



Indian Valley Community Services District

"Providing services for our community health, well being, and prosperity."

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Board of Directors

Matt Cassol, Chair
Lee Anne Schramel
Vice-Chair
Bob Orange
Philip Shannon
Robert Heard

Minutes from the Regular Board of Directors Meeting September 9, 2015 at 6:30 p.m. in the Greenville Community Town Hall 120 Bidwell Street, Greenville, California 95947

1. **Call to Order/Roll Call:** Chair Cassol called the meeting to order at 6:31 p.m. and the roll was called. Present were: Chairman Cassol, Director Schramel, Director Shannon, Director Heard, I.G.M. Gallagher, John Breaux, and Constituents of Indian Valley. Director Orange came late to the meeting and arrived at 6:34.
2. **Pledge of Allegiance:** Chairman Cassol led the group in the pledge.
3. **Adoption of Agenda:** A motion was made to adopt the agenda as presented by Director Heard and seconded by Director Shannon. A vote was called for with 5- Yes votes and 0- No votes. This motion passes.
4. **Approval of Regular Meeting Minutes of July 8, 2015:** The Board decided to table this until the October 14, 2015 meeting as the copy they received was incomplete.
5. **Approval of Special Meeting Minutes of July 22, 2015:** A motion was made to accept the minutes by Director Schramel and seconded by Director Heard. A vote was called for with 5- Yes votes and 0- No votes. This motion passes.
6. **Approval of Regular Meeting Minutes of August 12, 2015:** The Board decided to table this until the October 14, 2015 meeting as the copy they received was incomplete.
7. **Public Comment:**
 - a. **Pete McAtee:** Requested that employees leave District Vehicles parked at the shop and drive their personal car to the shop to pick them up at the beginning of their work shift. He also requested that we purchase local. His belief was that water rates should be lower because he is already paying too much.
 - b. **Jack McLaughlin:** In 1985 Louisiana Pacific left, 1990 was the recession and the spotted owl, 2000 economic downturn and the hospital closing, 2008 was the great recession, then the embezzlement. The District should tighten its belt and do the best you can with what you have. File Chapter 11.
 - c. **Warren Mitchell:** He has a renter in town that owes the District \$1258. How are we collecting?
 - d. **Carolyn:** Why is the owner not notified when a renter is behind on a water bill?
8. **Director's Reports:**
 - a. **Director Schramel:** Mentioned that she would be attending the RCAC funding fair in Sacramento on September 23, 2015 and the LAFCO meeting on October 5, 2015.
9. **Committee Reports:**
 - a. **Personnel & Planning:** None held
 - b. **Finance Committee:** Items to be discussed will be discussed at this meeting and the committee favored the phased in approach for any rate increase.
 - c. **IVASA:** None held.
 - d. **Ordinance Committee:** This committee has reviewed 113 pages and are incorporating changes.
 - e. **Public Relations:** This committee did not meet.

f. **J.P.F.P.C.:** Did not meet.

10. Finance Report by John Breaux: The purpose of this request was to identify the starting point for each fund for the audit and classify the balance sheet. From this point on, we will have a fund balance on an ongoing basis. There was discussion about overages in 2014-2015 budget. Also, there was a question about water at the Park by Director Orange. Motion by Schramel and a second by Cassoll to approve the beginning balance for the Water and Sewer fund at \$59,330.50 each and a beginning cash balance for each at \$8,206. A vote was called for with 5- Yes votes and 0- No votes. This motion passes.

11. Public Hearing: Proposed Rate Increases; Discussion/Action. Approve Resolution 2015-008: IGM reported that we had 81 protests. Public Hearing was open at 19:11. Much discussion was had regarding the various options and the process for determining rate increases. Tanya Henrich commented on the multi-year 25% option. Warren Mitchell believed that the decision has already been made as to the increase. Public Hearing was closed at 20:43. Director Schramel was the proponent of the full increase because it will make the District less unstable, but that a letter from Nancy Lund impressed upon Director Schramel to choose the multi-year phased in option. Director Heard motioned to approve Option 2 rate increase (25% multi-year) option with Schramel second. Director Shannon voted NO others YES. This motion passes 4- Yes and 1- No votes.

12. Fire Department Report: Chief Hamblin reports that things were going very well. The did standby for the football game. Training was done on hose lays with all the trucks. The truck in North Arm is ready for the CHP re-inspection. Inspections will continue when CHP inspector returns from vacations. Call Volume was still down similar to August. He reports that he attended the monthly Fire Safe Council meeting in Quincy. Went to Genesee with IGM to inspect what has been done to make that community a Fire Wise Community.

13. New Business:

- a. **Renewal of Office Lease.** Discussion was about renewing the office lease for two years. A motion to renew the lease was made by Director Shannon and seconded by Director Heard. A vote was called for with 5- Yes votes, 0- No vote.
- b. **Changing Standing Committee Meetings.:** This discussion and action item was on changing the committee meetings from the week of the Regular Board Meetings to the week prior to the Regular Board meeting. It was requested that Ordinance (6:30) and Personnel/Planning (5:30) be held on Monday and Public Relations(5:30) and Finance (6:30) held on Tuesday. A motion to adopt the new day and times was made by Director Schramel and seconded by Director Shannon. Vote was unanimous.
- c. **Approve Resolution 2015-009, Cal Fire 2015 Volunteer Fire Assistance Grant \$3,338.16:** The District had applied for and was approved for a 50% grant for Wildland Fire Equipment for the fire department. A motion to approve Resolution 2015-009 for the 2015 Volunteer Fire Assistance Grant was made by Director Orange and seconded by Director Shannon. Vote was unanimous.
- d. **Approve Resolution 2015-010, Easement to Handley Property for Taylorsville Project:** An Easement was necessary to complete the work on the sewer pipe in the Taylorsville area since the pipe was located on private property. A motion was made to approve the list as amended by Director Schramel and seconded by Director Cassol. Vote was unanimous.

14. Old Business:

- a. **Approve 2015-2016 FY Budget:** I.G.M. Gallagher presented three versions of the budget, one of them without rate increases, one with phased in rate increases, and one of them with one time full rate increases. Since the Board had voted earlier in the meeting to do a phased in approach over five years, a motion was made to approve the budget with the phased in plan by Director Schramel and seconded by Director Heard. The vote was unanimous.
- b. **Policy Public Records Request, Policy# 3320:** This policy was introduced at the August meeting. A motion was made to accept policy 3320 by Director Shannon and seconded by Director Cassoll. Vote was unanimous.


c. **Policy Expenditure Reimbursement, Policy# 4025:** This policy was introduced at the August meeting. A motion was made to accept policy 4025 by Director Heard and seconded by Director Shannon. Vote was unanimous.

d. **Taylorsville Project Update:** According the IGM, the project is nearing completion.

e. **Greenville Streetscape, Highway 89 Project Update:** The GM reported that work has already begun on the undergrounding by PG&E.

15. Adjournment: Motion by Director Heard and second by Director Cassol to adjourn. Unanimous vote. 20:13 hrs.

Signed Chairman, Matt Cassol:



Signed Board Clerk, Jeff Titcomb:

