

**Minutes of Special Meeting, Board of Directors Indian Valley Community Services District, Wednesday March 7, 2012, District Office, Greenville, CA**

**Call to Order/Roll Call**

Meeting was called to order by chair person Little at 6:30 pm.

Director Yost called roll : following Directors all present: Little , Yocum, Shelters, Smith, Yost

**Pledge of Allegiance**

Chairperson Little led the pledge of Allegiance

**Adoption of Agenda**

Motion to adopt by director Smith, seconded by Director Yocum . motion passed.

**Public Comment**

Three members of public volunteered to help the board with the process to select a new General Manager. Chair Little thanked them all and promised to seek their help when appropriate.

**Closed Session Public Employment-District Manager**

At 6:45 pm Director Little called closed session to order

**Announcement of Action taken in Closed Session**

At 8:00 pm. Chair Little ended the closed session and announced that no action had been taken.

**Other Action**

Director Smith moved to cancel both the Ordinance and Personnel Committee meetings scheduled for Tuesday March 17 and convene a Special Meeting with a closed session of the Board at 5:30 pm on Tuesday March 17. Motion seconded by Director shelters and passed unanimously

**Adjournment**

Meeting was adjourned by Chair Little at 8:15 pm.

Minutes by Mike Yost

Minutes of Special Meeting, Board of Directors Indian Valley Community Services District, Sunday March 11, 2012 District Office, Greenville, Ca.

**Call to Order/Roll Call**

Meeting was called to order by chairperson Little at 1:00 pm  
Directors present: Little, Yocum, Shelters, Yost

**Pledge of Allegiance**

Chairperson Little led the pledge of allegiance

**Adoption of Agenda**

Motion to adopt by director Yost, seconded by director Shelters

**Public Comment**

Two members of the Public were present. One comment suggested that a new job description for General Manager include the stipulation that the General Manager must reside within the IVCS District.  
A second comment suggested that the new job description reflect the skills and experience of local residents.

**Closed Session Public Employment-District Manager**

At 1:15pm, Chair Little called closed session to order

**Announcement of Action taken in Closed Session**

At 2:30 pm Chair Little ended the closed session.

Director Yost moved that the IVCS District Board of Directors accept the resignation of Leanna Moore as General manager of IVCS District at a mutually agreeable date. Motion seconded by director Shelters. Directors Little, Yocum, Shelters and Yost all voted aye. All Board Members present expressed regret that Leanna wished to resign and she was thanked for her many years of extraordinary service and dedication to the Indian Valley Community Services district.

Chairperson Little announced that a special meeting of the IVCS District Board of Directors will convene at 5:30 Tuesday, March 13.

Meeting was adjourned by Chairperson Little at 2:45 pm.

by Mike Yost

Minutes of Special Meeting, Board of Directors Indian Valley Community Services District , Tuesday March 13, 2012 , District Office , Greenville, Ca

**Call to Order/Roll Call**

Meeting was Called to Order by Chairperson Jane Little at 5:40 pm  
Director Yost Called Roll : Yocum, Little, Shelters , Smith and Yost were Present

**Adoption of Agenda**

Motion to adopt by director Shelters, seconded by director Smith

**Public Comment**

No members of the public were present

**Closed Session Public Employment- District Manager**

Chairperson Little called the closed session to order at 5:50

**Announcement of Action Taken in Closed Session**

At 7:10 Chairperson Little ended the closed session and announced that the directors approved a statement to be used as a public announcement of the intent to fill the position of District Manager of IVCSDI.  
No other action was taken.

**Adjournment**

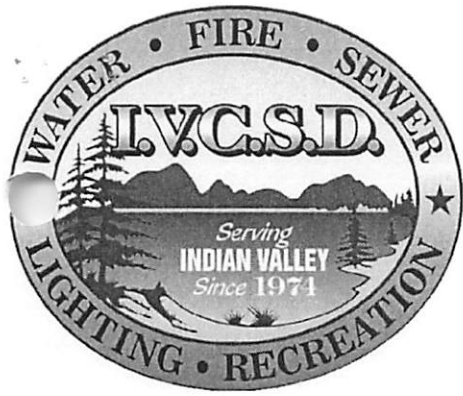
Meeting was adjourned by Chairperson Little at 7:10 pm.

Minutes by Mike Yost

**AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS  
INDIAN VALLEY COMMUNITY SERVICES DISTRICT**

**WEDNESDAY  
MARCH 14, 2012  
6:30 PM  
TAYLORSVILLE FIRE HALL  
TAYLORSVILLE, CA 95983**

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of Special Meeting Minutes of March 7, 2012
5. Approval of Special Meeting Minutes of March 11, 2012
6. Public Comment: The public may address the Board on any item not on the agenda. Pursuant to state law, the Board may not discuss or take action on non-agenda items except under special circumstances. Speakers should limit their remarks to five minutes or as decided upon by the chairperson. In addition, the Board has adopted a 10 minute per person/per meeting time limit.
7. Biomass Project – Discussion/Action
  - a. TSS & Sierra Institute
8. Streetscape Project: Grant Funding for Engineering - Discussion/Action
  - a. David Keller, Plumas County Community Development Commission
9. Directors Reports
10. Committee Reports
  - a. Personnel
  - b. Finance
  - c. IVASA
  - d. Ordinance
  - e. Public Relations
11. Manager's/Financial Report
12. Utility Operations Report
  - a. Greenville Water
  - b. Crescent Mills Water
  - c. Greenville Sanitation
  - d. Taylorsville Sanitation
13. Fire Department Report
14. Accounting review – Discussion
15. Old Business/New Business
16. Adjournment



## Indian Valley Community Services District

*"Providing services for our community health, well being, and prosperity."*

---

P.O. Box 899, 127 Crescent St. Greenville CA. 95947

Phone (530) 284-7224, Fax (530) 284-0894

### Board of Directors

Brad Smith

Jane Braxton Little

Judy Yocum

Mike Yost

Blake Shelters

MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
INDIAN VALLEY COMMUNITY SERVICES DISTRICT

Held March 14, 2012 at 6:30 p.m.

At the Taylorsville Fire Hall

#### 1. Call to Order/Roll Call

Chairperson Little called the meeting to order at 6:34 p.m. Clerk Germann called roll. Chairperson Little, Vice chairperson Shelters, Directors Smith and Yocum answered roll call.

#### 2. Pledge of Allegiance

Chairperson Little led in the Pledge.

#### 3. Adoption of Agenda

Director Yost moved to accept the agenda as amended and Director Yocum seconded.

#### 4. Approval of Special Meeting Minutes of March 7, 2012

Director Yost took the minutes and read them aloud at the meeting. Chairperson Little asked for a motion approving the minutes as read. Director Smith moved the motion and Director Yocum seconded. All board members voted aye.

## **5. Approval of Special Meeting Minutes of March 11, 2012**

Director Yost read the minutes aloud at the meeting. Vice Chairperson Shelters moved that the minutes be approved and Director Yocum seconded. All Board members voted aye.

- **Special Meeting Minutes of March 13, 2012**

Director Yost took the minutes and read them aloud at the meeting. Director Yocum motioned to approve the minutes as written and Director Smith seconded. All board members voted aye.

- **Approval of Regular Meeting Minutes of January 11, 2012**

Director Yost moved that the minutes be adopted as written and Vice Chairperson Shelters seconded. Four board members voted aye and the minutes were approved as written. Director Yocum abstained.

## **6. Public Comment**

There was a concern with the water bills being mailed out open, not sealed in an envelope.

## **7. Biomass Project- Discussion/Action**

### **a. TSS & Sierra Institute**

Guest speakers from TSS were Tad Mason and Bill Wickman. Also present was Jonathan Kusel with The Sierra Institute. Mr. Kusel talked about receiving a grant from the ARA. Mr. Mason mentioned that they presented February 21, 2012 in Greenville regarding biomass. Studies were done in Plumas County area. Two uses came up: one was the thermal heating system in Portola with Eastern Plumas Health Care District. An analysis was done to see what it would take to replace the system. Mr. Mason said it would probably take a truck load a day, but was pretty favorable. The other was looking into a small power generation facility. It is still in the early phases. The facility would use very little waste water, and everything would be recycled back in to gas fire. Director Yost commented that this would help bring jobs in, better the air quality and help reduce the underground fuel issue. Chairperson Little also commented that this would offer the potential of jobs, revenue stream and forest conservation. The Board appointed Director Yost to head an ad hoc biomass committee.

## **8. Streetscape Project: Grant Funding for Engineering- Discussion/Action**

Director Yocum talked about needing to raise money to get the Taylorsville pool open and a concern with the trees next to the pool. The roots are overgrowing and Yocum suggested getting a committee together to see what it would take to remove the trees. A memorial tree was planted, but it is on CSD property and the roots are going towards the pool and lifting the surrounding concrete. Vice Chairperson Little asked Director Yocum to form a committee regarding the issue and come back in a month with a recommendation.

**a. David Keller, Plumas County Community Development Commission**

Dave Keller discussed phase 2 of the project of trying to find grant financing, to deal with the waste water issues. Keller discussed success with a grant to conduct an income survey to determine the eligibility of the district for further grant funding. The application for Community Development Block Grant funds will go in first thing in April, and if we receive funding we will be notified by July of 2012. Chief Water Operator Jesse Lawson commented that the sewer needs are not under the streets, however they cannot be recorded. Director Yost moved to approve the application for funding and for the District to come up with the \$4250 as a match. Director Smith seconded. All board members voted aye.

**9. Directors Report**

Chairperson Little commented that she attended the Biomass meeting. Also Chairperson Little stated that she received the semiannual report from East Bay Mud. There are several new laws for Community Service Districts, including one that states that we are now mandated to post the agendas on the website, which we have been doing for several years.

**10. Committee Reports**

**a) Personnel**

Director Smith stated that the committee did not meet.

**b) Finance**

Director Yost stated that the committee did not meet.

**c) IVASA**

IVASA held its meeting in January 2012.

**d) Ordinance**

Director Smith stated that the committee did not meet.

**e) Public Relations**

Director Yocum stated that the committee did not meet.

**11. Managers/Financial Report**

No reports at this time.

**12. Utility Operations Report**

**a) Greenville Water**