

AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
INDIAN VALLEY COMMUNITY SERVICES DISTRICT

WEDNESDAY
MARCH 9, 2011
6:30 PM
CIVIC CENTER CONFERENCE ROOM
GREENVILLE, CA 95947

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of Regular Meeting Minutes of February 9, 2011
5. Public Comment: The public may address the Board on any item not on the agenda. Pursuant to state law, the Board may not discuss or take action on non-agenda items except under special circumstances. Speakers should limit their remarks to five minutes or as decided upon by the chairperson. In addition, the Board has adopted a 10 minute per person/per meeting time limit.
6. Directors Reports
 - a. Possible Changes to Committee Meeting Times – Discussion/Action
 - b. Possible Locations for Board Meetings
7. Committee Reports *C. Plumas Co. Sp. Dist. Assoc.*
 - a. Personnel
 - b. Finance
 - c. IVASA
 - d. Ordinance
 - e. Public Relations
8. Manager's/Financial Report
9. Utility Operations Report
 - a. Greenville Water
 - b. Crescent Mills Water
 - c. Greenville Sanitation
 - d. Taylorsville Sanitation
10. Fire Department Report
11. Cy Hall Memorial Museum Report
12. Resolution for Acceptance of Greenville Water Treatment Plant Improvements – Discussion/Action *2011 - 1*
13. Resolution for NIMS – Discussion/Action
14. Old Business/New Business

CLOSED SESSION

15. Possible Property Acquisition – Discussion/Action
16. Resume Open Session
17. Announce Action Taken in Closed Session
18. Adjournment

136 Crescent St.
Tom Rogers

Standing Committees:

Personnel & Planning – John Schramel, chair, Brad Smith
6:30 p.m., Monday prior to Board Meeting

Finance – Mike Yost, chair, Jane Braxton Little
4:30 p.m., Tuesday prior to Board Meeting

Ordinance – Brad Smith, chair, Jane Braxton Little
5:30 p.m., Monday prior to Board Meeting

Public Relations – Judi Yocum, chair, John Schramel
4:30 p.m., Monday prior to Board Meeting

IVASA – Judi Yocum, Mike Yost
Quarterly

NEXT REGULAR MEETING – April 13, 2011 at 6:30

REASONABLE ACCOMMODATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at 530-284-0896. Notification 72 hours prior to the meeting will enable the IVCSD to make reasonable arrangements to ensure accessibility.

meet on Tuesday at 5:30 and 6:30.

b. Possible Locations for Board Meetings

The Board and the public discussed possible locations for Board and Committee meetings. It was decided that the next regular Board meeting will be held at the Community Center and the Committee meetings will be held at the Town Hall. It was then decided that the Public Relations and Finance committees will meet at 5pm and 6pm.

c. Plumas County Special District Association

Chairperson Yost reported on the LAFCO meeting, stating that there is a new Executive Director, John Benoit. Mr. Yost also reported that the only members currently in LAFCO are Plumas County and the city of Portola. Mr. Yost stated that LAFCO is looking at getting the Special Districts to join and that the CSD may be faced with the decision of whether or not to join within the next year.

Vice-Chairperson Little reported that East Bay Municipal Utility District is not pursuing a proposal in the immediate future to use excess water from Round Valley to generate income for the CSD.

7. Committee Reports

a. Personnel

Director Smith reported that the Personnel Committee discussed reviewing the policies and deciding if anything needs to be changed.

b. Finance

Chairperson Yost reported that the Finance Committee received an update on the Water Treatment Plant project, stating that the plant is online and the project is about ready to close. Mr. Yost also reported that the Finance Committee also discussed the Civic Center, stating that this is the last meeting that will be held in the building and that everything has been moved out and to the new office location. Mr. Yost reported that the sewer improvement project application for the grant has been submitted.

c. IVASA

No report at this time.

d. Ordinance

Director Smith reported that the Ordinance Committee is continuing to review ordinances. Vice-Chairperson Little reported that she has typed up the progress on the water ordinances thus far.

e. Public Relations

Director Yocum reported that the Public Relations committee discussed the website and what will be on it.

8. Manager's/Financial Report

General Manager Leanna Moore reported that the grant application for the sewer improvement project was submitted. Mrs. Moore also reported that the school district gave the CSD an extra two weeks to finish moving out of the building due to poor weather conditions.

9. Utility Operations Report

a. Greenville Water

Chief Water Operator Jesse Lawson reported that meters were estimated last month due to snow. Mr. Lawson also reported that the dam inspection report which shows that the such and such has stabilized and was probably from the logging truck activity. Chief Operator Lawson stated that the extra money from the Water Treatment Plant project will go to getting a chlorine analyzer and doing improvements at the inlet.

b. Crescent Mills Water

Chief Water Operator Jesse Lawson reported that meters were estimated due to snow. Mr. Lawson also went over the monthly numbers.

c. Greenville Sanitation

Operator Jesse Lawson reported that there is a pump down at one of the lift stations, and it has not yet been diagnosed. Mr. Lawson also reported that an as built map was submitted to the State. Operator Lawson listed numerous problems at the main lift station and discussed changes that will be made. Sewer Operator Jim Hamblin reported that pond levels are up and at less than half of their capacity.

d. Taylorsville Sanitation

Operator Jesse Lawson reported that there was a SCATA issue that has since been fixed. Sewer Operator Jim Hamblin reported that everything else is working fine.

10. Fire Department Report

Fire Chief Jim Hamblin reported that call volume is normal at about one call per day. Chief Hamblin thanked PG&E for their hard work during the storms. Mr. Hamblin also reported that the department is sending a member to the Fire Academy in Quincy.

11. Cy Hall Memorial Museum Report

Deanna Carter reported that the non-profit paperwork was filed, and that the next step is filing for the 501. (c) 3 status. Mrs. Carter also reported that a grant proposal was submitted to the Board of Supervisors for about \$8,000, and no money was awarded. Mrs. Carter reported that a memorial campaign was launched in December asking for donations in the memory of a loved one. The campaign made roughly one thousand dollars. Mrs. Carter also reported that donations are being documented and itemized on their computer. Mrs. Carter asked the Board to consider continuing to waive the water and sewer fees.

12. Resolution for Acceptance of Greenville Water Treatment Plant Improvements – Discussion/Action
Chairperson Yost read the resolution aloud. Vice-Chairperson Little moved to accept the resolution, and Director Smith seconded. A roll call vote was taken. All Board members voted Aye, and the resolution

was accepted.

13. Resolution for NIMS – Discussion/Action

Chairperson Yost requested a motion to adopt the NIMS document. Director Yocum so moved and Vice-Chairperson Little seconded. A roll call vote was taken. All Board members voted Aye, and the resolution was adopted.

14. Old Business/New Business

There was not any old or new business to report at this time.

CLOSED SESSION

15. Possible Property Acquisition, Located at 136 Crescent St. – Discussion/Action

16. Resume Open Session

Open session was resumed at 8:38 p.m.

17. Announce Action Taken in Closed Session

Chairperson Yost reported that no action was taken.

18. Adjournment

Director Yocum moved to adjourn the meeting, and Vice-Chairperson Little seconded. All Board members voted Aye, and the meeting was adjourned at 8:40p.m.

Respectfully Submitted,

Anna Lawson
IVCSD Board Clerk

