



Indian Valley Community Services District

"Providing services for our community health, well-being, and prosperity."

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Board of Directors

Lee Anne Schramel
Sarah Holcomb
Philip Shannon
Robert Heard
Mina Admire

Minutes of the Special Meeting

October 24, 2016 6:00 p.m.

127 Crescent Street, Suite #1

Greenville, California 95947

1. **Call To Order/Roll Call:** Chairwoman Schramel called the meeting to order at 6:00 p.m. and Board Clerk Titcomb called the roll. Director Schramel, Director Heard, Director Admire, Director Holcomb, Director Shannon, G.M. Gallagher, Board Clerk/Secretary Titcomb, and a Constituent of the Indian Valley.
2. **Pledge of Allegiance:** Chairperson Schramel led the group in the pledge.
3. **Adoption of Agenda:** Chairperson Schramel presented the agenda and asked if any changes needed to be made. A motion was made to adopt the agenda as presented by Director Heard and seconded by Director Shannon. A vote was called for with 5 Yes votes, and 0- No votes. This motion passes unanimously.
4. **Public Comment:** No public comments were presented at this time.
5. **New Business:**
 - a. **Approve Resolution 2016-013:** G.M. Gallagher referred to the packet that was prepared for this meeting, for the Greenville Community Park grant application. He discussed some of the changes he made to the documents since the last board meeting. The board opened it for discussion amongst themselves and questions to the general manager. The public was allowed input and questions. A motion was made to approve Resolution 2016-013 by Director Heard, and seconded by Director Shannon. A vote was called for with 5- Yes votes, 0- No votes. This motion passes unanimously.
 - b. **Approve Bid with Computer Security Contractor:** This was carried over from the regular October board meeting, as 2 directors were absent during that meeting. The board felt like they wanted all 5 members to weigh in on the discussion before approving a purchase of this amount. There was some discussion of concerns about the need for the server to adequately protect the district and a little discussion about the 2 different proposals submitted. It was the recommendation of the general manager that the board accept and approve the Network Innovations proposal. The discussion was opened up to the public for input. A motion was made to approve the recommendation of the general manager and approve the contract with Network Innovations for the computer server, hardware, software, and monthly services. A motion was made to approve the bid by Director Heard and seconded by Director Holcomb. A vote was called for with 5- Yes votes and 0- No votes. This motion passes unanimously.
 - c. **Approve the Writing Off Of Bad Debts Back To 2003 until 2013:** There was a report in the packet listing bad debt going back to 2003 and up to 1-1-2013. The amount listed is \$43,914.42 representing 374 accounts. There was discussion and explanation of how these accounts came to be purged from the system with the amounts attached to them. There was some confusion and discussion centered around the names on the accounts, and if at any time they were notified of a past

due balance. It was done so long ago that none of the office staff was here when these accounts were purged from the system. The board seemed to agree that a motion could be made to deal with the issue. A motion was made that as a request from the third party accountant in order to clean up the billing system, and as a no fault clearing of purged accounts, that the figure of \$43,914.42 covering the span of ten years, and 374 accounts be written of the books of the IVCSD by Director Admire, and seconded by Director Holcomb. A vote was called for with 5- Yes votes, and 0- No votes. This motion passes unanimously.

6. **Closed Session; Public Employee Performance Evaluation:** The board at this time went into closed session. They came out of closed session at 8:04 p.m. There was no action to report as a result of the closed session.
7. **Adjournment:** A motion was made and seconded to adjourn the meeting at 8:05 p.m. and unanimously supported.

Chairperson Signed: _____



Board Clerk Signed: _____

