



Indian Valley Community Services District

"Providing services for our community health, well being, and prosperity."

P.O. Box 899, 127 Crescent St. Greenville CA. 95947
Phone (530) 284-7224, Fax (530) 284-0894

Board of Directors

Blake Shelters, Chair
Brad Smith, Vice-Chair
Judi Yocum
Mike Yost
Jane Braxton Little

AGENDA REGULAR MEETING BOARD OF DIRECTORS INDIAN VALLEY COMMUNITY SERVICES DISTRICT

WEDNESDAY

JUNE 13, 2012

6:30 PM

GREENVILLE TOWN HALL, CA 95947

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of Regular Meeting Minutes of May 9, 2012
5. Public Comment: The public may address the Board on any item not on the agenda. Pursuant to state law, the Board may not discuss or take action on non-agenda items except under special circumstances. Speakers should limit their remarks to five minutes or as decided upon by the chairperson. In addition, the Board has adopted a 10 minute per person/per meeting time limit.
6. Presentation on – Discussion
 - a. Flanigan-Leavitt Insurance Agency
 - b. Barnard and Associates Accountancy
7. Directors Reports
8. Regular Board Meeting location times and places
9. Committee Reports
 - a. Personnel
 - b. Finance
 - c. IVASA
 - d. Ordinance
 - e. Public Relations and Planning – Taylorsville Pool Report
 - f. Park Committee - Report
 - g. Special District Associations
10. Manager's/Financial Report
11. Utility Operations Report
 - a. Greenville Water
 - b. Crescent Mills Water
 - c. Greenville Sanitation

- d. Taylorsville Sanitation
12. Fire Department Report
 13. Resolution for Easement Acceptance for Tucker/Greenville Park Property – Discussion/Action
 14. Personnel Policies- First Reading of Vacation leave 2020-Sick Leave 2040– and Jury Duty 2060-Discussion/Action
 15. Old Business/New Business
 16. Adjournment

Standing Committees:

Personnel & Planning – Brad Smith, chair, Blake Shelters
6:00 p.m., Tuesday prior to Board Meeting

Finance – Mike Yost, chair; Jane Braxton Little
6:00 p.m., Monday prior to Board Meeting

Ordinance – Brad Smith, chair; Jane Braxton Little
5:30 p.m., Tuesday prior to Board Meeting

Public Relations – Judi Yocum, chair; Blake Shelters
5:00 p.m., Monday prior to Board Meeting

IVASA – Judi Yocum; Mike Yost
Semi-Annually

NEXT REGULAR MEETING – July10, 2012 at Greenville Town Hall at 6:30

REASONABLE ACCOMMODATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at 530-284-0896. Notification 72 hours prior to the meeting will enable the IVCSD to make reasonable arrangements to ensure accessibility.



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REGULAR MEETING MINUTES
BOARD OF DIRECTORS
INDIAN VALLEY COMMUNITY SERVICES DISTRICT
HELD WEDNESDAY
JUNE 13, 2012
6:30 PM
GREENVILLE TOWN HALL, CA 95947

1. Call to Order/Roll Call

Chairperson Little called the meeting to order at 6:32 p.m. Clerk Germann called roll. Chairperson Little, Vice Chairperson Shelters, and Directors, Smith, Yocum and Yost answered roll call.

2. Pledge of Allegiance

Chairperson Little led the Pledge.

3. Adoption of Agenda

Chairperson Little requested to amend the agenda to include a closed session at the end of the meeting, for pending litigation regarding finances. Director Yost moved to approve this change to the agenda and Director Smith seconded, all Board members voted aye.

4. Approval of Regular Meeting Minutes of May 9, 2012

Due to the minutes not being attached to the Board packets, they were unable to be approved, and will be at the following meeting in July. Director Yost moved that the May minutes be approved at the July meeting and Direct Yocum seconded. All Board members voted aye.

5. Public Comment

Suzanne Hamar mentioned that the speeding on Hot Springs road during Little League tournament weekends is getting worse, and that something needs to be done about this.

6. Presentation on – Discussion

a. Flanigan-Leavitt Insurance Agency

Two agents from Flanigan-Leavitt attended the meeting and presented to the Board information on their services, and provided a packet with a possible insurance proposal. Director Yost moved that the proposal be accepted, pending General Manger Richardson's review and agreement on it. Director Smith and Yocum seconded. All Board members voted aye.

b. Barnard and Associates Accountancy

General Manager Richardson introduced John Breaux, with Barnard and Associates. Mr. Breaux presented to the Board the details and information on how his company can benefit the CSD financially. General Manager Frank Richardson mentioned that he and John Breaux are putting together an appropriate budget to present to the Board within the next 60 days.

7. Directors Reports

Director Yost commented that the Biomass committee is being run out of John Kusel's office at the Sierra Institute. The next meeting will be on June 27, 2012.

8. Regular Board Meeting location times and places

The Greenville Town Hall will be the official place for the monthly CSD meetings, with the exception of meeting at the Taylorsville Fire station in August months and Crescent Mills Fire station in September months.

9. Committee Reports

a. Personnel

Director Smith stated that they met and worked on the Personnel policies to be discussed later in the meeting.

b. Finance

Director Yost stated that the committee met and talked about the agencies that would be attending the CSD meeting.

c. IVASA

Director Yocum stated that IVASA will be meeting next month.

d. Ordinance

Director Smith stated that the committee met and worked on the water ordinances.

e. Public Relations and Planning – Taylorsville Pool Report

Vice Chairperson Shelters submitted a letter to Mr. Hines, which Mr. Hines has not responded to. The time has expired and therefore the committee can move forward.

f. Park Committee - Report

Director Smith stated that the committee met and worked on the rules for the park.

g. Special District Associations

General Manager Frank Richardson stated that he attended the last meeting of this Plumas County group. One of the proposals considered was funding and local training programs.

10. Manager's/Financial Report

General Manger Frank Richardson mentioned that we will be making the transition that allows the public to pay bills at the office.

11. Utility Operations Report

a. Greenville Water

Chief Water Operator Jesse Lawson stated the elevation of the lake is 4491.1, which is two inches lower than it has been for the last two years. There have been six leaks so far this year, plus three at the park. An annual inspection of the water is being done. The sensor has been recalled. The water produced for May was 9.47 million gallons, with the average for May being 11.4. 4.3 million gallons was sold and the losses were 5.1 million.

b. Crescent Mills Water

Chief Water Operator Jesse Lawson stated 957 thousand gallons were produced for Crescent Mills in May of this year; last year in May 563 thousand gallons were produced. The sales were 493 thousand for May; last year was 304. 464 thousand gallons were lost for the month of May.

c. Greenville Sanitation

Sewer Operator Jim Hamblin reported that he has a meeting with Chris Meyers to determine what needs to be done to get the water going in the right direction. The Cal Fire crew weed eaten and soon will go spray the field, so the vegetation will be fixed. The flows are down and ponds one and two are empty at this time. All reports have been sent in.

d. Taylorsville Sanitation

Sewer Operator Jim Hamblin reported that the quarterly monitoring samples have been taken and everything is going fine. The flows are down and there have not been any problems.

12. Fire Department Report

Fire Chief Jim Hamblin stated that the certification training is going well. Most of the firemen are participating in the certification program. The every 15 minutes exercise went well and so did the assembly the next day. The Fire Crew is getting ready for the Solar Cook off which will be held in Taylorsville on July 13. The call volume has stayed stable, most of them routine.

13. Resolution for Easement Acceptance for Tucker/Greenville Park Property – Discussion/Action

Chairperson Little entertained a motion that we approve the resolution, subject to confirmation through an on the ground inspection within the next week. Director Yost seconded. All Board members voted aye.

14. Personnel Policies- First Reading of Vacation leave 2020-Sick Leave 2040– and Jury Duty 2060- Discussion/Action

Vice Chairperson Shelters gave a summary of the revised policies for vacation, sick leave, bereavement and jury duty. Chairperson Little stated that after the first reading, it will be run through the attorney before the second reading. Director Yost moved to approve the policies and Director Yocum seconded.

15. Old Business/New Business

No reports at this time.

16. Adjournment

After the closed session for pending litigation, Chairperson Little announced that no action was taken. The meeting was adjourned at 8:33 p.m..

Respectfully Submitted,

Shireen Germann

IVCSD Board Clerk