



Indian Valley Community Services District

*"Providing services for our community health, well being, and prosperity."*

P.O. Box 899, 127 Crescent St. Greenville CA. 95947  
Phone (530) 284-7224, Fax (530) 284-0894

**Board of  
Directors**

Blake Shelters, Chair  
Brad Smith, Vice-Chair  
Judi Yocum  
Mike Yost  
Jane Braxton Little

AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS  
INDIAN VALLEY COMMUNITY SERVICES DISTRICT

WEDNESDAY  
JANUARY 11, 2012  
6:30 PM  
CRESCENT MILLS FIRE HALL  
CRESCENT MILLS, CA 95934

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of Regular Meeting Minutes of December 14, 2011
5. Public Comment: The public may address the Board on any item not on the agenda. Pursuant to state law, the Board may not discuss or take action on non-agenda items except under special circumstances. Speakers should limit their remarks to five minutes or as decided upon by the chairperson. In addition, the Board has adopted a 10 minute per person/per meeting time limit.
6. Directors Reports
  - a. Election of 2012 Board Chairperson
7. Plumas County Public Works –
  - a. Water and Sewer Repairs on Hwy 89
8. Committee Reports
  - a. Personnel
  - b. Finance
  - c. IVASA
  - d. Ordinance
  - e. Public Relations
9. Manager's/Financial Report
10. Utility Operations Report
  - a. Greenville Water
  - b. Crescent Mills Water
  - c. Greenville Sanitation
  - d. Taylorsville Sanitation
11. Fire Department Report

12. Employee Drug/Alcohol Ordinance – Discussion/Action
  - a. Second Reading - Adoption
13. IVCSD Policy Handbook – Discussion/Action
14. 2011/2012 Operating Budget – Discussion/Action
  - a. District Finances
15. Old Business/New Business
16. Adjournment

**Standing Committees:**

Personnel & Planning – Brad Smith, chair; Blake Shelters  
6:30 p.m., Tuesday prior to Board Meeting

Finance – Mike Yost, chair; Jane Braxton Little  
6:00 p.m., Monday prior to Board Meeting

Ordinance – Brad Smith, chair; Jane Braxton Little  
5:30p.m., Tuesday prior to Board Meeting

Public Relations – Judi Yocum, chair; Blake Shelters  
5:00 p.m., Monday prior to Board Meeting

IVASA – Judi Yocum; Mike Yost  
Quarterly

NEXT REGULAR MEETING – February 8th, 2012 at 6:30, Greenville Town Hall

*REASONABLE ACCOMMODATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at 530-284-7224. Notification 72 hours prior to the meeting will enable the IVCSD to make reasonable arrangements to ensure accessibility.*



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### Board of Directors

Brad Smith  
Jane Braxton Little  
Judy Yocum  
Mike Yost  
Blake Shelters

1/11/12

#### 1. Call to Order/Roll Call

Chairperson Yost called the meeting to order. Clerk Germann called roll. Chairperson Yost, Vice Chairperson Little and Directors Smith and Shelters answered roll call. Director Yocum was not present.

#### 2. Pledge of Allegiance

Chairperson Yost led in the Pledge.

#### 3. Adoption of Agenda

Director Shelters moved to adopt the agenda and Vice Chairperson Little seconded. All present Board members voted aye and the agenda was adopted.

#### 4. Approval of regular meeting minutes of December 4, 2011.

Director Smith moved to approve the minutes and Vice Chairperson seconded. All present Board members voted aye and the minutes were approved without any corrections.

#### 5. Public Comment

There were no public comments at this time.

#### 6. Directors Report

Chairperson Yost mentioned that he was on the radio station KQNY representing Indian Valley Community Services District. Along with him was Guy McNett discussing the hospital and Kest Porter representing the school system.

**d. Ordinance**

Director Smith stated that the Ordinance Committee did meet and worked on the water ordinances.

**e. Public Relations**

With Director Yocum not present, Director Shelters stated that the committee did meet and talked about the policies.

**9. Manager's/Financial Report**

General Manager Leanna Moore had no report at this time that was not discussed already on another topic on the agenda.

**10. Utility Operations Report**

**a. Greenville Water**

Chairperson Yost read Chief water operator Jesse Lawson's report, stating the cleaning of the decree accumulation on the membrane, which is not providing water to the treatment plant until the membrane is fixed. The wells are currently supplying water for Greenville until the screens are cleaned. The wells used three times the electricity of the membranes, but the membranes have ten times the chemical costs.

**b. Crescent Mills Water**

At the Crescent Mills water treatment plant six hundred plus gallons of water was produced, 327 thousand gallons was billed out and 336 thousand gallons was unaccounted for. We are only selling half of the water that is produced through the Crescent Mills water plant.

**c. Greenville Sanitation**

Sewer Operator Jim Hamblin stated that all the ponds are dry besides pond number five. The valves between the ponds are fixed which will help regulate everything better.

**d. Taylorsville Sanitation**

Sewer Operator Jim Hamblin talked about the new sewer connection on Nelson street getting inspected and finished.

**11. Fire Department Report**

Fire Chief Jim Hamblin stated that for 2011 the fire department averaged a call a day. Mr. Hamblin also talked about the North Arm Fire station and getting the heating fixed.

**12. Employee Drug/Alcohol Ordinance – Discussion/Action**  
**a. Second Reading – Adoption**

Vice Chairperson Little motioned to adopt the drug and alcohol policy as is and Director Shelters seconded it. There was a roll call vote and all members present voted aye.

**13. IVCS D Policy Handbook – Discussion/Action**

Director Shelters stated that the policy handbook needs to be reworked. There are many things that are costing the district more than it can afford.

**14. 2011/2012 Operating Budget – Discussion/Action**  
**a. District Finances**

General Manager Leanna Moore wrote up the budgets for the fiscal year and put them in the packets. Ms. Moore stated that the property taxes are projected lower. Also that the sale of water is reducing even more each year. Vice Chairperson Little motioned that the budget be adopted and Director Shelters seconded. There was a roll call vote and all present board members voted yes.

**15. Old Business/New Business**

There is no new or old business at this time.

**16. Adjournment**

Director Smith motioned to adjourn the meeting and Vice Chairperson Little seconded. All Board members voted aye and the meeting was adjourned.

Respectfully Submitted,

Shireen Germann  
IVCS D Board Clerk