the network. And then, how they can do it, how they can subscribe to it. She explains that they already have included this information in their facebook, they already have included the invitation in their weekly news. She states that we have the possibility to include in our daily activities, just adding the information in the things that we do, but not like spam. About how to stimulate the conversation she doesn't know how to do it. It's a very big challenge for the coordinator partner doing that and to think about that.

Nikos Antonakis explains that they tried to do something like this, they did a network among all the colleagues that work in the roma support office because they asked for it. In this way, they did similar things but unfortanetely nobody write anything and contribute anything. This is a problem, we decided three years ago, the only one that write in it was the promoter.

Marc Viñas explains that maybe from the Catalan Government they are now talking with the ministry of education in a working group to discuss public policies to support roma at educational level. It's just an idea to get to the educational community to propose this working group to disseminate the international network to the schools, to the headmasters, and trying to reach teachers and people that are really interested in this kind of initiatives. He says that if we are not able to involve the educational community maybe the project will not be of too much success than what this could be. This is his proposal to disseminate the network at the Catalan level. In addition he clarifies that this working group is composed by representatives from the public administration and the roma associations of Catalonia, so, it's a group where is possible to share this knowledge.

Teodora Krumova says that she agrees that the problem in the forum is that the people don't participate and she proposes about the possibility to connect it with a facebook group because from her experience, the facebook groups are more popular. She gives us an example. In Bulgaria there is a teachers' community that have a website but they have also a facebook group and in fact, they have connected the website with the facebook group. The facebook group is very active, and in there the teachers post opinions about topics, they post materials, links to publication and it is very vivid. She clarify that she was just brainstorming.



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Hillary Harmons: in order to contribute to the brainstorming proposes, probably, one thing that we can do is to post a piece of text in the forum and discuss about it. All that with the aim of promoting the conversation in the forum. Another thing to do is to provide information about the educational system of different countries such as the Irish system of education.

Marta Pinto adds that she thinks that one of the reasons because facebook is more popular is because you receive notifications in you e-mail when someone posts something. Thus, you don't need to log in to check if there is anything active or not. People is busy and so she proposes to connect through the network and the e-mails, through which people can receive notifications directly to the e-mails, or as Teodora said, another possible way is to link to a facebook account. But for the latter option is necessary that people receives any notification about the news, because if not, these people will not enter there to see if there is anything new or not, especially at the beginning. If the discussions are active, then they will enter. Being notified about the activity of the forum could be a very good idea.

Javier Diez proposes to include in the dissemination process the link to the network in the main websites of the administrative or Roma associations or any local municipality, where when the people are looking for information you can find the link to the forum.

Regarding the discussion about why facebook and other networks are working better than others, Marc Viñas says that it is because behind the facebook maybe sometimes there is a community manager, somebody who is generating and stimulating the content. Thus, he says that is a very good idea to think in something more, which you do not need to log in, but something that you can receive notifications at the e-mail. In the same way that if somebody generates discussions, but something that could be easier to participate. It's necessary to think about the idea of a community manager or something like this.

Natalia Fernandez says that Drom Kotar Mestipen could do this task: moderate the forum and promote the discussions.

Nikos Antonakis says that if we go around internet we see some sites like this, with a lot of information, and where the people come there to look for some information about that and contribute with information, when he/she is interesting that someone responds about it. He proposes to think about what are the main reasons why a teacher or someone else will come in our forum, which information are they looking for, and the questions and answers. So Nikos says we must first answer to this question.

Teresa Sorde says that if we look at the project the idea was to create a network, this idea is much more than a forum. The forum is one part of it but the network's aim is to collect and gather people from our communities, from the grassroots communities, that they can register and exchange information among the network's members. It is much more than the forum, the main aim is to create a network about the people's concerns and about what should be done in order the Roma students succeed in school.

6.- WP4. Quality process and results

Javier Diez presents the situation of the WP4. He starts with a summary of the main contributions from the WP4 that is focused on the quality process and the results. There are many people involved in this WP, mainly in two bodies as external evaluation: the quality evaluation group, which is composed by non-Roma and Roma people, academic people but also non-academic people. The European Advisory Council is composed by people with a extense background on Roma issues. He presents a summary about what they have done:

1.- Qualitative Evaluation Group (QEG) Meetings

1st Meeting. June 11, 2012

2nd Meeting. October 4, 2012

3rd Meeting. February 6, 2013

4th Meeting. March 2013 (will be done)

2.- Two feedbacks from the European Advisory Council (EAC):

1st Feedback. October, 2012

2nd Feedback. January, 2013

Then, he presents the summary of the external evaluation **results** from the **Quality Evaluation Group**:

They have selected 6 Successful Educational Actions:

- Family and Community participation in decision making processes.
- Inclusion Roma culture.
- Roma positive referents in the school (Roma people who have succeed in education).
- Heterogeneous groups: interactive groups, other inclusive and interactive actions.
- Family and Community participation in educational activities.
- Spaces for dialogue, debate and decision-making for Roma students.

He emphasizes that implementing these successful educational actions do not depend on having economic resources. It's possible to do it by distributing the existing resources.

Based on the feedback of the quality evaluation group and the European Advisory Council one of the main idea about the experiences that they have to check if it is successful or not, one of the main criteria is if it is based on scientific evidences. He remarks that scientific evidences are

needed in order to judge if that actions could be considered as successful or not. All the members of the European advisory council and the quality evaluation group have highlighted this criterion as the main contribution. This is what make this project different from others projects about Roma community.

Another important contribution is the inclusion of all the voices. They have highlighted the importance of including the voices of the Roma and non-Roma people, academic and non academic people, Roma relatives, Roma women, etc.

These are the main contributions. All the detailed documents are available in the online platform.

Javier Díez reminds that the main aim of the project is to create an international romani network, and that this network have to include all the voices. All these voices are included in the external evaluation groups and after the project ends it is foressen to set up a permanent observatory, which should include the recommendations of the members of both, the quality evaluation group and the European Advisory Council.

The members of these two groups have offered themselves in order to assure that the permanent observatory follows the criteria.

The voices of the Permanent Obsevatory must to include all the community voices: Roma and non-Roma; academic and, especially, non-academic Roma; Roma Families (all members); Roma women, especially, non-academic Roma women

Finally, he presents the main agreements in the quality evaluation group to maintain the ROM-UP! Project:

- 1.- The International Romani Network must include all the community voices
 - We need to take into account the minutes about the 3rd QEG meeting (see the document at the OMPS) regarding to the IRN.
- 2.- The Permanent Observatory must be grounded on the scientific criteria and the recommendations provided by QEG and EAC (OMPS).
 - We need to take into account the EAC's feedbacks (see the documents at the OMPS) regarding to the Permanent Observatory.



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- The QEG members have pointed out that they want to keep participating as members of the Permanent Observatory.
- They suggest to include persons with other profiles (such as single Roma woman, elder Roma woman, ...) as members of the Permanent Observatory.

The other part of the WP4 is about the **internal evaluation** of the project. Natalia Fernández presents the situation.

She reminds that we have a quality assurance plan and the follow up reports connected with it. The follow up reports have to be filled by the WP's leaders, and the members of both the European advisory council and the quality evaluation group. It's not necessary to be filled by the rest of the partners, but she encourages them to fill in it in order to collect their contributions. She explains that until now, we have received the first follow up report from everybody.

Two follow up reports are still missing. However, the consortium agreed the new deadlines:

- **Second follow up report.** Agreed deadline: 11/01/2013 New deadline for those partners which haven't sent it yet: 01/03/2013
- **Third follow up report.** Agreed deadline in the second international meeting: 11/03/2013

She highlights the importance to fill in this form, because it is an opportunity to reflect on how the project manager is doing, how we can improve it and how the workpackage has been implemented. She proposes that the partners that have not filled it (Irish and Bulgarian partner) could be interested in answering the last follow up report in order to include their feedback and contributions to the final evaluation of the project. We agree to use the same template for the second and third follow up reports as the first one.

6.- WP5. Dissemination strategy

Marta Pinto, as a workpackage leader starts with a graphic summary of the project dissemination until now. The information has been collected from the individual dissemination reports sent by the partners. It doesn't include the dissemination done by the Greek partner because they have not sent the report, and because the statistics does not include the information from Generalitat de Catalunya as they haven't included the numbers in their report.



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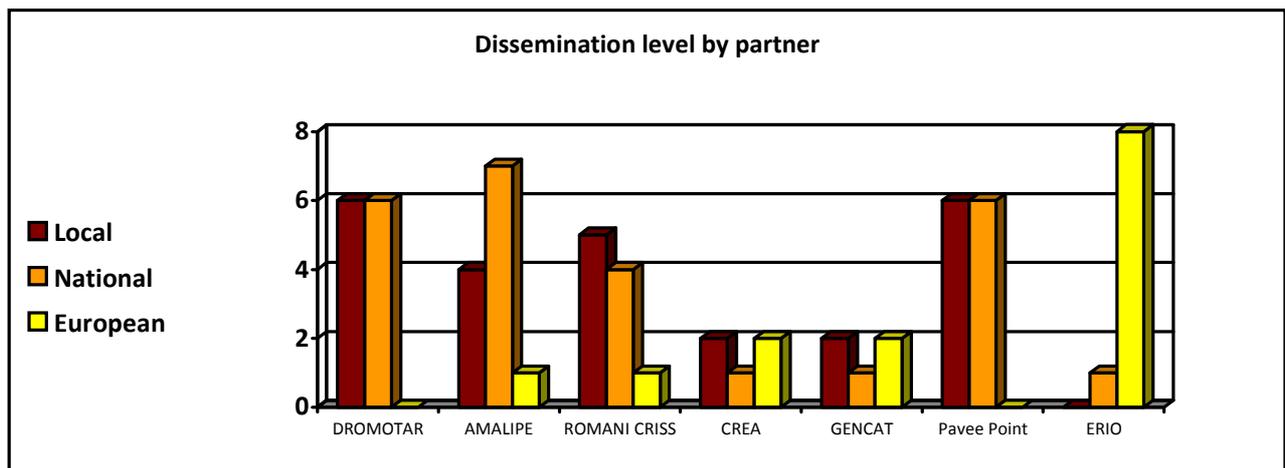
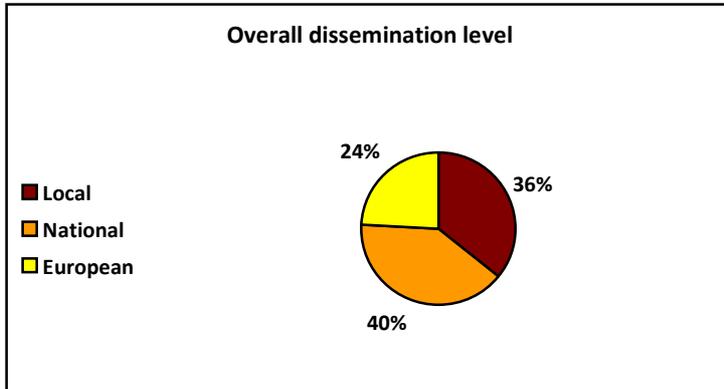
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About the **level** of dissemination done, until now the situation is the following:



About the **fields**, partners have targeted fairly similar fields and concretely:

- Roma inclusion
- Education
- Human rights
- Political

About the **target organizations**, partners also have targeted similar organisations and concretely:

- Roma NGOs and activists
- Public administration
- Politicians
- Education associations
- Teachers
- Schools

ERIO: also European Commission, European Parliament and Council of Europe.

Marta Pinto also presents the **number of people reached by partner:**

ERIO: 101.431
ROMANI CRISS: 10.123
CREA UB: 3.327
AMALIPE: 2.105
Dromkotar: 695
Pave Point: 199

TOTAL: 117.880

Finally, she makes some recommendations about the general dissemination and the international romani network:

General dissemination:

- Dissemination is an ongoing activity - seek any available opportunity to ethically disseminate the project and its results. It is important that we do not spam people but we take all the opportunities to do it, encourage the people to check the newsletters, etc.
- Increase list of contacts - products will be disseminated to new people.

International Romani Network (IRN):

- Ensure registrations by using: email & other strong media tools such as partner's own websites, facebook and/or twitter accounts
- Join forces with close collaborators to ensure wider dissemination and increase number of IRN registrations
- Draft a template invitation in English to be sent by all partners – needs translation afterwards

After the summary and recommendations about the dissemination done until now, she presents the situation about the national dissemination seminars information received:

	Minutes - English	Minutes - national language	Agenda	Participants list	Photos	Last reminder
P2 - Amalipe	V	x	x	X	V	23 Jan
P3 - KEKPA-DIEK	X	x	x	X	X	23 Jan
P4 - Romani CRISS	X	x	x	X	X	23 Jan
P7 - Pavee Point	X	x	X	X	X	23 Jan

She remarks that she hasn't received the most of the information. She specifies that regarding the list of participants, it refers to the attendance list with signatures and other details, and not only the list with the names. About the pictures from the seminars she clarifies that it is possible to include it in the report or send it separately; each partner would choose the better option for them.

Nikos Antonakis and Ioulia clarify the situation and the activities done regarding the national seminar in Greece. They explain that they haven't done a national seminar as it is described in the project. They have organized until the moment four meetings of the national working group (and not only two as it was foreseen in the application form) and in the fourth meeting they got the aims of the national seminar. The composition of the groups has been similar to the national seminar and in the fourth meeting the city council took the commitment to implement one successful educational experience and did a declaration. To sum up, they decided to do more meetings of the national working group, not to organize the national seminars and to include the main aims and foreseen results of the national seminars in the national working group. This is why there is not any document related to the national seminar because they haven't organized it. They explain that from the first meeting of the national working group they found a lot of people interested in the project but they cannot move at this moment in Greece, because nobody pays for the travels so, everybody refuses to come to Volos just for the national seminar. Therefore, we decided to organize in other way the dissemination of the project results taking into account this situation.

Natalia Fernández explains that it's very important that the Greek partner explains detailed and in depth the reasons about because they have decided not to organize a national seminar in Greece, it would be necessary further explanation about it in the final report for the EACEA.

We agree that in the website will not appear the information from the Greek national seminar. The information about their national working group will be uploaded in the OPMS individually, one document by each meeting.

New deadlines agreed by the entire consortium to submit the information missing are next:

TASK	WHO	DEADLINE
Send minutes of national seminar in English	P3, P4, P7	05/03/2013
Send minutes of national seminar in national language	P2, P3, P4, P7	05/03/2013
Send agenda & list of participants of national seminar	P2, P3, P4, P7	05/03/2013
Send photos of national seminar	P3, P4, P7	05/03/2013

She also explains the situation about the reception of annex 1 and annex 2 about the dissemination report. The information received and that missing is next:

	Annex 1	Annex 2	Last reminder
P1 - Drom Kotar	v	V	-
P2 - Amalipe	v	V	-
P3 - KEKPA-DIEK	x	X	23 Jan
P4 - Romani CRISS	v	V	
P5 - CREA UB	v	V	
P6 – GENCAT	v	V	
P7 - Pavee Point	X	V	Irish legislation
P8 – ERIO	V	V	

Marta Pinto explains that from Irish partners, they have explained that they cannot send annex 1 because of the Irish legislation about data privacy. Marta Pinto explains that this information will not be public; she is collecting all this information only in the case that the European Commission requests evidences about the dissemination done and to send with the final report as evidence about all the work done.

Finally, we agree if for the Irish partner is very difficult to provide the names and contact details because their legislation, they will provide the number, the organizations where they belongs to, etc.

The new deadlines agreed by the entire consortium to submit the information missing are next:

TASK	WHO	DEADLINE
Send Annex 1 and Annex 2 of dissemination plan	P3	01/03/2013

After it, Marta Pinto explains the situation of **newsletters** at this moment and the proposal of issues for each newsletter:

Newsletter 4: The Romani translation was missing but she received it last evening, so, all the translations are done it.

Proposal for NL 5:

- International Romani Network
- Electronic guide (if not ready, announce it)
- Conclusions from either national working groups or national seminars
- New items on website
- Logos

Proposal for NL 6:

- Report of final conference
- Creation of the permanent observatory
- Results and conclusions of the project
- New items on website
- Logos

Teodora Krumova proposes to include news as the information from the Council of Europe for example because it shows the dissemination and the results.

Natalia Fernandez proposes regarding the idea of Teodora to introduce in the newsletter 5, a section with first impressions and impact of the final conference. We can introduce a section in the newsletter 5 about the impact where we can explain the information from the Council of Europe and the impact of the Final Conference.

Teodora Krumova proposes that tomorrow during the final conference we could collect impressions from the attendances, like quotes from the people to include in the minutes or newsletter. It could be interesting to collect impressions from the attendances in order to include their quotes in the press release.

All the partnership agrees that Drom Kotar Mestipen and Generalitat de Catalunya will collect these quotes from the participants in the conference because they know the attending people and speak in the same language. We agree to collect quotes from the three main groups involved in the project and attending to the conference (non academic roma people, teachers and representatives from the authorities).

The agreed deadlines by the entire consortium related to the newsletters are next:

TASK	WHO	DEADLINE
Send Romani translation of newsletter 4	P4	01/03/2013
Send final version of newsletter 5 to all partners	P8	27/02/2013
Send to P8 translation of newsletter 5 into national languages and Romanes (P4)	P1, P2, P3, P4	04/03/2013

Dissemination of newsletter 5	ALL	05/03/2013
Send final version of newsletter 6 to all partners	P8	18/03/2013
Send to P8 translation of newsletter 6 into national languages and Romanes (P4)	P1, P2, P3, P4	21/03/2013
Dissemination of newsletter 6	ALL	22/03/2013

After it, she explains that they have edited the project **brochure**. This brochure is one of the results that was not foreseen in the application form. They have printed 500 copies in english. She has brought 200 copies to the meeting in order to distribute them among the consortium, so each partner can also disseminate them in the European meetings. The other 300 copies have been sent to the European Commission by ERIO. In addition, the brochure has been translated to all the national languages of the project. Only the romani translation is missing and thus, she proposes that Romani CRISS send the translation to romani language on 01/03/2013.

Finally, she explains the situation of the **project website**. It is available in the six languages foreseen plus catalan. The Catalan government has decided to translate all the website contents by their own contribution in order to make it closer to the catalan organizations. Marta also explains that the share options with other social networks are possible in all website pages. She also informs that ERIO's logo has changed.

About the material that still missing in the website, it is the following (some of them have been already mentioned):

- National dissemination seminars
- National working group meetings
- Members of Permanent observatory
- Electronic guide
- Romani Network – registration only in EN
- Brochure: Romani

About the members from the permanent observatory, Javier Diez explain that they discussed about it in the last meeting and that they suggested to be careful in order to include not only people that already participate in it but also Roma people from organizations, and especially to add profiles from Roma community like old Roma women. They offered themselves to be members of the permanent observatory but to add other people profiles from the roma community, and to add more people.

We agree CREA will send the currently members of the permanent observatory (that are the same from the quality evaluation group) and when they incorporate new members to the observatory they will send the details to Marta in order she can update in the website the members of the permanent observatory.

Finally, Marta Pinto reminds to have a look each partner to their national website section to spot any mistakes. Only P1 and P4 have already done.

Ana Contreras thanks Marta Pinto and ERIO because the task about doing and printing the brochure was not foreseen initially in the project and when we asked them to do it, they quickly agreed in doing it. On the other hand, she wants to thanks to the Catalan government and especifically to the Social Welfare and Family Department for the website and other documents that have been translated into Catalan, that it was not foreseen and that this mens to have more impact at catalan level.

7.- WP6. FINAL CONFERENCE

Marc Viñas and Tania Garcia presents the final agenda of the final conference that will take place the day after the meeting.

Marc Viñas explains that they have worked very hard to organize the final conference and that they have done a good job from the political point of view. We have just tried to put the final conference in the agenda of the politicians. Tomorrow in the opening session we will count with the presence of the catalan ministry from the Social Welfare and Family. It's not easy to count with her because she has a very full agenda but she wants to highlight how they have worked in order to transmit how important is for us her presence in the final conference. Also, at the same time they have disseminated the final conference through the mass media and they are expecting that some of them are going to come tomorrow. In this way, we can open the door to the mass media in order to awake the interest about the final conference, the project and the successful educational experiences to generate debate and so on.

Marc Viñas explains that thee conferences will be divided in five main sections: the opening session, the introduction of the project, the eleven successful educational actions presented by the people who has participated in it, the debate and dicussing about the project sustainability and the conclusions and closing sesion.

Tania explains detailed the conference agenda:

10.30 Registration

11.00 Opening session. Welcome and introduction

- Neus Munté. Social Welfare and Family Minister of Catalan Government.
- Ferran Tarradellas. Head of the Regional Office of the European Commission in Barcelona
- Ana Contreras Fernández. President of Romani Association of Women Drom Kotar Mestipen
- Juan de Dios Ramírez-Heredia. President of Romani Union

11.30 The ROM UP! Project. Objectives, methodology, main activities, mechanisms to ensure the quality and results of the project.

It will be explained by Ana Contreras as a project coordinator and the table will be moderated by Manuel Heredia from Catalan Government.

12.00 The 11 successful educational actions selected that have proven scientific evidence on the inclusion of Roma in and through education

We have the confirmation from 20 people that will participate in this table: Roma children, Roma parents, Roma community members, teachers, etc.

- Decisive family/community participation (Spain)
- Family and community education (Spain)
- Decreasing the drop-out rate among Roma children. (Bulgaria)
- Roma culture classes in state school curriculum (Bulgaria)
- Socio-medical centres for Roma (Greece)
- Interactive Groups (Spain)
- Dialogic Literary Gatherings (Spain)
- A good start in school (Romania)
- A good start (pre-school) (Romania)
- Roma Families Learning RoFaL, Comenius Regio Project. 'The importance of parental involvement in children's education'. (Ireland):
- Roma students meetings (Spain)

14.00 Lunch

Tania explains that we will go to the POMARADA restaurant, all together.

16.00 Future steps and sustainability the SEAs in our country.

- Ramón Flecha García. Professor of the University of Barcelona. Principal Researcher of the project 6th FP INCLUDED of the EC. He has many researches and expertise about education, Roma culture and he will explain the contributions from the INCLUD-ED research.
- Juan García. Education supervisor of the Ministry of Education of the Government of Castilla La Mancha. This government is very involved in overcoming the school failure of Roma people in this region. He will explain how is possible to overcome the school failure of roma in a very poor area of Albacete (Castilla La Mancha) and how they are doing to overcome all the difficulties and improve the results of the Roma students. He will also explain how in the middle of the worst economic situation, the government of Castilla la Mancha is achieving successful results.
- Teodora Krumova. Amalipe Center for Interethnic Dialogue and Tolerance. Bulgària. She will explain the point of view from the Roma NGOs and the importance of transfer of these actions for Roma people, for Roma NGOs and how people can do it.

Discussion.

Tania remarks the importance of this round table because in it we will discuss about the possibility of transferring the successful educational actions. We will have an hour for the discussion and it will be the main space of participation.

18.00 Conclusions and closing session

- Ana Contreras. President of Romani Association of Women Drom Kotar Mestipen
- Representative from the Department of Education of Catalan Government.
- Ramon Terrassa. Director General of Community and Civic Action. Department of Social Welfare and Family. Generalitat de Catalunya.

The conference will be interpreted into Catalan, standard Romani and English. Everybody can express in their own language, avoiding the barrier of the language with the simultaneous interpretation.

Tania explains the profile of the conference's attendants. There will be people from Universities, teachers, students, local and regional authorities, Roma NGOs, Roma students and Roma from the community (mothers, fathers, grandparents,...) It will be a very heterogeneous public.

About the tickets from the invited participants, Tania reminds that they need the original tickets from bus, train, etc. If any partner has any ticket now she asks to give it to Raquel Jimenez. If they don't have any tickets now, tomorrow when they arrive to the conference, they should give them to Raquel all the original tickets. During the day of the conference they will reimburse the money in cash. This is only for the invited participants and she reminds that taxi tickets are not accepted. About the return tickets they will have to send to Catalan Government from each country.

Ana Contreras explains some criteria to take into account by all the partners in order to ensure the success of our ROM-UP! final conference:

- Referent people during the conference. Maximum responsible: Ana Contreras. Contents and round tables referent: Natalia Fernandez. Organization and logistic referent: Tania Garcia. Media referent: Cristina Pulido.

- As Tania has already explained, simultaneous translation will be available during the conference in Romani, English and Catalan. For that people that can't speak or understand any of these three languages, we will have to assure individual translation by the partner organization in order that everyone understand and follow the conference.

- It will be a very special and historical day for all of us who have been working hard for a year. In order to succeed, is very important to respect the established schedule. There should be solidarity with all people and especially with those who will present their experience in the experience round table.

- The moderators will not allow people to exceed the established duration of their intervention. All the experiences and presentations are very interesting but there is a lot of people and everybody

have to have the same time for their intervention. The conference will be ok with this foreseen schedule.

- It's important that all of us guarantee order and silence. There will be a lot of people and the conference room is not too big.
- In the roundtable of the afternoon we will encourage the participation of the attendants about the topic of this table. It's very important to contribute with questions to the topic of the table, with comments or with more explanations.
- It's important to assure that nobody turns the discussion in his/her own interest. All the comments, questions and explanations have to be short and clear.
- In the open discussion the moderator will give the voice first to the people that haven't spoken and after to the people that have already spoken.
- Today we have organized meetings with the people that will participate in the Conferences' round tables in order to support them and support their presentations. Several volunteers from our organization are meeting with them.
- Tomorrow morning, one person from our organization will be in the hall hotel at 10.30 in order to go together to the conference.

Teodora Krumova explains that she will translate simultaneous to the Bulgarian people because they will speak in Bulgarian. An Ioulia will do the same for Eirini, who is going to speak in Greek and Ioulia will translate her at the same time.

Tania Garcia asks to give her the videos for tomorrow presentations so she can test them before in the computer.

Ana Contreras remarks that tomorrow will be an historical day and all of us are responsible for it.

8.- WP1. Final financial report and final report

Sandra Martin, economist and volunteer of Drom Kotar Mestipen, as a financial assessor do some reminders about the financial issues.

She reminds that each partner is responsible for the EC financial contribution received. It's necessary to justify well the total expenditure for the project. She reminds two main references in order to get the financial reports in the correct way:

- The Guidelines for Administrative and Financial Management and Reporting (LLP Project Handbook 2011).
- The financial information kit.

Every partner should have these documents, but she offers to send it again next week by e-mail.

Regarding the declaration of the expenditure each partner has to do it. At this moment, Drom Kotar Mestipen has received the internal financial report from some of the partners; however, there still missing the financial reports of other partners. Is necessary to send an excel document + related documentation. For all those partners that haven't already sent them, the new deadline to submit them is next week.

About the financial final report, it will cover full eligibility period (01/04/2012-31/03/2013) and the deadline to receive it in Drom Kotar will be at the end of April 2013 approx.

Financial Final Report includes:

- Excel reporting form
- Report ALL actual expenses

About the **staff costs**, she reminds that ONLY labour contracts with payrolls and time-sheets are eligible by the European Commission. Everybody participating in the project have to fill in a timesheets. Invoices for staff are ineligible by the EC.

Regarding the **travel and subsistence costs**, in order to report at financial level the costs to come to the meeting is necessary to submit the following documents: boarding passes, invoices or electronic tickets of the airplane, invoices of the taxi from the airport to hotel, etc. All these costs are included in the category "travel costs".

In the subsistence costs is included the local travel and partners have to justify the actual costs or the daily rates taking into account the maximum EC's rates.

About the **other costs**, she reminds to send the corresponding invoices for dissemination, publication, etc, according to the foreseen items in the application form.

About the **indirect costs**, there aren't any requested documentation from the partners.

She reminds that for requested documentation it has to be certified photocopies of all supporting documents (signed and stamped by the organization).

Finally, she reminds to be aware that ROM'UP Project could be selected for a financial audit ex-post. Keep all original documentation and evidences for 5 years after the final payment.

If any of the partners has a question or doubt, they can consult it to Drom Kotar Mestipen by e-mail.

Nikos Antonakis explains the situation that they are permanent staff of the enterprise and they have dedicated some hours to ROM-UP. They have a labour contract but they haven't any



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especific contract for ROM-UP. Sandra Martin confirms that it is eligible and that this is why is necessary to do the timesheets in order to declare the hours dedicated to the project.

Hilary Harmon asks about how to pay a person involved in the project tasks, and how is the best way to do it. Sandra states that under staff costs it is not possible to declare any invoice; the only eligible way is to do a labour contract for the concrete working period and a timesheet.

Natalia Fernández explains that about the final report, it is composed by two parts: the financial part and the description of all the work that we have done. Each partner has the template of the final report as an annex of the Partner Agreement, so, everybody can check. She explains that she is going to send to everybody an e-mail informing about the parts that each partner have to fill in as a partner. She explains that we will have to fill in it explaining the tasks done in each workpackage. Additionally, the workpackage's leaders that have all the information and the globality of each workpackage will have to develop it more in the final report. Drom Kotar Mestipen will collect all the information and then, it will finish the final report. Drom Kotar will send to all the partners all the instruction about how to fill in this final report.

She highlights that the deadlines related to the FINAL REPORT are very important, because it has to be submitted to the EACEA on time, and if Drom Kotar do not do it we will lose the project's grant. As everybody can check in the grant agreement signed with the EC, they have to submit the final report two months after finishing the eligible period. The eligible period finish on March 30th so they have to submit the final report before May 30.

Natalia Fernández states that they need all the partners information at the end of April because, as everybody know, is very difficult to prepare the final report and check that everything is ok. So, she asks the partners to collaborate in this process and send the information and expenditures well reported and on time.

She says that it's important to consider that in order to check the financial reports they will strictly implement the rules established by the EACEA about the eligible and non eligible costs. Do not depend on them if one cost is eligible or not, is the EACEA who decides it. All the information and financial rules of the EACEA are very clear and it is mainly collected in the handbook that Sandra Martin mentioned before.

Natalia Fernandez clarifies that the second payment will be done after checking the internal financial report and when they confirm that all is ok. The third payment will be done only after to receive the last payment from the European Commission.

Sandra Martin, clarifies that for the final report of the end of April is necessary to report all the expenses done through the project in the excel document (also, those declared in the internal financial report). About the supporting documentation, it is only necessary to send the documentation that has not been collected in the financial report of the first period.



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9.- LAST CONTRIBUTIONS AND END OF THE MEETING

Ana Contreras closes the meeting. She says that tomorrow is going to be as the wedding of our project. Thus, it is our responsibility to make it possible and successful.

We have the responsibility that at least one of the successful educational actions could be implemented in some of our countries, because this will contribute to improve the situation of our community. So, this is very important for each of us.

She thanks everybody and explains that we will meet up in the hotel to have dinner together, included all those people that will participate in the round table of the successful educational actions.