

AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
INDIAN VALLEY COMMUNITY SERVICES DISTRICT

WEDNESDAY
MAY 9, 2012
6:30 PM
GREENVILLE TOWNHALL
GREENVILLE, CA 95947

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of Regular Meeting Minutes of April 11, 2012
5. Public Comment: The public may address the Board on any item not on the agenda. Pursuant to state law, the Board may not discuss or take action on non-agenda items except under special circumstances. Speakers should limit their remarks to five minutes or as decided upon by the chairperson. In addition, the Board has adopted a 10 minute per person/per meeting time limit.
6. Presentation on Local Projects – Discussion
 - a. Plumas County Public Works Department
 - b. Plumas County Community Development Commission
7. Directors Reports
8. Committee Reports
 - a. Personnel
 - b. Finance
 - c. IVASA
 - d. Ordinance
 - e. Public Relations and Planning – Taylorsville Pool Report
 - f. Park Committee - Establish Standing Time and Place
9. Manager's/Financial Report
10. Utility Operations Report
 - a. Greenville Water
 - b. Crescent Mills Water
 - c. Greenville Sanitation
 - d. Taylorsville Sanitation
11. Fire Department Report
12. Cy Hall Memorial Museum Report
13. Resolution for Easement Acceptance for Tucker/Greenville Park Property – Discussion/Action
14. Water and Sewer Rates - Discussion
15. First Reading of Proposed Changes to Personnel Policies – Discussion/Action
16. Old Business/New Business

17. Adjournment

Standing Committees:

Personnel & Planning – Brad Smith, chair, Blake Shelters
6:00 p.m., Tuesday prior to Board Meeting

Finance – Mike Yost, chair; Jane Braxton Little
5:30 p.m., Monday prior to Board Meeting

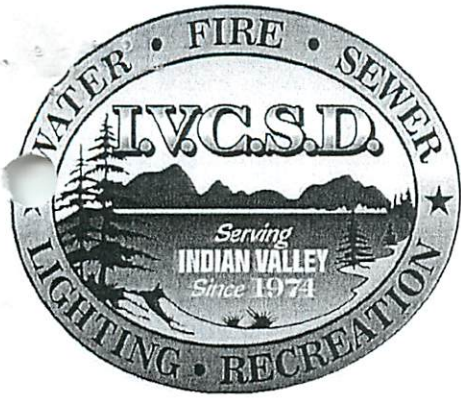
Ordinance – Brad Smith, chair; Jane Braxton Little
5:00 p.m., Tuesday prior to Board Meeting

Public Relations – Judi Yocum, chair; Blake Shelters
4:30 p.m., Monday prior to Board Meeting

IVASA – Judi Yocum; Mike Yost
Semi-Annually

NEXT REGULAR MEETING – June 13, 2012 at Taylorsville Fire Hall at 6:30

REASONABLE ACCOMMODATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at 530-284-0896. Notification 72 hours prior to the meeting will enable the IVCSA to make reasonable arrangements to ensure accessibility.



Indian Valley Community Services District

"Providing services for our community health, well-being, and prosperity."

P.O. Box 899, 127 Crescent St. Greenville CA. 95947
Phone (530) 284-7224, Fax (530) 284-0894

Board of Directors

Brad Smith
Jane Braxton Little
Judi Yocum
Mike Yost
Blake Shelters

May 2012 Minutes
Held May 9, 2012
Greenville Towne Hall

1. Call to Order/Roll Call

Chairperson Little called the meeting to order. Clerk Germann called roll. Chairperson Little, Vice chairperson Shelters, and Directors Yost and Smith answered roll call. Director Yocum was absent. Chairperson Little also took this time to introduce to the public, the new General Manager, Frank Richardson.

2. Pledge of Allegiance

Chairperson Little led in The Pledge.

3. Adoption of Agenda

Director Smith moved to adopt the agenda and Director Yost seconded. All present Board members vote aye.

4. Approval of Regular Meeting Minutes of April 11, 2012

Director Yost moved to approve the regular meeting minutes and Vice chairperson Shelters seconded. All present Board members voted aye and the minutes were approved as written.

5. Public Comment-

There were no public comments at this time.

6. Presentation on Local Projects – Discussion

- a. Plumas County Public Works Department
- b. Plumas County Community Development Commission

Bob Prowl stated that Public Works has been active with the local Street Scape Committee. There will be American Disability Act (ADA) improvements when this project is done, which seems to be a concern in this community; also state highway improvements and local county road improvements. The deficiencies in IVCS D's utilities located in project area need to be identified and repaired, in order to move forward in the project. The water system has had a preliminary engineering report completed and any waterline issues, within the project area can be addressed. The sewer is slightly behind and the engineering study has not been completed yet.

John Kohl presented the map of the project and explained more in detail about the layout. John Manly who works with the Transportation Commission and Public Works, talked about the deficiencies in the project and funding for it. They are scheduled to start the project in 2014 with some flexibility. Everything underground needs to be repaired before the project can be started.

Chairperson Little mentioned that at the meeting of March 2012, IVCS D agreed to our share of the grant for assessment of the sewer system, which will tell us what we need to do.

7. Directors Reports

Chairperson Little said that the board has been busy with screening and interviewing applicants for the General Manager position.

8. Committee Reports

a. Personnel

Vice Chairperson Shelters stated that the committee is making changes to the personnel policies.

b. Finance

Director Yost stated that the committee discussed water and sewer rate increases, also that an email was received from Leanna Moore stating that the last rate increase was in 2006, which was based on prevailing consumer price index, which at the time was 4%; shortly after that it dropped and is now down to .06%. It was expected to get \$13,000 a year and we ended up getting only \$2000 a year, which is part of the reason for the financial problems. Director Yost mentioned that General Manager Frank Richardson would research the entire rate increase idea and report back at the end of the month. Director Yost mentioned that Chairperson Little reported that the final check to Sig Hanson of SHA for engineering services is in the mail. Also the 2009 audit is scheduled for May 24, 2012. Leanna Moore has worked out a payment schedule for the DWR Dam inspection fee, under the agreement that we will be paying \$1000 a month.

c. IVASA

IVASA did not meet.

d. Ordinance

Director Smith stated that the committee met and worked on the water ordinances.

e. Public Relations and Planning – Taylorsville Pool Report

Vice Chairperson Shelters stated that he talked to Mr. Hines, who claims the trees belong to him and that there was a verbal agreement for a land swap. Mr. Shelters said that he gave Mr. Hines 30 days to validate his claim. Mr. Hines said that he would allow the Spruce tree to come down.

f. Park Committee - Establish Standing Time and Place

The standing committee members are Directors Yost and Smith, and Bob Heard. They discussed rules that need to be made for the park and setting up a sign with some guidelines about use of the park. Mr. Smith mentioned that Mr. Heard will not be able to continue to be on the committee. The CSD and The Little League will come up with their own recommendations and bring it together.

9. Manager's/Financial Report

General Manager Frank Richardson stated that he would like to evaluate the financials and come up with a report for next month's meeting.

10. Utility Operations Report

a. Greenville Water

Chief Water Operator, Jesse Lawson stated that Round Valley is at 100% capacity. He just finished putting the flashboards in last Monday. For the month of April, 6.4 million gallons was produced and we sold 3.2 million gallons. Mr. Lawson mentioned they started in on 2 A zones, when the truck broke down. With sprinklers going on in the evening now, it makes it more difficult for detecting leaks. Mr. Lawson mentioned that he has an idea of where the leaks are, but would like exact numbers to know.

b. Crescent Mills Water

Chief Water Operator, Jesse Lawson stated that Crescent Mills produced 714 thousand gallons and sold 301 thousand gallons. The leaks are coming back up in Crescent Mills and more zone testing will need to be done.

c. Greenville Sanitation

Sewer Operator Jim Hamblin stated that there hasn't been any major problems and the flows are starting to go down. The ponds have gone down about two inches within the week. The yearly water quality inspection is coming up and everything should be in order for it.

d. Taylorsville Sanitation

Sewer Operator Jim Hamblin stated that everything is going good. Mr. Hamblin is getting the quarterly monitoring samples done.

11. Fire Department Report

Fire Chief Jim Hamblin said that the fire department has a few activities coming up for June. The Fire Crew went to Corning to celebrate with the Corning fire crew's 100th year anniversary. Mr. Hamblin stated that the call volume has gone down, but they are still getting a call a day or so. He also mentioned that the training classes are going well.

12. Cy Hall Memorial Museum Report

Things are going well. They are taking down their displays and getting ready for new displays. They will be featuring the high school and it will probably be bigger than planned. The memorial has a Facebook page you can go to, to get more information.

13. Resolution for Easement Acceptance for Tucker/Greenville Park Property – Discussion/Action

Chairperson Little suggested that this discussion be tabled and that it should be ready for action at the June meeting.

14. Water and Sewer Rates – Discussion

Director Yost stated that there will be more information on this topic at the June meeting after Mr. Richardson gets done with his research and report. Director Yost also mentioned that if everyone in Greenville, Crescent Mills, and Taylorsville paid all their bills on time, we would have 50 thousand more dollars in the bank, and that the people who are paying their bills are also having to pay for the ones who are not. Chair Person Little mentioned that the District does work out payments for the people who have late fees, and that we are more interested in people paying their bills then having to tack on late fees.

15. First Reading of Proposed Changes to Personnel Policies – Discussion/Action

There was discussion on this topic, but because nothing was written clearly, action on it will be taken at the June meeting.

16. Old Business/New Business

No new or old business

17. Adjournment

Director Yost moved that the meeting be adjourned and Director Smith seconded. All Board members voted aye and the meeting was adjourned.

Respectfully Submitted,

Shireen Germann
IVCSD Board Clerk