



Indian Valley Community Services District

"Providing services for our community health, well-being, and prosperity."

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Board of Directors

Lee Anne Schramel
Sarah Holcomb
Philip Shannon
Robert Heard
Mina Admire

Minutes

Regular Meeting of the Board of Directors

July 13, 2016 6:30 p.m.

Greenville Community Town Hall

120 Bidwell Street, Greenville, California 95947

- 1. Call To Order/Roll Call:** Chairperson Schramel called the meeting to order at 6:40 p.m. Clerk Titcomb called the roll with Director Schramel, Director Admire, Director Shannon, Director Heard, Director Holcomb, G.M. Gallagher, Clerk Titcomb, Chief Hamblin, Rich Moulton (Computer Logistics), Dotti McDowell (I.V. Pool), and Constituents of the Indian Valley.
- 2. Pledge of Allegiance:** Chairperson Schramel led the group in the pledge.
- 3. Approval of the Agenda:** Amended to include the "Approval of the Agenda". A motion was made to approve the agenda as amended by Director Heard and seconded by Director Shannon. A vote was called for with 5- Yes votes and 0- No votes. This passes unanimously.
- 4. Approve Minutes of May 11, 2016 and June 8, 2016:** A motion was made to approve the minutes from May 16, 2016 a special meeting of the board by Director Heard and seconded by Director Shannon. A vote was called for with 5- Yes votes and 0- No votes. This motion passes unanimously. Some changes were recommended to the clerk for the June 8, 2016 regular meeting minutes and those changes were noted in the text. A motion to approve those minutes was made by Director Admire and seconded by Director Shannon. A vote was called for with 5- Yes votes and 0- No votes. This motion passes unanimously.
- 5. Presentation- Rich Moulton- Computer Logistics:** Computer network and security. The objective is to build a business grade network with a strong firewall, back up, disaster recovery, and data replication. Mr. Moulton showed a power point presentation showing that the IVCSD has 3 office computers, 2 laptops, and 1 water plant computer all operating independently from each other and no comprehensive security protocol or connectivity. His detailed presentation showed the cost of a computer network to link the district's computers, secure them, and offer off site data back up systems. There would be a large outlay to fund the network and then fees monthly, and annually to keep it updated. There were some options according to the level of security desired.
- 6. Recognition for Community Service and Greenville Fire Hall Painting:** Certificates were presented to the volunteers Tanya Henrich, Heidi Ingmire-Bunch, Sharon Strecker, Jeff Titcomb, and Ted Stout (not present). The chair authorized a short break to have the press take a picture for the local newspaper.
- 7. Finance Report:** Accountant John Breaux was present and referred everyone to the board packet where the list of monthly checks are detailed and the profit and loss reports are discussed. There was a report by John and then some questions and answers from both the board and audience. The board packets, resolutions, and minutes are all available 24/7 on the website in multiple places.
www.indianvalleycsd.com and the audio is always available at <https://soundcloud.com/jeff-luke-titcomb>
- 8. Director's Reports:** Director Holcomb reported that she completed her ethics training. Director Heard reported that he attended an Indian Valley Fire Dept. meeting/training session and explained a little about the subjects covered, and how he found it useful to learn more about the meetings held weekly.

Director Schramel reported that one of the bills reported on earlier at Legislative Days was pulled, probably due to the responses from the attendees at the Legislative Days conference.

9. Committee Reports:

- a. **Personnel & Planning:** This committee did meet and reviewed board goals. They also worked on the Policy Handbook. The meeting agendas are posted in the community and on their specific spot on the website: <http://www.indianvalleycsd.com/personnel-planning.htm>
- b. **Finance:** This committee did meet and discussed the park fees for trash removal and upkeep. They also discussed the list of checks paid and the profit & loss statements. <http://www.indianvalleycsd.com/finance-committee.htm>
- c. **Public Relations:** This committee did meet and discussed the completion of the fire hall painting as well as the complaints/issues/ideas forms and any filed complaints. <http://www.indianvalleycsd.com/public-relations-committee.htm>
- d. **Ordinance:** This committee did not meet. <http://www.indianvalleycsd.com/ordinance-committee.htm>
- e. **IVASA:** This board of directors did not meet but have an upcoming meeting at the end of July. A link to our provider is: <http://phicares.com/>

10. **Fire Department Report:** Chief Hamblin reports about the numbers of calls, listed in the board packet, 4th of July parade, Silver Buckle Rodeo support. He reports about Jacob Moss and the CPR training and first aid training. He reports that volunteers will be taking over some of the training sessions. There were some questions asked and answers given. Board packets link: <http://www.indianvalleycsd.com/2016-2017-2018-board-packets.htm>

11. New Business:

- a. **Approve Resolution 2016-010, Surplus Property:** The board packet was referred to for the details of the proposed surplus properties, items, etc. <http://www.indianvalleycsd.com/resolutions-2016-2017-2018-2019.htm> There was discussion about the list of items in "Exhibit A" and the way in which the items would be distributed or sold. A motion to approve resolution 2016-010 was made by Director Admire and seconded by Director Shannon. A vote was called for with 5- Yes votes, and 0- No votes.
- b. **Taylorville Pool Discussion:** Dotti McDowell presented for the pool committee and discussed some issues with opening and running the swimming pool in Taylorville. G.M. Gallagher had some statements to make about the discussion of being ready to open and was told different facts about the readiness and preparedness to open on time. There were questions and answers at this time and the board was grateful for the information and acknowledged that the MOU between the IVCS and the IVRPD would come up again in September for renewal. More discussions would continue in committee meetings in the near future. The MOU is available in the board packet.
- c. **Review Updated Recreation and Hook Up Fees:** This discussion centered around the park fees and the sewer/water connection fees. The park fees are in need of an update and clarification of services provided, and costs associated with larger groups of people. G.M. Gallagher presented his staff report in the board packet that gave the specific charges and possible changes to the prices charged for services, trash removal, and impact of large groups on the property. The board requested that the items be listed in a bullet point fashion and then more discussion would happen in either an ad-hoc committee for the parks, or the planning committee. The charges for water/sewer connections was listed in the staff report as well, and was discussed as it is supported by the passed ordinance document of the district. A 3% increase was discussed and would be presented in the budget for the August meeting of the board of directors for approval.
- d. **Approve Purchase Of A Water Tender Truck For The I.V. Fire Dept.:** A commercial water tender truck was shown in the board packet and meets the needs of the district's fire department. Discussion about its current location, mileage, and type of vehicle were discussed. It was determined to be a good fit if it could pass the state/federal inspections. In his staff report G.M. Gallagher was asking for permission to purchase this vehicle using both funds from the district and the I.V. Fire &

Rescue Volunteers Association. A motion was made to authorize G.M. Gallagher permission to purchase this vehicle for up to \$40,000.00 or under, depending upon the final negotiated price. Half of the funds from the volunteer fireman's association, and half from the IVCSF funds, upon its completion of the inspection process, by Director Shannon and seconded by Director Admire. A vote was called for with 5- Yes votes and 0- No votes. This motion passes unanimously.

12. Old Business:

- a. **Taylorsville Project Update:** G.M. Gallagher reported that an electrical contractor was hired to complete the electrical work and that the electrical equipment was on order, and that the work would continue as quickly as possible.
- b. **Greenville Streetscape Project:** G.M. Gallagher reported that it is ongoing and that more work was planned for the coming year.
- c. **Other Business From The Floor:** No other comments or questions about past business was discussed. You can always hear the audio of the meeting at: <https://soundcloud.com/jeff-luke-titcomb>

13. G.M. Report: G.M. Gallagher reported from his staff report, found in the board packet, on the subjects that were listed there. He reported the details on each of the subjects.

<http://www.indianvalleycsd.com/2016-2017-2018-board-packets.htm>

14. Adjournment: It was motioned and seconded to adjourn the meeting at 9:50 p.m. without any objections.

Chairperson Signature: Lee We Squared

Board Clerk Signature: Jeff Titcomb

