



Indian Valley Community Services District

"Providing services for our community health, well being, and prosperity."

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Board of Directors

Brad Smith, Chair
Mike Yost, Vice-Chair
Blake Shelters
Jane Braxton Little
Matt Cassol

Minutes

IVCSD Regular Board Meeting, September 10, 2014
Taylorsville Fire Station, Taylorsville, California 95983
4290 Nelson Street, 6:30 p.m.

1. **Call to Order/Roll Call:** Present were Director Smith, Director Yost, Director Little, Director Shelters, Director Cassol, G.M. Lawson, Maint. Don Silva, Fire Chief Hamblin, Board Clerk Titcomb, Attorney James Reichle, P.C. Public Works Jim Graham, Bob Perreault, and Constituents of Indian Valley.
2. **Pledge of Allegiance:** Chairman Smith led the group in the Pledge of Allegiance.
3. **Adoption of the Agenda:** Director Yost requested to amend the agenda by removing the phrase "Resolution 2014-007" from agenda item #11 and remove "Roll Call Vote", then to move #11 agenda item up to the #9 agenda item time slot, and then the #9 agenda item down to the #11 time slot. A motion by Director Little was made to accept and approve the agenda as amended. Seconded by Director Yost and a vote was called for with 5-Yes votes, and 0-No votes. This motion carries unanimously.
4. **Approval of Minutes from the Regular Board Meeting, August 13, 2014:** A motion was made by Director Shelters to accept the minutes as presented, and seconded by Director Little. A vote was called for with 5-Yes votes and 0-No votes. This motion carries unanimously.
5. **Public Comment:** 7 comments were offered and you can hear the details of these comments on the IVCSD website: www.indianvalleycsd.com specifically: <https://soundcloud.com/jeff-luke-titcomb/minutes-september2014>
6. **Directors Reports:** No reports were offered at this time.
7. **Committee Appointments:** Director Smith read a list of committee appointments with IVASA being represented by Director Smith and Director Yost. Personnel and Planning represented by Director Smith and Director Yost. The Ordinance Committee being represented by Director Little and Director Shelters. The Public Relations Committee being represented by Director Little and Director Cassol. The Parks Committee being represented by Director Smith and Director Yost, and the Finance Committee is represented by, Director Shelters, and Director Cassol. A motion was made by Director Yost to accept these changes to the committee appointments, as presented and seconded by Director Shelters. A vote was called for with 5-Yes votes, and 0-No votes. This motion carries unanimously.
8. **Committee Reports:**
 - a. **Personnel and Planning:** The committee did meet and members of the community were present. Plumas County Public Works Department was represented by Bob Perreault and Jim Graham, and that they were there to report on Proposition 50 funds being administered by the county for infrastructure work on the Greenville Streetscape Project. The committee determined to advise the larger board to endorse the Proposition 50 Work Plan.
 - b. **Finance:** This committee did meet and members of the community were present. Third party accountant John Breaux was present to discuss the financial and budget reports. The bank statements were opened and reviewed, and then entered into the specific binders in the office. A possible time change for the Finance Committee to more easily include Chief Hamblin at the meetings.

- c. **IVASA:** IVASA did not meet as this board usually meets twice each year in January and July, but a Special Meeting will be scheduled for a contract renewal that needs to be done before December of 2014.
 - d. **Ordinance:** This committee did meet and there were members of the community present. Those present did review the overall planned changes to the Water Ordinances of the district. These ordinance changes have been in planning stages for quite some time and the overall layout of the ordinances are being revamped, as well as the verbiage within the ordinances. The work is tedious and time consuming but will make them easier to read and comprehend.
 - e. **Public Relations:** This committee did not meet. There was some confusion as to the board assignments to the committee, but that is now resolved.
 - f. **Parks:** This committee did not meet.
9. **Endorsement of Proposition 50 Funds Work Plan, Discussion/Action:** Bob Perreault and Jim Graham were present to inform and discuss the work plan, and the Greenville Streetscape Project, and Proposition 50 funds that could be managed by the county to assist the IVCS D in infrastructure repairs along the Highway 89 and Main Street areas. December of 2015 is the deadline for the completion of construction, so that road work can be done on a scheduled time basis. Plumas County Public Works Dept. would be the lead agency and fast track the work to be done. G.M. Lawson reports that much of the preliminary work has been done and a plan to proceed is ready to go. Some questions and answers from the public and the board were answered. A motion was made by Director Yost to endorse the proposition 50 work plan as presented. The motion was seconded by Director Little and a vote was called for with 5-Yes votes, and 0-No votes. This motion passes unanimously.
10. **Conflict of Interest Code: Board Approval, Resolution 2014-006, Discussion/Action, Roll Call vote:** The conflict of interest code is included in the board packet and discusses the determination of board members and employees that need to fill out a Form 700. The Plumas County Legal Counsel requires the districts to do a review of their conflict of interest code every other year. Mr. James Reichle gave a brief description on the code and that he had attended the Plumas County Special Districts Association meeting where this was discussed. A motion was made to approve resolution 2014-006 by Director Little and seconded by Director Yost. A roll call vote was held: Director Smith-Yes, Director Yost-Yes, Director Little-Yes, Director Cassol-Yes, and Director Shelters-Yes. This motion passes unanimously.
11. **Solar Update:** G.M. Lawson is dealing with the permitting process and spoke of the single array solar panel set up that is planned for the IVCS D property at the sewer ponds. The permitting process is a little different since the IVCS D is a government entity and that the solar array will be in one place, feeding power back to the grid, but the district will get the credits for its parcels around the valley. Northstate Solar has investors ready and they will require 3 years of financials. Some questions and answers were presented from the audience and board of directors. G.M. Lawson reports that it is moving forward.
12. **Fire Department Report:** Chief Hamblin came to the podium and reported on the business of the fire department. He reported on the upcoming training to deal with the train cars traveling through that could be full of highly explosive chemicals and oil. A sixty foot trailer will be brought in with all the training equipment in it and role playing situations can be created, so that all are familiar with the valves and other equipment that would be present in real life situations. 50 people of various departments are signed up for the training. He reports that the department will be at Octoberfest helping with food preparations, etc. He reports that monthly training drills are continuing and that skill development is progressing. There have been some small fires in the area and he reports that the USFS in combination with the local fire department have successfully handled them before they were able to get out of control. He reports that he will attend the Fire Safe Council meeting in Quincy.
13. **Maintenance Report:** Don Silva reports that 28 work orders were completed, 7 water leaks, and 1 meter replacement were also completed. New service lines and meters were placed so that constituents can put in new trenches and service lines in Greenville. He reports that at the water plant in Greenville a small building was moved to a new location, so that it may be used for parts, and fittings. He reports that the organizing efforts will pay off in better tracking of inventory, and less duplication of ordering parts. He reports that some leaks will have to wait until proper traffic control can be done, due to the location

of the leaks strict traffic control is required, and safety has to be a priority. It is required that certified traffic controllers be used for these jobs.

- 14. Utility Operations Report:** G.M. Lawson reports at this time using the charts and graphs in the board packet.
- a. Greenville Water:** Lake levels at Round Valley were presented. The chart showed a comparison of the lake level in 1977 as a comparable drought level. Greenville water is losing ground at this point in time to the leaks, and producing more than 4 million gallons each month more than is being sold to the constituents. As time goes by and improvements are made the leaks can be eliminated and the number of gallons sold will match the amount of water produced.
 - b. Crescent Mills Water:** This system runs very well and sales match production pretty closely. The charts and graphs available in the board packet are referred to and show the production and sales numbers. He reports small issues but overall this system is doing fine.
 - c. Greenville Wastewater:** The charts and graphs in the board packet show the exact numbers. The weed control needs to be done and hasn't been a big priority due to ongoing leaks in the Greenville water system. An inspection by the state is coming soon of the Greenville sewer ponds.
 - d. Taylorsville Wastewater:** This system experienced a lift station failure due to a compressor and some issues with it. He reports that the rest of this system is running fine and refers to the charts and graphs in the board packet for specific numbers.
- 15. Manager's Report:** G.M. Lawson reports that a 40 page Victim Impact Statement was finished and turned in for the sentencing phase of the Leanna Moore trial. He reports that a lot of his time was spent trying to finish this statement and the restitution portion of the trial. He reports working closely on a daily basis with Attorney James Reichle in preparing and finishing the restitution report. Attorney Reichle reported on his portion of the restitution report and reports that Ms. Moore will start serving a sentence on Friday, September 12, 2014, at 10:00 a.m.
- 16. Financial Report:** G.M. Lawson referred to the charts, graphs, and budget sheets presented at the Finance Committee meeting, that are also available in the board packet. Some questions and answers were handled at this time concerning the numbers presented in the board packet. Clerk Titcomb came to the podium and reported on the numbers generated through the tax lien process, how much was collected after the first legal report posted in the local newspaper, how many reconciliation agreements were drawn up, and overall how much in past due debt was turned over to the county for collections, through the property tax assessments.
- 17. New Business/Old Business:** Nothing was presented at this time.
- 18. Closed Session:** The board of directors met in closed session with legal counsel James Reichle concerning one case of litigation, People v Moore.
The participants came back into open session and reported that no action was taken during the closed session.
- 19. Adjournment:** A motion to adjourn was made by Director Yost and seconded by Director Little. A vote was called for with 5-Yes votes, and 0-No votes. This motion carries unanimously.

The meeting ended at 9:10 p.m.

Signed by Chairman Smith_____

Signed by Clerk Titcomb_____