



Guidelines on how to apply for European Commission Funds

2012



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Introduction

This guidebook provides an overview of essential information concerning the funding programmes of the European Commission. It comprises the three funding types of the European Union: Structural funds, Operating grants, and Call for Proposals for civil society projects. The guidebook is divided into three corresponding sections, giving detailed information about each type of funding and the working areas they cover.

This guidebook provides detailed guidelines for organisations about the necessary steps and major requirements in order to develop a valid and strong application. It also presents detailed instructions about all the required application documents and the deadlines of the different application procedures.

The three funding types ensure the financial support of projects targeting Roma people in key areas such as education and culture, employment, social affairs and inclusion, and justice.

I. Structural Funds

European Structural Funds are important EU financial tools for member states to use in order to improve their economic and social development. Over the years, the European Union created four funds: the European Regional Development Fund (ERDF), the European Social Fund (ESF), the European Agricultural Guidance and Guarantee Fund (EAGGF) and the Financial Instrument for Fisheries Guidance (FIFG). The ERDF provides assistance to those regions whose development is lagging behind and those that are going through an economic adaptation or having structural difficulties. The ESF provides support relating to employment. The EAGGF provides financial help for the improvement of rural areas whose development is lagging behind. The FIFG assists the restructuring in the fisheries sector.

This section provides general information on the European Social Fund (ESF), the European Regional Development Fund (ERDF) and the Cohesion Fund.

The European Social Fund (ESF)

The main aim of the ESF is to help prevent and fight unemployment and to keep people in touch with the labour market. To reach this objective, it provides financial assistance to help member states meet the aims they have agreed together for educating and training people throughout Europe.

Funding priorities

- Increase the flexibility of workers and enterprises
- Improve access to employment
- Strengthen social inclusion by fighting discrimination and increasing access to the labour market for disadvantaged groups
- Promotion of partnership for improvement in the areas of employment and inclusion

Organisations can apply for ESF funding to fund projects through member states and regions and not directly from Brussels. Participating organisations (beneficiaries, which can be NGOs, as well as public administration and social partners in a related field) need to submit individual projects.

For more information on the ESF, visit: <http://ec.europa.eu/esf/home.jsp?langId=en>

The European Regional Development Fund (ERDF)

The main objective of the ERDF is to promote social and economic cohesion within the European Union by reducing inequalities between regions or social groups. To achieve this, it supports regional development and structural adjustment.

Funding priorities

- Create sustainable jobs
- Create economic growth
- Transport
- Communication technologies
- Energy
- Update economic structures
- Environmental protection
- Social infrastructure
- Risk prevention
- Research and innovation
- Infrastructure investment

To apply for regional funding, you need to address the authority managing the relevant regional programme. That body will evaluate your project and decide on the progress of your application.

For more information on the ERDF, visit:

http://ec.europa.eu/regional_policy/thefunds/regional/index_en.cfm

To apply for ERDF funding, follow the link:

http://ec.europa.eu/regional_policy/tender/calls_en.cfm

The Cohesion Fund (CF)

The Cohesion Fund aims to support financially the poorest member states. As such, it is available to Bulgaria, Cyprus, the Czech Republic, Estonia, Greece, Hungary, Latvia, Lithuania, Malta, Poland, Portugal, Romania, Slovakia and Slovenia.

Funding priorities

- Transport
- Environment
- Energy

For more information on the CF, visit:

http://ec.europa.eu/regional_policy/thefunds/cohesion/index_en.cfm

There are essential elements for projects which organisations should take into consideration when applying for funding in order to be successful:

- **Effective Monitoring** (Assess to what degree Roma communities benefit from the programmes, evaluate policy actions, involve the Roma in all stages);
- **Effective Cooperation** (Pursue a double approach encompassing both mainstreaming of Roma Inclusion as well as targeted actions, and involving all the actors, also in trans-national cooperation actions);
- **Effective Inclusion** (Use of an holistic approach to all the problems related, including human trafficking, discrimination and *ghettoization*).

II. Operating Grants

The European Commission can offer financial support to some of the core operating costs for organizations promoting a specific agenda. The purpose is to provide financial support towards the functioning of an organization in performing its main activities or in order to carry out some others.

Beneficiaries of the Operating grants can be organizations legally established in any of the 27 EU member states, or in the EFTA countries party to the Agreement of the European Economic Area (Iceland, Liechtenstein or Norway) or in Croatia.

Operating Grants can cover up to 60% of the organization's expenditure involved in carrying out eligible activities.

1. Health Programme

The programme supports projects active in the field of public health.

For more information visit: <http://ec.europa.eu/eahc/health/grants.html>

Its general aims are to:

- Improve citizens' health security;
- Promote health, including the reduction of health inequalities and
- Generate and disseminate health information and knowledge.

Application deadline:

The grant application must be submitted by the final date for applications.

Application procedure:

Step 1 – Download the application form (“e-Form”)

The application form is available in English, French or German from the following website: http://ec.europa.eu/eahc/health/grants_update.html

Step 2 – Complete the application form and annexes

In addition to the application form, you need to download and complete the following documents/annexes:

1. Declaration on honour;
2. Financial identification form;
3. Legal entity form “public entities”;
4. Legal entity form “private entities”.

You can download all annexes here:

http://ec.europa.eu/eahc/documents/health/calls/2013/2013_CALL_TEXT_OPERATING_GRANTS.pdf

For a detailed explanation, consult the user guide:

<http://ec.europa.eu/eahc/health/grants.html>

Step 3 – Send the following documents/annexes by post

1. Application form;
2. Declaration on honour;
3. Financial identification form;
4. Legal entity form “public entities”;
5. Legal entity form “private entities”;
6. Unilateral commitment declaration;
7. List of members;
8. The organisation's latest annual activity report and, if available, the most recent evaluation report;
9. Curriculum vitae;
10. The organisation's annual work programme for 2014;
11. The organisation's status/articles of association;
12. The official registration certificate of the association;
13. Organisation's accounts for the last financial year for which the accounts have been closed, which have been used as the basis information to fill in part 6.2 of the application form;
14. Supporting documents which specify relations with the industry or commercial and business interests (agreements with private sector actors concerning any kind of cooperation, sources of funds);
15. An external audit report produced by an approved auditor, in case of a requested co-funding in excess of EUR 100. 000;
16. A description of the relevant track record for joint achievements of the specialised network;
17. Established tools for collaboration e.g. SOPs, Memorandum of Understanding.

You must write your project submission number on all documents submitted by post.

To find out more about the Health Programme visit:

<http://ec.europa.eu/eahc/health/grants.html>

2. Civil Justice & Criminal Justice - Operating Grants 2013

The two programmes support projects active in the field of justice.

For more information visit:

http://ec.europa.eu/justice/newsroom/grants/call_2013_jciv_jpen_og_en.htm

The general objectives of the Civil Justice Programme are to:

- Promote judicial cooperation based on mutual recognition and mutual confidence;
- Promote the elimination of obstacles to the good functioning of cross-border civil proceedings in the Member States;
- Improve the daily life of individuals and businesses by enabling them to assert their rights throughout the European Union, notably by fostering access to justice;
- Improve the contacts, exchange of information and networking between legal, judicial and administrative authorities and the legal professions, including by way of support of judicial training, with the aim of better mutual understanding among such authorities and professionals.

The general objectives of the Criminal Justice Programme are to:

- Promote judicial cooperation based on mutual recognition and mutual confidence.
- Promote the compatibility in rules applicable in the Member States as may be necessary to improve judicial cooperation. To promote a reduction in existing legal obstacles to the good functioning of judicial cooperation with a view to strengthening the coordination of investigations and to increase compatibility of the existing judicial systems in the Member States to the European Union with a view to providing adequate follow-up to investigations of law enforcement authorities of the Member States;
- Improve the contacts and exchange of information and best practices between legal, judicial and administrative authorities and the legal professions: lawyers and other professionals involved in the work of the judiciary, and to foster the training of the members of the judiciary, with a view to enhancing mutual trust;
- Further improve mutual trust with the view to ensuring protection of rights of victims and of the accused.

Each applicant may submit only one application under this call and select one of the two funding programmes.

Application deadlines:

The grant application must be submitted through the PRIAMOS system before 12:00 pm (Brussels time) on the final date for applications.

To find out more:

http://ec.europa.eu/justice/newsroom/files/call_2013_jciv_jpen_og_en.pdf

Application procedure:

Step 1 – Register at the on-line system PRIAMOS and download the application form (“grant application form”)

The application form is available at the on-line system PRIAMOS from the following website:

http://ec.europa.eu/justice/grants/priamos/registration/index_en.htm

Step 2 – Complete the application form and annexes and submit it online

In addition to completing the application form, you need to attach the following documents/annexes to it:

1. Activities to be co-financed – the mandatory template is available in PRIAMOS as an attachment to the Grant Application Form;
2. Budget;
3. Annual work programme (AWP) for 2013;
4. Certificate of legal registration of applicant organisation;
5. Articles of Association or Statutes;
6. Balance sheets and profit and loss accounts for the last 2 available years and audit report (if applicable);
7. Annual report/work programme for the last 2 years;
8. Curriculum vitae;
9. Declarations of future members.

For a detailed explanation, consult the PRIAMOS guide:

http://ec.europa.eu/justice/grants/priamos/information/index_en.htm

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

For a detailed explanation, consult the user guide:

http://ec.europa.eu/justice/newsroom/files/guide_2013_og_en.pdf

3. Fundamental Rights and Citizenship & Daphne III - Operating Grants 2013

The two programmes support projects active in the field of fundamental rights

For more information visit: http://ec.europa.eu/justice/grants/programmes/index_en.htm

The general objectives of the Fundamental Rights and Citizenship Programme are:

- Promote the development of a European society based on respect for fundamental rights as recognised in Article 6(2) of the Treaty on European Union, including rights derived from citizenship of the Union;
- Strengthen civil society and to encourage an open, transparent and regular dialogue with it in respect of fundamental rights;
- Fight against racism, xenophobia and anti-Semitism and to promote a better interfaith and intercultural understanding and improved tolerance throughout the European Union;
- Improve the contacts, exchange of information and networking between legal, judicial and administrative authorities and the legal professions, including by way of support to judicial training, with the aim of better mutual understanding among such authorities and professionals.

The general objective of the Daphne III Programme is to contribute to the protection of children, young people and women against all forms of violence and to attain a high level of health protection, well-being and social cohesion.

Each applicant may submit only one application under this call and select one of the two funding programmes.

Application deadlines:

The grant application must be submitted through the PRIAMOS system before 12:00 pm (Brussels time) on the final date for applications.

To find out more:

http://ec.europa.eu/justice/newsroom/grants/call_2013_frc_dap_og_en.htm

Application procedure:

Step 1 – Register at the on-line system PRIAMOS and download the application form (“grant application form”)

The application form is available at the on-line system PRIAMOS from the following website:

http://ec.europa.eu/justice/grants/priamos/registration/index_en.htm

Step 2 – Complete the application form and annexes and submit it online

In addition to completing the application form, you need to attach the following documents/annexes to it:

1. Activities to be co-financed – the mandatory template is available in PRIAMOS as an attachment to the blank Grant Application Form;
2. Budget - the mandatory template is available in PRIAMOS as an attachment to the blank Grant Application Form;
3. Annual work programme (AWP) for 2013;
4. Certificate of legal registration of applicant organisation;
5. Articles of Association or Statutes;
6. Balance sheets and profit and loss accounts for the last 2 available years and audit report;
7. Annual report/work programme for the last 2 years;
8. Curriculum vitae of key staff;
9. Declarations of future members.

All supporting documents and annexes must be attached to the Grant Application Form and it must be uploaded as a single document.

For a detailed explanation, consult the PRIAMOS guide:

http://ec.europa.eu/justice/grants/priamos/information/index_en.htm

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

For a detailed explanation, consult the user guide:

http://ec.europa.eu/justice/newsroom/files/guide_2013_og_en.pdf

III. Call for Proposals for civil society

'Calls for proposals', or 'action grants', are the funds given by the European Commission for the financing of specific projects. The funds are only to be used by organizations for the targeted action applied for, with all day to day running costs excluded from the ambit of this type of funding.

This section provides information about call for proposals with objectives and actions in the field of anti-discrimination, human rights and Roma inclusion.

A - Education, Audiovisual and Culture Executive Agency (EACEA)

1. Youth in Action Programme (2007-2013)

The programme supports projects aimed at young people between the age of 13 and 30.

Its general objectives are to:

- Promote young people's active citizenship in general and their European citizenship in particular;
- Develop solidarity and promote tolerance among young people, in particular in order to foster social cohesion in the European Union;
- Foster mutual understanding between young people in different countries;
- Contribute to developing the quality of support systems for youth activities and the capabilities of civil society organisations in the youth field;
- Promote European cooperation in the youth field.

Five different actions can be financed through the Youth in Action Programme in order to achieve the above objectives:

Action 1 - Youth for Europe: Youth Exchanges, Youth Initiatives, and Youth Democracy Projects

Action 2 - European Voluntary Service (EVS): projects that engage young people in non-profit, unpaid activities

Action 3 - Youth in the World: Cooperation with Neighbouring Countries of the European Union and with other Countries of the World

Action 4 - Youth Support Systems: Support to bodies active at European level in the youth field, support to the European Youth Forum, Training and networking of those active in youth work and youth organizations, Projects encouraging innovation and quality, information activities for young people and those active in youth work and youth organizations, partnerships, support for the structures of the Programme, adding to the value of the Programme.

Action 5 - Support for European cooperation in the youth field: Meetings of young people and those responsible for youth policy, support for activities to bring about better knowledge in the field of youth policy, co-operation with international organisations.

Application deadlines:

Applications must be submitted before 12.00 pm (Brussels time) on the final date for applications.

To find out more: http://eacea.ec.europa.eu/youth/programme/calendar_en.php

Application procedure:

Step 1 – Download the application form (“e-Form”)

The application form is available in English, French or German from the following website:

http://eacea.ec.europa.eu/eforms/index_en.php#1

Step 2 – Complete the application form and annexes and submit it online

In addition to completing the application form, you need to attach the following documents/annexes to it:

Actions 1.1, 1.3, 3.1, 4.3, and 5.1

1. Declaration on honour;
2. Workplan/daily timetable and budget.

Action 2

1. Declaration on honour;
2. Details of partners involved in European Voluntary Service;
3. Standard Week of European Voluntary Service Timetable and Budget.

You can download all annexes here:

http://eacea.ec.europa.eu/youth/funding/2013/applications_permanent_call_2013_en.php

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

For a detailed explanation, consult the user guide:

http://eacea.ec.europa.eu/eforms/index_en.php#1

Step 3 – Send the following documents/annexes by post

1. Preliminary agreements of all partner promoters duly completed and signed;
2. A Financial Identification form, preferably with a copy of a recent bank statement;
3. A Legal Entity form - with a copy of an official VAT document if your organization has a VAT number - a copy of the resolution, law, decree or decision establishing the entity in question (applicable only to non-governmental organizations);
4. Additional mandatory documents for grant requests exceeding €60,000 (Not applicable to public bodies)
 - the profit and loss accounts of the applicant organisation,
 - the balance sheet for the last financial year for which the accounts have been closed,
 - a duly completed financial capacity form.

You must write your project submission number on all documents submitted by post.

To find out more about the Youth in Action Programme visit:

http://eacea.ec.europa.eu/youth/programme/about_youth_en.php

2. Europe for Citizens Programme

The programme supports projects that enable the European citizens to participate fully in the European construction.

For more information, visit:

http://eacea.ec.europa.eu/citizenship/funding/2012/index_en.php

Its general objectives are:

- Raising awareness on the values and rights of Union citizens and on the opportunities provided by the EU;
- Enhancing citizen's participation in the democratic life of the EU.

Four different actions can be financed through the Europe for Citizens Programme in order to achieve the above objectives:

Action 1 - Active citizens for Europe - Town Twinning citizens' meetings, Citizens' projects, Support measures.

Action 2 - Active Civil Society in Europe - Structural support for think-tanks, Structural support for civil society organizations at European level, **Support to projects initiated by civil society organizations.**

Action 3 - Together for Europe - history and common values, intercultural dialogue and the growth of the European identity.

Action 4 - Active European Remembrance - remembrance of the victims of Nazism and Stalinism.

Application deadlines:

Applications must be submitted by the final date given.

http://eacea.ec.europa.eu/citizenship/programme/documents/2013/guide_2013_en_final%20.pdf

Application procedure:

Step 1 – Download the application form (“e-Form”)

The application form is available in English, French or German from the following website:
http://eacea.ec.europa.eu/eforms/index_en.php#1

Step 2 – Complete the application form and annexes and submit it online

In addition to completing the application form, you need to attach the following documents/annexes to it:

For all the actions: the Declaration on Honour

Actions 1.1 and 1.2

1. Legal Entity Form;
2. Financial Identification Form.

Action 2

1. Model contract;
2. Information on the Tender/sub-contractor;
3. Price and estimated budget breakdown;
4. Certification with respect to the exclusion criteria and conflict of interest.

You can download these annexes here:

http://eacea.ec.europa.eu/about/call_tenders/2012/call_tenders_2012_01_en.php

Action 3

Call for Tenders

http://eacea.ec.europa.eu/about/call_tenders/2012/call_tenders_2012_01_en.php

Action 4

Budget

You can download these annexes here:

http://eacea.ec.europa.eu/citizenship/index_en.php

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

Step 3 – Send the following documents/annexes by post

Actions 2.1 and 2.2

1. Check list;
2. A Financial Identification form, preferably with a copy of a recent bank statement;
3. A Legal Entity form
 - with a copy of an official VAT document if your organization has a VAT number
 - a copy of the resolution, law, decree or decision establishing the organisation in question
 - the Articles of Association of the applicant organisation;
4. Financial Capacity Form (if applicable):
 - the profit and loss accounts of the applicant organisation,
 - the balance sheet for the last financial year for which the accounts have been closed,
5. Annual activity report for the last financial year

Action 4

1. Financial identification form;
2. Legal entity form;
3. Financial capacity form.

You can download these annexes here:

http://eacea.ec.europa.eu/citizenship/funding/2012/call_action4_2012_en.php

You must write your project submission number on all documents submitted by post.

For a detailed explanation, consult the user guide:

http://eacea.ec.europa.eu/citizenship/programme/programme_guide_en.php

To find out more about the Europe for Citizens Programme visit:

http://eacea.ec.europa.eu/citizenship/programme/about_citizenship_en.php

3. Lifelong Learning Programme (LLP)

This programme supports learning opportunities from childhood to old age in every single life situation.

For more information, visit:

http://eacea.ec.europa.eu/llp/index_en.php

The LLP, managed by the EACEA, is an umbrella programme, integrating various types of trainings and vocational initiatives, which enables individuals at all stages of their lives to pursue learning opportunities across the EU, through several transversal sub-programmes.

Its general objective is to contribute through lifelong learning to the development of the European Union as an advanced knowledge-based society, with sustainable economic

development, more and better jobs and greater social cohesion, while ensuring good protection of the environment for future generations.

Nine different programmes can be financed through the Lifelong Learning Programme in order to achieve the above objective:

1. **Comenius Programme** – provides opportunity for pupils and teachers to study or work abroad.
2. **Leonardo Da Vinci Programme** – trans-national cooperation in vocational training.
3. **Erasmus Programme** - promotes higher education and working abroad. Individual grants and scholarships are arranged by the National Agencies.
http://eacea.ec.europa.eu/llp/index_en.php
4. **Grundtvig Programme** - adult learning.
5. **Jean Monnet programme** - Teaching activities and Academic and research activities with regards to European integration studies at higher education institutions level.
6. **Policy Cooperation and Innovation (KA1) Roma Multilateral projects** - Roma integration via educational and other social instruments (health, employment, and housing).
7. **Policy Cooperation and Innovation (KA1) Roma Networks** - social integration of Roma through education.
8. **Languages (Key Activity 2) Multilateral Networks** - language learning and promoting linguistic diversity.
9. **Languages (Key Activity 2) Multilateral Projects** - access to language learning resources.

Application deadlines:

Programmes 1, 2, 3, 4, 5, 6, 7, 8 and 9 - Applications must be submitted before 12.00 pm (Brussels time) on the final date given.

To find out more:

http://eacea.ec.europa.eu/llp/funding/2013/call_lifelong_learning_2013.php

Application procedure:

Step 1 – Download the application form (“e-Form”)

The application form is available in English, French or German from the following website:

http://eacea.ec.europa.eu/eforms/index_en.php#1

Step 2 – Complete the application form and annexes and submit it online

In addition to completing the application form, you need to attach the following documents/annexes to it:

1. Description of the project;
2. Declaration on Honour;
3. Detailed budget tables and Workplan;
3. Legal Entity Form

You can download these annexes here:

http://eacea.ec.europa.eu/llp/funding/2013/call_lifelong_learning_2013.php

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

For a detailed explanation, consult the user guide:

http://eacea.ec.europa.eu/citizenship/programme/programme_guide_en.php

To find out more about the Europe in Citizens Programme visit:

http://eacea.ec.europa.eu/citizenship/programme/about_citizenship_en.php

4. Culture

The Culture Programme has been established to enhance the cultural area shared by Europeans, which is based on a common cultural heritage, with a view to encouraging the emergence of European citizenship.

For more information, visit: http://eacea.ec.europa.eu/culture/index_en.php

Its general objectives are the:

- promotion of the trans-national mobility of people working in the cultural sector;
- support for the trans-national circulation of cultural and artistic works and products;
- promotion of inter-cultural dialogue.

Three different programmes can be financed through the Culture Programme in order to achieve the above objective:

Strand 1: Support for Cultural projects - Multi-annual Cooperation projects, Cooperation Projects, Support to European Cultural Festivals

Application deadlines:

Applications must be submitted before 12.00 pm (Brussels time) on the final date given.

To find out more: http://eacea.ec.europa.eu/culture/programme/calendar_en.php

Application procedure:

Step 1 – Download the application form (“e-Form”)

The application form is available in English, French or German from the following website:

http://eacea.ec.europa.eu/eforms/index_en.php#1

Step 2 – Complete the application form and annexes and submit it online

In addition to completing the application form, you need to attach the following documents/annexes to it:

1. Detailed description of the project;
2. Declaration of Honour;
3. Budget.

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

Step 3 – Send the following documents/annexes by post

1. Official cover letter signed by the legal representative of the coordinator – must be provided on paper;

The following document must be provided on CD-Rom or USB Stick:

2. Estimated budget form signed by the legal representative of the coordinator (only the 'Total estimated budget' sheet);
3. Legal entity form supported by copies of official documents (for the coordinator only);
4. Financial identification form (for the coordinator only);
5. Copy of the official accounts of the coordinator for the last financial year for which the accounts have been closed (Balance sheets and Profit/Loss accounts);
6. Activity report covering the past two years for the coordinator and all the co-organisers;
11. Curriculum Vitae of the persons responsible for the implementation of the action.

For Strand 1.1

1. Cooperation agreement signed by the legal representative of the coordinator and all the co-organisers. It should contain the following information: a clear description of the objectives of the project, a clear description of the activities which will be implemented in order to achieve these objectives, a clear description of the role and obligations of the coordinator and each co-organiser in the design and implementation of the project, including the tasks assigned to each partner, a clear description of the budgetary and financial framework including the amounts of financial contributions, legal aspects such as duration of agreement, liability, breach of contract, termination of agreement, governing law and dispute resolution.
2. Financial capability form (for the coordinator only) – template to be used.
3. External audit report certifying the coordinator's accounts of the last available year.

For Strand 1.1. and 1.2.1.

Mandate for each co-organiser, conferring power of attorney to the coordinating organisation – template must be used.

For strand 1.2.1 and 1.3.6

Financial Capacity Form – template to be used .

You can download these annexes here:

http://eacea.ec.europa.eu/culture/funding/2012/index_en.php

You must write your project submission number on all documents submitted by post.

For a detailed explanation, consult the user guide:

http://eacea.ec.europa.eu/culture/programme/how_apply_en.php

To find out more about the Culture Programme visit:

http://eacea.ec.europa.eu/culture/programme/programme_guide_en.php

B – DG Employment, Social Affairs and Inclusion

1. PROGRESS programme

Promotes the development and coordination of EU policy in Employment, Social inclusion and social protection, Working conditions, Anti-discrimination, Gender equality. For this programme the EU countries, the candidate countries, potential candidate countries and EFTA/EEA countries (Norway, Iceland and Liechtenstein) may apply.

Action: Social Policy Experimentations

Enhances the quality and effectiveness of social policies and assists their adjustment to new social needs and societal challenges.

Its general objective is to improve the quality and effectiveness of social policies.

Application deadlines:

Applications must be submitted by the final date given.

To find out more:

<http://ec.europa.eu/social/main.jsp?catId=987&langId=en&callId=367&furtherCalls=yes>

Application procedure:

Step 1 – Complete the application form on-line at the SWIM secure web-site

The application form is available from the following website:

<https://webgate.ec.europa.eu/swim/external/displayWelcome.do>

Step 2 –Fill in and attach the required annexes

In addition to completing the application form, you need to attach the following documents/annexes to it:

1. Cover letter;

2. Declaration of Honour (annex E.1 with compulsory template);
3. Letters of commitment signed by the legal representatives of all partner organisations, specifying the amount of their financial contribution when relevant (annex E.2 with compulsory template);
4. Financial identification form duly completed and signed by the account holder of the applicant organisation and bearing the stamp and signature of the bank. It is also possible to attach a copy of a recent bank statement to the financial identification form, in which event the stamp of the bank and the signature of the bank's representative are not required. The signature of the account holder is obligatory in all cases (annex E.3 with compulsory template);
5. Legal entity form, completed and signed by the legal representative of the applicant organisation (annex E.4 with compulsory template);
6. Document "Description of the action" (annex E.5 with compulsory template);
7. Document "Contracts for implementing the action" for subcontracting (annex E.6 with compulsory template);
8. Document "Summary of Quantitative Information on Planned Deliverables/Outputs" (annex E.7 with compulsory template);
9. Detailed CVs (educational and professional qualifications) and job specifications of the project manager, the experts, evaluators and all persons involved in performing the main tasks. (Annex E.8.);
10. Declaration of the Applicant that the policy issue addressed is within its legal area of competence quoting specific provisions of law/statutes or equivalent. (Annex E.9.);
11. A list of the main projects carried out by the applicant and evaluator in the last three years relating the objectives of the call. In case of work done for the Commission, applicants must also include the reference number of the contract and department for which the contract was performed (Annex E.10.)

Step 3 – Submit the application form online

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

Step 4 - Send the following documents/annexes by post

1. Cover letter;
2. Submitted on-line application form. The print-out should be dated and signed by the legal representative. The on-line form must be electronically submitted before printing. Once the electronic application is submitted, no further changes will be possible;
3. Declaration of Honour – (annex E.1 with compulsory template);
4. Letters of commitment signed by the legal representatives of all partner organisations, specifying the amount of their financial contribution when relevant (annex E.2 with compulsory template);
5. Financial identification form duly completed and signed by the account holder of the applicant organisation and bearing the stamp and signature of the bank. It is also possible to attach a copy of a recent bank statement to the financial identification form, in which event the stamp of the bank and the signature of the bank's representative are not

- required. The signature of the account holder is obligatory in all cases (annex E.3 with compulsory template);
6. Legal entity form, completed and signed by the legal representative of the applicant organisation (annex E.4 with compulsory template);
 7. Document "Description of the action" (annex E.5 with compulsory template);
 8. Document "Contracts for implementing the action" for subcontracting (annex E.6 with compulsory template);
 9. Document "Summary of Quantitative Information on Planned Deliverables/Outputs (annex E.7 with compulsory template);
 10. Detailed CVs (educational and professional qualifications) and job specifications of the project manager, the experts, evaluators and of all the persons who will perform the main tasks (Annex E.8.);
 11. Declaration of the Applicant that the policy issue addressed is within its legal area of competence quoting specific provisions of law/statutes or equivalent (Annex E.9.);
 12. A list of the main projects carried out by the applicant and evaluator in the last three years relating the objectives of the call. In case of work done for the Commission, applicants must also include the reference number of the contract and department for which the contract was performed (Annex E.10.).

You can download these annexes here:

<https://webgate.ec.europa.eu/swim/external/displayWelcome.do>

You must write your project submission number on all documents submitted by post.

For a detailed explanation, consult the user guide:

<http://ec.europa.eu/social/main.jsp?catId=987&langId=en&callId=367&furtherCalls=yes>

To find out more about the PROGRESS Programme visit:

<http://ec.europa.eu/social/main.jsp?catId=987&langId=en>

C - Justice

1. Daphne III – restricted Call for Proposals - Specific 116000 hotline Action Grants

The general objective of the Daphne III Programme is to contribute to projects to set up or run hotlines for missing children.

Application deadlines:

The grant application must be submitted through the PRIAMOS system before 12:00 pm (Brussels time) on 6 February 2013.

To find out more:

http://ec.europa.eu/justice/newsroom/files/call_2013_dap_sag_116_en.pdf

Application procedure:**Step 1 – Register at the on-line system PRIAMOS and download the application form (“grant application form”)**

The application form is available at the on-line system PRIAMOS from the following website:

http://ec.europa.eu/justice/grants/priamos/registration/index_en.htm

Step 2 – Complete the application form and annexes and submit it online

In addition to completing the application form, you need to attach the following documents/annexes to it:

1. Project description and Implementation form – using the PRIAMOS template;
2. Budget form - using the PRIAMOS template;
3. Curriculum vitae of key staff;
4. Official annual financial statements (Balance sheet and/or Profit and loss account) for the past 2 years available that demonstrate the applicant’s financial capacity;
5. Evidence of legal status: Applicant’s article of association or statutes, proof of legal registration of the Applicant;
6. Annual technical/narrative report of the applicant organisation for the previous year providing information on the organisations’ activities that can demonstrate the applicant’s operational capacity. If the applicant has no such document, he must draft one for the purpose of the call;
7. A mandate issued by the relevant national authorities to operate the 116 000 hotline for missing children at national level

Or

A declaration issued by the relevant national authorities attesting that in case the organisation receives a grant under this call, a mandate to set up the 116 000 line will be provided before the Commission signs a grant agreement with this organisation.

All supporting documents and annexes must be attached to the Grant Application Form and it must be uploaded as a single document.

For a detailed explanation, consult the PRIAMOS guide:

http://ec.europa.eu/justice/grants/priamos/information/index_en.htm

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

For a detailed explanation, consult the user guide:

http://ec.europa.eu/justice/newsroom/files/guide_2013_og_en.pdf

2. Prevention of and Fight Against Crime Programme (ISEC)

This programme contributes to citizens' security by funding projects that prevent and combat crime.

For more information, visit:

http://ec.europa.eu/justice/grants/programmes/isec/index_en.htm

and

http://ec.europa.eu/dgs/home-affairs/financing/fundings/security-and-safeguarding-liberties/prevention-of-and-fight-against-crime/calls/call-2012/general-call/index_en.htm

Its general objectives are:

- to stimulate, promote and develop horizontal methods and tools necessary for strategically preventing and fighting crime and guaranteeing security and public order such as the work carried out in the European Union Crime Prevention Network, public-private partnerships, best practices in crime prevention, comparable statistics, applied criminology and an enhanced approach towards young offenders;
- to promote and develop coordination, cooperation and mutual understanding among law enforcement agencies, other national authorities and related Union bodies in respect of the priorities identified by the Council in particular as set out by the Europol's Organised Crime Threat Assessment;
- to promote and develop best practices for the protection of and support to witnesses;
- to promote and develop best practices for the protection of crime victims.

In order to achieve the above objectives, can be financed projects on trafficking in human beings and on sexual exploitation of children, illegal use of Internet and cybercrime.

Application deadlines:

The grant application must be submitted through the PRIAMOS system before 14:00 pm (Brussels time) on the final date given.

To find out more:

http://ec.europa.eu/dgs/home-affairs/financing/fundings/security-and-safeguarding-liberties/prevention-of-and-fight-against-crime/index_en.htm

Application procedure:

Step 1 – Register at the on-line system PRIAMOS and download the application form (“grant application form”)

The application form is available at the on-line system PRIAMOS from the following website:

http://ec.europa.eu/justice/grants/priamos/registration/index_en.htm

Step 2 – Complete the application form and annexes and submit it online

The application must include ALL the following compulsory documents:

1. Part A - the Application form specific for this Call, duly completed;
2. Part B - Budget Form for CIPS/ISEC 2012 Action Grants, (Sheets 1 "ID Form" and 2 "Partnership" and 3 "Forecast Budget Calculation"), duly completed, including a detailed breakdown of expected expenditure and revenue. The budget estimate has to be in Euros and in balance. Relevant supporting documents (such as copy of employment contracts and/or salary slips for high staff daily rates, offers/quotes for activities to be subcontracted, etc.) must be attached;
3. Part C - the Timetable for implementation. Estimate/Indicative project start date must be completed;
4. Part D - the Technical Annex;
5. Part E - the Simplified Balance and Profit and Loss account sheets 11;
6. Part F - one CIPS/ISEC 2012 Partnership Declaration/Draft Mandate Form for EACH Co-beneficiary duly completed, dated and signed by the Authorised signatory (scanned version);
7. Part G - one CIPS/ISEC 2012 Associate Partnership Declaration Form for each Associate Partner duly completed, dated and signed by the Authorised signatory (scanned version);
8. Part H - If applicable, one Declaration of co-financing per third co-financing party (scanned versions);
9. Part I - an organisation chart of the Applicant organisation/Coordinator;
10. Part J- an organisation chart of the project and a description of the tasks of the staff involved in the project, including the CVs of all staff members responsible for carrying out the activities specified in the Application, Budget, Timetable and Technical Annex Forms;

In addition to completing the application form, you need to attach the following documents/annexes to it:

Annexes to be submitted by the Applicant organisation/Coordinator:

1. Legal Entities Form (LEF), duly completed, dated and signed by the Authorised signatory;
2. Evidence of legal status – depending on the legal status of the entity, this should include:
 - the articles of association and a copy of any official document (e.g. Official Journal, Register of companies, etc.) showing the organisation's name and address and the registration number given to it by the national authorities;
 - a copy of the resolution, law, decree or decision establishing the entity in question, or any other official document attesting the establishment of the entity;
 - the statute of the organisation – if applicable;
3. Financial Identification Form (BAF), duly completed, dated and signed by the Authorised signatory, or a recent bank statement;
4. Copy of the VAT registration document, if applicable and if the VAT number does not appear on the official documents referred to above;

5. For Universities (private and public): clear evidence that the Applicant organisation/Coordinator and the Authorised signatory can enter into financial commitments on behalf of the University (scanned version);
6. Report or description of the activities carried out by the Applicant organisation/coordinator in 2011 and 2012. No self-made Word documents without authorised signature can be accepted (scanned version);
7. Annual activity programme for 2013 of the Applicant organisation/Coordinator, including the list of the planned activities and their timing, location and costs. No self-made Word documents without authorised signature can be accepted (scanned version);
8. Forward budget for 2013 of the Applicant organisation/Coordinator, showing a detailed breakdown of the expected expenditure and revenue. No self-made Word documents without authorised signature can be accepted (scanned version);
9. Latest signed financial statements (scanned version) of the Applicant organisation/Coordinator for the past three closed financial years (balance sheet, profit and loss account - in coherence with both simplified financial sheets completed in Part E), including audited accounts when required under the national law. No self-made Word documents without authorised signature can be accepted;
10. Audit report produced by an approved external auditor if the amount of grant requested exceeds 500.000 Euro; this audit report shall certify the Applicant organisation/Coordinator's accounts of the last financial year available.

Annexes to be submitted by EACH Co-beneficiary which will receive a part of the EU grant:

1. Legal Entities Form (LEF), duly completed, dated and signed by the Authorised signatory of each Co-beneficiary. All the required annexes mentioned on the Form must be attached;
2. Scanned version of supporting documents to evidence the legal status of each Co-beneficiary – depending on the legal status of the entity, this should include:
 - The articles of association + a copy of any official document (e.g. Official Journal, Register of companies, etc.) showing the organisation's name and address and the registration number given to it by the national authorities;
 - A copy of the resolution, law, decree or decision establishing the entity in question, or any other official document attesting the establishment of the entity;
 - In addition, the statute of the organisation – if applicable;
3. For Universities (private and public): clear evidence that the Co-beneficiary and the authorised signatory can enter into financial commitments on behalf of the University (scanned version);
4. Audit report produced by an approved external auditor if the amount of grant requested exceeds 500.000 Euro; this audit report shall certify each Co-beneficiary's accounts of the last financial year available.

For a detailed explanation, consult the PRIAMOS guide:

http://ec.europa.eu/justice/grants/priamos/information/index_en.htm

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

For a detailed explanation, consult the user guide:

http://ec.europa.eu/dgs/home-affairs/financing/fundings/migration-asylum-borders/other-programmes/pilot-project-unaccompanied-minors/calls/call-201210/index_en.htm

3. Civil Justice & Criminal Justice – Action Grants

The two programmes support projects active in the field of justice.

For more information, visit:

http://ec.europa.eu/justice/newsroom/grants/call_civil_justice_action-grants_2011_2012_en.htm

The general objectives of the Civil Justice Programme are to:

- Promote judicial cooperation based on mutual recognition and mutual confidence;
- Promote the elimination of obstacles to the good functioning of cross-border civil proceedings in the Member States;
- Improve the daily life of individuals and businesses by enabling them to assert their rights throughout the European Union, notably by fostering access to justice;
- Improve the contacts, exchange of information and networking between legal, judicial and administrative authorities and the legal professions, including by way of support of judicial training, with the aim of better mutual understanding among such authorities and professionals.

The general objectives of the Criminal Justice Programme are:

- Promote judicial cooperation based on mutual recognition and mutual confidence;
- promote the compatibility in rules applicable in the Member States as may be necessary to improve judicial cooperation. To promote a reduction in existing legal obstacles to the good functioning of judicial cooperation with a view to strengthening the coordination of investigations and to increase compatibility of the existing judicial systems in the Member States to the European Union with a view to providing adequate follow-up to investigations of law enforcement authorities of the Member States;
- Improve the contacts and exchange of information and best practices between legal, judicial and administrative authorities and the legal professions: lawyers and other professionals involved in the work of the judiciary, and to foster the training of the members of the judiciary, with a view to enhancing mutual trust;
- Further improve mutual trust with the view to ensuring protection of rights of victims and of the accused.

Each applicant may submit only one application under this call and select one of the two funding programmes.

Application deadlines:

The grant application must be submitted through the PRIAMOS system by 12:00pm (Brussels time) on the final date given.

To find out more:

http://ec.europa.eu/justice/newsroom/files/guide_for_applicants_action_grants_2011-2012_en.pdf

Application procedure:

Step 1 – Register at the on-line system PRIAMOS and download the application form (“grant application form”)

The application form is available at the on-line system PRIAMOS from the following website:

http://ec.europa.eu/justice/grants/priamos/registration/index_en.htm

Step 2 – Complete the application form and annexes and submit it online

In addition to completing the application form, you need to attach the following documents/annexes to it:

1. Project description and implementation form
2. Budget form

For a detailed explanation, consult the PRIAMOS guide:

http://ec.europa.eu/justice/grants/priamos/information/index_en.htm

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

4. Fundamental Rights and Citizenship & Daphne III – Action Grants

These programmes aim to ensure that EU Citizens’ fundamental rights are protected and they are protected from violence.

For more information, visit:

http://ec.europa.eu/justice/fundamental-rights/programme/index_en.htm

The general objectives of the Fundamental Rights and Citizenship Programme are:

- Promote the development of a European society based on respect for fundamental rights as recognised in Article 6(2) of the Treaty on European Union, including rights derived from citizenship of the Union;
- Strengthen civil society and to encourage an open, transparent and regular dialogue with it in respect of fundamental rights;
- Fight against racism, xenophobia and anti-Semitism and to promote a better interfaith and intercultural understanding and improved tolerance throughout the European Union;
- Improve the contacts, exchange of information and networking between legal, judicial and administrative authorities and the legal professions, including by way of support to judicial training, with the aim of better mutual understanding among such authorities and professionals.

The general objective of the Daphne III Programme is to contribute to the protection of children, young people and women against all forms of violence and to attain a high level of health protection, well-being and social cohesion.

Each applicant may submit only one application under this call and select one of the two funding programmes.

Application deadlines:

The grant application must be submitted through the PRIAMOS system before 12:00 pm on the final day given(Brussels time).

To find out more:

http://ec.europa.eu/justice/newsroom/files/guide_for_applicants_action_grants_2011-2012_en.pdf

Application procedure:

Step 1 – Register at the on-line system PRIAMOS and download the application form (“grant application form”)

The application form is available at the on-line system PRIAMOS from the following website:

http://ec.europa.eu/justice/grants/priamos/registration/index_en.htm

Step 2 – Complete the application form and annexes and submit it online

In addition to completing the application form, you need to attach the following documents/annexes to it:

1. Project description and implementation form

2. Budget form

All supporting documents and annexes must be attached to the Grant Application Form and it must be uploaded as a single document.

For a detailed explanation, consult the PRIAMOS guide:

http://ec.europa.eu/justice/grants/priamos/information/index_en.htm

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

D - DG Home Affairs

1. European Refugee Fund - Community Actions

The ERF assists EU member states in their undertaking in receiving refugees and displaced persons and in providing them access to consistent, fair and effective asylum procedures.

For more information, visit: http://ec.europa.eu/dgs/home-affairs/financing/fundings/migration-asylum-borders/refugee-fund/index_en.htm

The Fund also carries resettlement programmes. It serves also for emergency measures in case of unexpected arrivals of large numbers of persons who may be in need of international protection, which place significant and urgent demands on EU countries' reception facilities or asylum systems. Further, the ERF provides development of reception accommodation infrastructures or services. It ensures also legal and social assistance for asylum seekers and refugees.

Application deadlines:

The grant application must be submitted through the PRIAMOS system before 12:00 pm (Brussels time) on the final day given.

To find out more:

http://ec.europa.eu/justice/newsroom/files/guide_for_applicants_action_grants_2011-2012_en.pdf

Application procedure:

Step 1 – Register at the on-line system PRIAMOS and download the application form (“grant application form”)

The application form is available at the on-line system PRIAMOS from the following website:

http://ec.europa.eu/justice/grants/priamos/registration/index_en.htm

Step 2 – Complete the application form and annexes and submit it online

In addition to completing the application form, you need to attach the following documents/annexes to it:

1. LogFrame;
2. Budget Form;
3. Financial statements for the last available financial year for the applicants;
4. Information on participating organisations' documents, containing a duly completed form per applicant and per each partner;
5. One 'Declarations of partnership' document, containing a duly dated and signed declaration per partner and including the amounts of co-financing;
6. If applicable, one 'Declarations of associate partners' document, containing a duly dated and signed declaration per associate partner;
7. If applicable, one 'Declarations of co-financing third parties' document, containing a duly dated and signed declaration per co-financing third party and including the amounts of co-financing.

All supporting documents and annexes must be attached to the Grant Application Form and it must be uploaded as a single document.

For a detailed explanation, consult the PRIAMOS guide:

http://ec.europa.eu/justice/grants/priamos/information/index_en.htm

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

For more information, visit:

http://ec.europa.eu/dgs/home-affairs/financing/fundings/migration-asylum-borders/refugee-fund/calls/call-2012-01/index_en.htm

2. Pilot Project on Unaccompanied Minors

The main objective of this Pilot Project is to identify good practices on prevention, reception, protection and integration policies for unaccompanied minors.

For more information, visit:

http://ec.europa.eu/dgs/home-affairs/financing/fundings/migration-asylum-borders/other-programmes/pilot-project-unaccompanied-minors/index_en.htm

Application deadlines:

The grant application must be submitted through the PRIAMOS system before 12:00 pm (Brussels time) on the final day given.

To find out more:

http://ec.europa.eu/dgs/home-affairs/financing/fundings/migration-asylum-borders/other-programmes/pilot-project-unaccompanied-minors/index_en.htm

Application procedure:**Step 1 – Register at the on-line system PRIAMOS and download the application form (“grant application form”)**

The application form is available at the on-line system PRIAMOS from the following website:

http://ec.europa.eu/justice/grants/priamos/registration/index_en.htm

Step 2 – Complete the application form and annexes and submit it online

In addition to completing the application form, you need to attach the following documents/annexes to it:

1. LogFrame;
2. Budget Form;
3. Financial statements for the last available financial year for the applicant;
4. One 'Information on participating organisations' document, containing a duly completed form per applicant and per each partner;
5. One 'Declarations of partnership' document, containing a duly dated and signed declaration per partner and including the amounts of co-financing;
6. If applicable, one 'Declarations of associate partners' document, containing a duly dated and signed declaration per associate partner;
7. If applicable, one 'Declarations of co-financing third parties' document, containing a duly dated and signed declaration per co-financing third party and including the amounts of co-financing.

For a detailed explanation, consult the PRIAMOS guide:

http://ec.europa.eu/justice/grants/priamos/information/index_en.htm

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

For a detailed explanation, consult the user guide:

http://ec.europa.eu/dgs/home-affairs/financing/fundings/migration-asylum-borders/other-programmes/pilot-project-unaccompanied-minors/calls/call-201210/index_en.htm

3. The European Integration Fund - Facilitating the integration of non-EU immigrants

This fund seeks to promote European cooperation, with the objective of granting comparable rights, responsibilities and opportunities for all.

For more information, visit:

http://ec.europa.eu/dgs/home-affairs/financing/fundings/migration-asylum-borders/integration-fund/index_en.htm

The European Integration Fund promotes European cooperation, providing for the integration of non-EU immigrants into European societies. The programme is mainly oriented towards newly arrived immigrants. The EIF facilitates projects for intercultural training and dialogue, courses for better understanding the integration processes, tools for sharing information and best practices.

Application deadlines:

The grant application must be submitted through the PRIAMOS system before 12:00 pm (Brussels time) on the final day given.

To find out more:

http://ec.europa.eu/dgs/home-affairs/financing/fundings/migration-asylum-borders/integration-fund/calls/call_20121213/docs/1-eif_ca_call_2012-2013.pdf

Application procedure:

Step 1 – Register at the on-line system PRIAMOS and download the application form (“grant application form”)

The application form is available at the on-line system PRIAMOS from the following website:

http://ec.europa.eu/justice/grants/priamos/registration/index_en.htm

Step 2 – Complete the application form and annexes and submit it online

In addition to completing the application form, you need to attach the following documents/annexes to it:

1. LogFrame;
2. Budget Form;
3. Financial statements for the last available financial year for the applicant;
4. One 'Information on participating organisations' document, containing a duly completed form per applicant and per each partner;
5. One 'Declarations of partnership' document, containing a duly dated and signed declaration per partner and including the amounts of co-financing;
6. If applicable, one 'Declarations of associate partners' document, containing a duly dated and signed declaration per associate partner;

7. If applicable, one 'Declarations of co-financing third parties' document, containing a duly dated and signed declaration per co-financing third party and including the amounts of co-financing.

For a detailed explanation, consult the PRIAMOS guide:

http://ec.europa.eu/justice/grants/priamos/information/index_en.htm

After you complete the application form and attach all necessary annexes, you need to click on the validate button of your application. Once validated, a submission number will automatically appear in the last page of the application form.

For a detailed explanation, consult the user guide: [http://ec.europa.eu/dgs/home-](http://ec.europa.eu/dgs/home-affairs/financing/fundings/migration-asylum-borders/integration-fund/calls/call_20121213/docs/eif_ca_2012-2013_guide_for_applicants.pdf)

[affairs/financing/fundings/migration-asylum-borders/integration-](http://ec.europa.eu/dgs/home-affairs/financing/fundings/migration-asylum-borders/integration-fund/calls/call_20121213/docs/eif_ca_2012-2013_guide_for_applicants.pdf)

[fund/calls/call_20121213/docs/eif_ca_2012-2013_guide_for_applicants.pdf](http://ec.europa.eu/dgs/home-affairs/financing/fundings/migration-asylum-borders/integration-fund/calls/call_20121213/docs/eif_ca_2012-2013_guide_for_applicants.pdf)

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This programme is managed by the Directorate-General for Employment, social affairs and equal opportunities of the European Commission. It was established to financially support the implementation of the objectives of the European Union in the employment and social affairs area, as set out in the Social Agenda, and thereby contribute to the achievement of the Lisbon Strategy goals in these fields.

The seven-year Programme targets all stakeholders who can help shape the development of appropriate and effective employment and social legislation and policies, across the EU-27, EFTA-EEA and EU candidate and pre-candidate countries.

PROGRESS mission is to strengthen the EU contribution in support of Member States' commitment. PROGRESS will be instrumental in:

- providing analysis and policy advice on PROGRESS policy areas;
- monitoring and reporting on the implementation of EU legislation and policies in PROGRESS policy areas;
- promoting policy transfer, learning and support among Member States on EU objectives and priorities; and
- relaying the views of the stakeholders and society at large

For more information see: <http://ec.europa.eu/progress>

The information contained in this publication does not necessarily reflect the position or opinion of the European Commission.

