



## Indian Valley Community Services District

*"Providing services for our community health, well being, and prosperity."*

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### Board of Directors

Matt Cassol, Chair  
Lee Anne Schramel  
Vice-Chair  
Bob Orange  
Philip Shannon  
Robert Heard

### Minutes of the Board of Directors Special Meeting May 21, 2015, 5:30 p.m. 127 Crescent Street Suite #1, Greenville, CA. 95947

1. **Call To Order/Roll Call:** Present were Chairman Cassol, Director Orange, Director Shannon, Director Heard, Board Clerk/Secretary Titcomb, G.M. Lawson, Counsel Reichle, and Constituents of the Indian Valley. Absent: Director Schramel.
2. **Pledge of Allegiance:** Director Cassol led the group in the pledge of allegiance.
3. **Adopt the Agenda:** A motion to adopt the agenda as presented was made by Director Orange and seconded by Director Shannon. A vote was called for with 4- Yes votes, 0- No votes, and 1- Absent. This motion passes.
4. **Public Comment:** No comments were offered at this time.
5. **Director's Reports:** No reports were offered at this time.
6. **Immediate Recruitment for Interim General Manager; Discussion/Action:**
  - a. **Develop Recruitment Ad:** Director Cassol spoke about the need to create an advertisement for the industry trade websites and what qualifications needed to be listed in the ad. G.M. Lawson was present and was taking direction as to what the board was looking for right away, as well as what they would desire for a permanent general manager position. G.M. Lawson wrote down the qualifications and gave a list of where it would be posted. G.M. Lawson reported that he would develop the ad and then send it to the directors for comment, and then it would be sent to the newspaper, and relevant websites. It was mentioned that it would need to be an interim manager at this time as the formal process for a permanent manager takes longer, and that there isn't time to formally hire someone. It was reported that someone was needed immediately to utilize G.M. Lawson for training as much as possible, and that an ad hoc committee should be formed to advise the board on a long-term manager hire. Director Cassol did not want to establish an ad hoc committee at this time with Director Schramel being absent. This item of an ad hoc committee will be added to the June 10, 2015 regular board meeting agenda.
  - b. **Discuss Process and Timelines:** G.M. Lawson reported that he would immediately begin work on the advertisement and that within 24 hours the board would receive a copy to comment on, and that once the opportunity was offered for comment that within a few hours, if there were no changes requested, that G.M. Lawson would send the ad out to the places of advertisement, and that it would be posted on the district website and office window.  
A motion was made to accept the requirements and timeline for the recruitment of the interim general manager by Director Orange and seconded by Director Cassol. A vote was called for with 4- Yes votes and 0- No votes, and 1- Absent. This motion passes.
7. **Adjournment:** The meeting was adjourned at 5:50 p.m.

Signed Clerk

*Joy Duke Hunt*

Signed Chairman

*W. C. R.*

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STATE