

## Indian Valley Community Services District

*"Providing services for our community health, well-being, and prosperity."*

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### Board of Directors

Lee Anne Schramel  
Sarah Holcomb  
Philip Shannon  
Robert Heard  
Mina Admire

### Minutes for the Regular Meeting of the Board of Directors

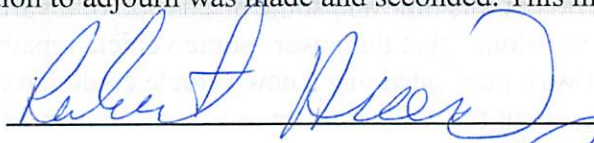
November 9, 2016 6:30 p.m.

Greenville Community Town Hall, 120 Bidwell Street  
Greenville, California 95947

1. **Call To Order/Roll Call:** Chairperson Schramel called the meeting to order at 6:30 p.m. and Tashiauna Towers called the roll with Director Schramel, Director Holcomb, Director Shannon, Director Admire, Director Heard, Fire Chief Hamblin, and several Constituents of the Indian Valley.
2. **Pledge of Allegiance:** Chairperson Schramel led the group in the pledge.
3. **Approval of the Agenda:** A motion to approve the agenda as presented was made by Director Admire and seconded by Director Shannon. A vote was called for with 5- Yes votes and 0- No votes. This motion passes unanimously.
4. **Public Comment:** There was a comment from Ms. Hamar in regards to the street signs and street names not being well known or correct and that there was a previous incident of the fire chief being on scene as a first responder and waiting for the ambulance to show up. The fire chief told the 911 caller that he wasn't able to do anything further for the patient until the ambulance arrived to provide care. The ambulance was confused as to the address as it has a previous address that doesn't coincide with the current county assigned address. It was suggested that the Public Relations Committee review it.
5. **Approval of Regular Meeting Minutes from October 12, 2016:** A motion was made by Director Schramel to table the approval of the minutes from October 12, 2016, and October 24, 2016 to a later regular meeting of the board, and seconded by Director Shannon. A vote was called for with 5- Yes votes and 0- No votes. This motion passes unanimously.
6. **Finance Report:** Accountant John Breaux was present to discuss and review the checks issued in September. The group also discussed the Profit & Loss statement, and first quarter review. There was some question and answer period at this time and some discussion of a variance in the Frontier Communications bill. It was mentioned that there were some vehicle repair bills and tires that added up to a substantial amount and it was questioned that a new vehicle could have been purchased instead. A possible detailed conversation about this will come up in a committee meeting. Some other questions and answers were handled at this time.
7. **Directors Reports:** There were no reports at this time.
8. **Committee Reports:**
  - a. **Personnel & Planning Committee:** This committee did meet and Director Heard reports that they are working on the policy handbook.
  - b. **Finance Committee:** This committee did meet and the details will be discussed later in the meeting under the new business header.
  - c. **Public Relations Committee:** This committee did meet and there weren't any formal complaints to review in the binder. They discussed the upcoming newsletters and what content should be included in them.
  - d. **Ordinance Committee:** This committee did meet and they discussed the Board Policy Manual and some personnel policies.

9. **Fire Dept. Report; Calls For Service:** Fire Chief Hamblin presented the call volume report that is in the board packet. He reports that 4 firefighters were sent to a fire training and first responder class. Chief Hamblin reports that he is attending some very informative meetings over the next few months. He opened it up for questions and answers, and Director Shannon inquired about the painting of the new water tender truck, as well as the 1998 green fire truck that was recently acquired. It was reported that the green truck needs to be painted and that the tender will be painted too. Director Heard inquired about a specific timeline to have the Genesee station empty so that a truck can be placed there. Director Schramel proposes that the group wait to hear from the G.M. about a timeline and a clear directive as to where and when the trucks can be positioned in their rightful places.
10. **New Business**
- a. **Review Draft of New Board Policy:** This was introduced to the board here and then discussed. A more detailed discussion and action will be on the December agenda.
  - b. **Review Water Service Consolidation Agreement:** Director Schramel referred the group to the board packet and the district policy concerning this issue. To offer more detail, this is a situation regarding a water meter abandonment, and/or consolidation. The board had discussion and opened it for questions and answers. A motion was made to accept the water service consolidation agreement was made by Director Shannon and seconded by Director Holcomb. A vote was called for with 5- Yes votes and 0- No votes. This motion passes unanimously.
  - c. **Water Debt Refinancing Update:** The group was referred to the board packet where G.M. Gallagher had a staff report on this subject. Director Schramel read the report. The details of the debt restructuring and the financial instruments used to accomplish this were discussed. There was a period of questions and answers for the public to participate. It was determined that a special meeting of the board was planned and that all of the details would be available by that date.
11. **Old Business:**
- a. **Completion of the Taylorsville Project:** It was reported that December 15, 2016 would be the final on the project.
  - b. **Report on Greenville Streetscape Project:** Chief Water Operator Silva gave a brief overview of the project and what remains to be done. He wants to work with Cal-Trans on crossing lines and pot holing on certain infrastructure and having Cal-Trans help fund some of this work.
  - c. **Other Business From The Floor:** Nothing to report at this time.
12. **General Manager's Report:** The group was referred to the G.M.'s report in the board packet. Items on the list discussed would be state park grant, district refinancing, cleaning up the UBPro billing system, Crescent Mills and Greenville planning grants, and Certifications for the Water Operators.
13. **Adjournment:** A motion to adjourn was made and seconded. This motion passed unanimously.

Signed Chairperson:



Signed Board Clerk:

