



10809 Honeycutt Rd., Raleigh, NC 27614

Phone: (919) 847-0117 Fax: (919) 847-3481

Email: info@homewoodnursery.com

EMPLOYMENT APPLICATION

Welcome. Please print.

Date: _____

Applicant's Name: _____
Last First Middle

Address: _____
Number Street City State Zip Code

Telephone: _____ Email address: _____

Emergency Contact:

Name: _____ Relationship: _____ Phone: _____

Address: _____
Number Street City State Zip Code

Position(s) Applied For: _____

Salary Expectations: _____

Date Available For Employment: _____

Type of Employment: (Check one on each line) Permanent Temporary

Full-Time Part-Time

Do you have any schedule restrictions? If yes, please list:

Date Available For Employment: _____

If you are under age 18, can you provide a work permit? Yes No

Have you filed an application with us before? Yes No

Have you ever been employed here before? Yes No

If yes, give dates: _____

In what capacity? _____

Are you currently employed? Yes No
If yes, may we contact your present employer? Yes No

What prompted you to apply for a position with Homewood Nursery & Garden Center, Inc.?

Do you have any physical handicaps that could limit your ability to perform certain types of work? Yes No
If yes, please explain: _____

Are you a veteran of the U.S. Military Service? Yes No
If yes, what Branch? _____

Are you a U.S. Citizen? Yes No
If no, do you have a legal right to remain in the United States? Yes No
If yes, what documents can you provide as proof? _____

Have you ever been convicted of a felony? _____ Yes No

How many days have you lost from work during the past year? _____

Are you licensed and/or trained to operate trucks or light equipment such as forklifts, tractors, or bobcats? Yes No
If yes, please list: _____

List professional, trade, business, or civic activities and offices held: (you may exclude those which indicate race, color, religion, sex, or national origin)

Can you operate any office machines or computers? Yes No
If yes, please describe machines, programs, and your ability level: _____

Summarize special skills and qualifications acquired from employment or other experience:

Please list any hobbies you may have: _____

EMPLOYMENT RECORD

Please start with your present or last job.

Date	Company Name and Address	Position Held (describe briefly)	Approx. Salary & any additional compensation	Reason for Leaving
From To	Firm			
	Address			
	Supervisor			
From To	Firm			
	Address			
	Supervisor			
From To	Firm			
	Address			
	Supervisor			
From To	Firm			
	Address			
	Supervisor			

If you need additional space, please continue below or on a separate sheet of paper.

EDUCATION:

Attended Mo. & Yr.	School Name & Location	Course of Study	Avg. Grade	Graduate		Degrees Obtained
				Yes	No	
High School						
Fr	Name					
To	City					
Fr	Name					
To	City					
College or University						
Fr	Name					
To	City					
Fr	Name					
To	City					

If you have a college transcript of grades, please attach a copy.

PERSONAL REFERENCES

Name	Occupation	Phone
1.		
2.		
3.		

APPLICANT'S CERTIFICATION

I hereby certify that the facts set forth in my application for employment, including salary and compensation history, true and correct to the best of my knowledge. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of my personal history and financial or credit rating through any investigative or credit agencies, or bureaus of your choice.

Note: The provisions of the Fair Credit Act may be applicable if a credit report on the applicant is obtained and considered.

Signature of Applicant _____

We are pleased that you are interested in working for Homewood Nursery & Garden Center, Inc. Our corporation is an equal opportunity employer. It is our stated policy to select, train, promote, and conduct business without regard to sex, age, race, color, religious belief, or national origin.