

AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
INDIAN VALLEY COMMUNITY SERVICES DISTRICT
AMENDED

WEDNESDAY
JULY 11, 2012
6:30 PM
GREENVILLE TOWN HALL, CA 95947

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of Regular Meeting Minutes of June 13, 2012
5. Public Comment: The public may address the Board on any item not on the agenda. Pursuant to state law, the Board may not discuss or take action on non-agenda items except under special circumstances. Speakers should limit their remarks to five minutes or as decided upon by the chairperson. In addition, the Board has adopted a 10 minute per person/per meeting time limit.
6. Directors' Reports
7. Regular Board Meeting Location, Times, and Places
8. Committee Reports
 - a. Personnel
 - b. Finance
 - c. IVASA
 - d. Ordinance
 - e. Public Relations and Planning – Taylorsville Pool Report
 - f. Park Committee -- Report
 - g. Special District Associations
9. Discussion on Committee Members
10. Manager's Financial Report
11. Utility Operations Report
 - a. Greenville Water
 - b. Crescent Mills Water
 - c. Greenville Sanitation
 - d. Taylorsville Sanitation
12. Fire Department Report
13. Resolution to Extend Joint Powers Agreement at the Triangle Park From 10 years to 20 years – Discussion/Possible Action
14. Resolution to extend Rural Community Assistance Corporation loan for six months – Discussion/Possible Action

15. Personnel Policies -- Second Reading of Vacation Leave-2020, Sick Leave-2040, and Jury Duty-2060. First Reading of Policies 2070, 2080, and 2085
Discussion/Possible Action
16. Old Business/New Business
17. Adjournment

Standing Committees:

Personnel & Planning – Brad Smith, Chair; Blake Shelters
6:00 p.m., Tuesday prior to Board Meeting

Finance – Mike Yost, Chair; Jane Braxton Little
6:00 p.m., Monday prior to Board Meeting

Ordinance – Brad Smith, Chair; Jane Braxton Little
5:30 p.m., Tuesday prior to Board Meeting

Public Relations – Judi Yocum, Chair; Blake Shelters
5:00 p.m., Monday prior to Board Meeting

IVASA – Judi Yocum, Mike Yost
Semi-Annually

Crescent Mills Firehall

NEXT REGULAR MEETING – Wednesday, August 12, 2012 at ~~Greenville Town Hall,~~
6:30 p.m.

REASONABLE ACCOMMODATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at 530-284-0896. Notification 72 hours prior to the meeting will enable the IVCSD to make reasonable arrangements to ensure accessibility.



Indian Valley Community Services District

"Providing services for our community health, well being, and prosperity."

P.O. Box 899, 127 Crescent St. Greenville CA. 95947

Phone (530) 284-7224, Fax (530) 284-0894

Board of Directors

Brad Smith
Jane Braxton Little
Judi Yocum
Mike Yost
Blake Shelters

**REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
INDIAN VALLEY COMMUNITY SERVICES DISTRICT
HELD
WEDNESDAY
JULY 11, 2012
6:30 PM
GREENVILLE TOWN HALL, CA 95947**

1. Call to Order/Roll Call

Chairperson Little called the meeting to order at 6:33 p.m. Clerk Germann called roll. Chairperson Little, Vice Chairperson Shelters, and Directors Yost and Smith answered roll call. Director Yocum was absent.

2. Pledge of Allegiance

Chairperson Little led in the Pledge.

3. Adoption of Agenda

Chairperson Little added three amendments to the agenda: General Manager's request to hire Haws Theobald and Auman as the CSDs new auditor; approval of the minutes of May's meeting, which were not available in June; and a closed session for potential litigation regarding finances. Director Smith moved to approve the amended agenda and Director Yost seconded, all present Board members voted aye.

4. Approval of Regular Meeting Minutes of June 13, 2012 and May 9, 2012

Director Yost moved to approve the Minutes of May 9, 2012 and Director Smith seconded. Chairperson Little made the correction of adding to the June Minutes after Adjournment – "The Board went into closed session at 8:33 p.m. After the closed session for pending litigation, Chairperson Little announced that no action was taken. The meeting was adjourned at 9:15 p.m. " Vice Chairperson Shelters moved to

approve the minutes with the changes added, Director Yost seconded. All present Board members voted aye.

5. Public Comment

Todd Anderson commented that the water coming out of Green Mountain mining tunnel number six, previously discussed at the June 2011 meeting, has not been addressed. He has a concern that it may not be monitored, with all the restoration projects.

6. Directors Report

No reports at this time.

7. Regular Board Meeting Location, Times, and Places

Director Smith proposed that the Board meets in August at the Crescent Mills Fire Hall and in September at the Taylorsville Fire Hall. All other months the meetings will be held in Greenville at the Town Hall.

8. Committee Reports

a. Personnel

Director Smith stated that Personnel met and went over the policies. The first initial reading will be tonight.

b. Finance

Director Yost stated that Finance met and did not take any action, but several items were under discussion. Topics included the Fire chief's request to add a few more people to the Fire Department roster, which could benefit the crew and eliminating ones who never attend; There was a discussion revolving around the late fees amnesty period we had last year and a house in Taylorsville with back sewer fees; last topic was General Manager Richardson making a lot of headway with sorting out all of the CSDs complicated financial situations.

c. IVASA

Director Yost stated that IVASA met July 10, 2012, with six members present and one absent. Chairperson Guy McNett introduced new General Manager Frank Richardson. Dan Litchfield, from Mountain Life Flight, gave an operating report from January 2012 up to the current time. Director Yost mentioned that they average about 30 calls a month. Mountain Life Flight has a three minute response time. Director Yost mentioned that IVASA has to have an audit done every two years with the option of five. General Manager Richardson volunteered to look into getting a cheaper audit through the same company we plan to be using for IVCSA. The membership brochure was discussed. They still have not been mailed out to everyone in the public.

d. Ordinance

Director Smith stated that ordinance met and worked on the water ordinances. The initial process is almost done; a couple things need to be run by Chief water operator Jesse Lawson.

e. Public Relations and Planning – Taylorsville Pool Report

There is no update.

f. Park Committee -- Report

General Manager Richardson contacted the tournament people and let them know that they are responsible for traffic control. Different traffic control devices are being ordered. A new MOU will need to be written.

g. Special District Associations

There has been no meeting.

9. Discussion on Committee Members

The members of the committees will be switched around to where they have expertise or interest. Vice Chairperson Shelters will join Finance and Director Yost will switch to Personnel. The others will stay the same. Public Relations will start meeting on demand. The times of the committee meetings will be switched to- Finance at 5 p.m. and Public Relations to 6 p.m. on Mondays; Ordinance at 5 p.m. and Personnel at 6 p.m. on Tuesdays.

10. Manager's Financial Report

General Manager Richardson said that a monthly transaction list will be shown with all details included. Mr. Richardson asks for the Board to review the transactions each month, sign them and return them to the General Manager for filing in the office. The work out agreements are being worked on and should be fixed by July 18, 2012. A budget should be available for the public and Board to look at by the 25th of July. The USDA is allowing the District to take a year off of the loan payment.

11. Utility Operations Report

a. Greenville Water

Chief Water Operator Jesse Lawson stated that the lake level is above average but lower than it has been in the past years and dropping a quarter inch a day. Mr. Lawson mentioned some significant bridge movement at the dam; he called the county to come look at it and also called the state Division and Safety of Dams. According to The Division and Safety of Dams there is no immediate cause for concern, but they want it looked at. The lakes elevation is currently at 4,490 feet. While the Division and Safety of Dams were up here they did their annual inspection report. 10.9 million gallons of water was produced this month, which is a lot for June. 7 million gallons were metered out. The losses for the month were 3.9 million gallons. There were 38 work orders in Greenville and six water leaks that were repaired.

b. Crescent Mills Water

Chief Water Operator Jesse Lawson stated that 1.03 million gallons of water was produced at the tank. 538 thousand gallons were metered out, which puts the losses at 492 thousand. Improvements are being made in Crescent Mills. Nine orders were made in Crescent Mills.

Mr. Lawson mentioned that the Hydro plant project is not done and needs to be relocated; before permit is started all numbers need to be final. A backup chlorine system is being put in at the Greenville water plant. Several different projects are being worked on right now.

c. Greenville Sanitation

Sewer Operator Jim Hamblin stated that the everyday operations are going good and there haven't been any problems. The flows are going down a little bit and are stable. All reports are completed and mailed.

d. Taylorsville Sanitation

Sewer Operator Jim Hamblin mentions that things are going fine for Taylorsville as well with no major problems. The flows are down and stable. Reports are completed and sent out.

12. Fire Department

Fire Chief Jim Hamblin stated that there have not been any problems with the department. Mr. Hamblin said the biscuit and gravy breakfast went well and they served about 80 people. On that day they had four calls which went well. Mr. Hamblin said they did their annual trip to Indian Falls, Mr. Hamblin was happy with the way it went and the response time was good. The fire crew is getting ready for the Solar Cook off, following that will be Gold Diggers. Mr. Hamblin mentioned that the call volume is up, and that they have already had 18 calls for this month.

13. Resolution to Extend Joint Powers Agreement at the Triangle Park from 10 years to 20 years – Discussion/Possible Action

Chairperson Little stated that a year ago on June 21st, we signed an agreement with the Parks and Recreation District, for the Triangle Park. A lot of the money for it was funded in advance privately. The state will not reimburse until all the work is done, which all of the work is now done. The state also requires a 20 year agreement not a ten year agreement. Director Yost moved to table this Resolution for next month, due to incorrect wording, and Vice Chairperson Shelters seconded. All present Board members voted aye.

14. Resolution to extend Rural Community Assistance Corporation loan for six months – Discussion/Possible Action

General Manager Frank Richardson stated that this in regarding a loan that we enter into several years back when building the water treatment plant, in order to extend this for six more months in order to

get grant money a Resolution needs to be in order. Director Smith motioned that we enter into this Resolution and Vice Chairperson Shelters seconded. A roll call vote was taken and all present Board members voted aye.

15. Personnel Policies -- Second Reading of Vacation Leave-2020, Sick Leave-2040, and Jury Duty-2060.

Vice Chairperson Shelters stated that this is the second reading of vacation, sick leave, bereavement and jury duty. Director Yost moved that we accept the second reading of the Personnel policies, including vacation leave, sick leave, jury duty, and bereavement. Vice Chairperson Shelters seconded. A roll call vote was taken and all present Board members voted aye.

16. First Reading of Policies 2070, 2080, and 2085 Discussion/Possible Action

Vice Chairperson Shelters went over the policies in this category, 2070, 2080 and 2085. These policies pertain to permanent employees, not temporary employees. Vice Chairperson Shelters moved that we adopt these policies for the first reading and Director Yost seconded. A Roll call vote was taken and all Board members voted aye.

17. Discussion and action item- Haws, Theobald & Auman

General Manager Richardson is looking into switching the Districts auditor to Haws, Theobald and Auman, which is located in Susanville. With that we should get better service and a cheaper price. Mr. Richardson stated that we will still need to get a bid from them. So far everything is verbal and nothing has been written yet. The Board authorized him to get a bid to bring back for action.

17. Old Business/New Business

None at this time.

18. Adjournment

The meeting was adjourned at 8:32 p.m. in which the Board went into closed session.

Chairperson Little announced that no action was taken during closed session and the meeting was adjourned at 9:09 p.m.

Respectfully Submitted,

Shireen Germann
IVCSD Board Clerk