



Indian Valley Community Services District

"Providing services for our community health, well being, and prosperity."

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Board of Directors

Brad Smith, Chair
Judi Yocum, Vice-Chair
Blake Shelters
Mike Yost
Jane Braxton Little

Minutes of the Meeting
February 12, 2014, Regular Meeting
IVCSD Board of Directors
127 Crescent Street Suite #1 at 6:30 p.m.
Greenville, California 95947

1. **Call to Order/Roll Call:** Chairperson Smith called the meeting to order at 6:32 p.m. and Board Clerk Titcomb called roll. Present were: Director Yocum, Director Little, Director Smith, and Director Shelters. Director Yost was not present.
2. **Pledge of Allegiance:** Director Smith led the group in the pledge.
3. **Adoption of Agenda:** A motion was made by Director Little to accept the agenda as presented, and Seconded by Director Shelters. A vote was asked for, and the results are 4- Yes, and 0- No. Motion passes.
4. **Approval of Meeting Minutes from January 8, 2014:** Clerk Titcomb pointed out an error of the word "were" that needed to be removed from section 4, word #27 and then no other errors were reported. A motion was made to accept the edited minutes by Director Little, and Seconded by Director Yocum, and a vote was asked for with 4- Yes, and 0- No votes. Motion passes.
5. **Public Comment:** 10 comments were offered and timed. Director Little followed the last comment with some explanation of why the board is held to no reaction at this time and this can all be heard in the audio minutes on the website:
<http://indianvalleycsd.com/2010-through-2019.htm>
6. **Directors Reports:** Director Smith reported that the Form 700 was needed from each board member and passed these out to them with instructions. Director Little went with General Manager Lawson to the LAFCO meeting in Quincy, California. Director Little also reported that all 5 Directors attended a CSDA Board Member Training session in Sacramento, California, and she felt that it was a great experience and a worthwhile endeavor, and other board members agreed that it was worth the time and expense of going.
7. **Committee Reports:**
 - a. **Personnel and Planning:** Did not meet.
 - b. **Finance:** Did meet and information was presented by the district's third party accountant, John Breaux, and they all reviewed the budget, with concern over a few expenses being higher than normal. This will be helpful in compiling a new budget for the next fiscal year. It's through this process with the accountant and looking at actual expenses that the district can continue to be successful in budgeting and fiscal transparency.

- c. **IVASA:** The IVASA board of directors did meet on January 14, 2014. A new board member was sworn in to replace outgoing Nancy Lund as the community board member at large, and Director Henrich will fulfill the remaining time of Director Lund's elected post. Some new website pages were created for the IVASA board on the existing IVCS D website, so look for those and give some feedback if you would like.
<http://indianvalleycsd.com/ivasa.htm>
 - d. **Ordinance:** The committee did meet and some members of the public were present to discuss some issues that they felt pertained to this committee, and the board members, along with the General Manager were able to have some very productive dialogue, and some troublesome issues were fixed. All seemed very happy with the meeting and the outcome. Again you can hear the recording on the website in the Audio minutes section.
 - e. **Public Relations:** This committee did meet and several members of the public were on hand to discuss important issues of the district, and certain problems that may be able to be resolved. It was reported to be a productive meeting and everyone felt like the committee meetings are the way to have dialogue, and work out issues that need a one on one approach for proper solutions.
 - f. **Park Committee:** This committee did not meet but it was reported that certain rental rates and fees for the parks will be addressed at the meeting in the next few months.
8. **Utility Operations Report:**
- a. **Greenville Water:** General Manager Lawson reported that Round Valley Lake levels were still quite low but not at the lowest recorded levels anymore. The charts available in the board packet were referred to, lake levels and other statistics are shown in these charts. You can get this information from the website. It was reported that some tampering or adjusting of the release valve at Round Valley was happening and that this is a serious breach of security, and a felony, because the lake is a domestic water supply. It was asked that if you see suspicious behavior at Round Valley Lake and the Dam in particular to let the IVCS D management know or contact local authorities. General Manager Lawson referred to charts showing low losses for the month. Some question and answers were handled at this time about production and sales.
 - b. **Crescent Mills Water:** General Manager Lawson reported that production and sales are pretty close together as shown on the chart in the board packet and this is a very good trend. Some questions and answers were discussed at this time.
 - c. **Greenville Sanitation:** Pond #1 is empty due to low precipitation. General Manager Lawson reported that Lift Station #2 is having some issues with a control valve, and that work is being done to better maintain the various lift stations in the system. He then asked the group to see the charts dealing with INI issues and rates of flow. This is a good time of year to measure production levels with sewer distribution levels as most water being consumed is presumed to be headed for the sewer ponds.

- d. Taylorsville Sanitation:** General Manager Lawson reports that the system is in good shape but that repairs to the line will need to be made, ongoing maintenance.
- 9. Fire Department Report:** Chief Hamblin reported that it's been very busy as of late with calls and response from the fire department. He also reported that training, procedures review, and having more meetings is in the works. He reported that Dave Preston is working on the non profit status for the association, and reporting procedures through INFERS and that Ms. Shannon is assisting as well. Some questions from the audience were discussed about code enforcement and fire hazard issues, as well as defensible space. Chief Hamblin reported that he would be attending the Plumas County Fire Safe Council meeting in Quincy, California. Some questions also came up about the Greenville Depot fire and destruction of that building, and Chief Hamblin reported that he thought there was an ongoing investigation, and that he could not legally discuss the issue at this time.
- 10. Manager/Financial Report:** General Manager Lawson referred everyone to the charts in the board packet dealing with the finances of the district. Some questions and discussion took place about these charts and reports. It was reinforced that a third party accountant comes every single month and reports to the Finance Committee, and handles the accounting, and payables for the district. General Manager Lawson discussed the district vehicles that are being reported as surplus, as these vehicles are badly broken, and quite used, and are not worth the money it would take to repair them. Newer vehicles were purchased as authorized by the board last year, to acquire 2 better suited trucks for the district, and it's maintenance staff. General Manager Lawson reported that the planning is in place to replace trucks and tools, and maintaining the backhoe before any new hiring would be done, or could be done, as the employees need workable equipment to accomplish projects. Some questions and answers were handled at this time.
- 11. RCAC Loan Modification/Extension:** This requires a resolution, 2014-01, by the board to extend the period of the loan. The district has been paying just the interest on the loan, and that we should be in a position now to start paying down the principle of the loan. A roll call vote is needed for the resolution to pass. A motion was made by Director Shelters to extend the loan for another 6 months, when a work out agreement can be made for the district, and a regular payment plan set up. Director Little seconded and a roll call vote was held with, Director Yocum- Yes, Director Little- Yes, Director Smith- Yes, Director Shelters- Yes, and Director Yost- Absent. The motion carries with a 4- Yes, and 0- No votes, and 1- Absent.
- 12. Ordinance Change-Authorized Account Holders:** The board of directors agreed to table this item for this meeting, as it was not properly described on the agenda for Discussion/Action. It will be brought before the board again on March 12, 2014 with the correct description on the agenda. The Ordinance Committee meets on the Monday before the board meeting at 6:00 p.m, this is a standing committee, and meets in the IVCSO office each month.

- 13. JPA Update, Triangle Park-Discussion/Action:** A corrected document was referred to as part of the board packet and this was presented for approval by the board. A motion to accept the corrected document was made by Director Yocum, and Seconded by Director Little, and a vote was held with 4- Yes, 0- No, and 1- Absent. The motion carries.
- 14. New Business/Old Business:** Frank Price submitted an agenda request regarding a street light that was turned off by the district. He wanted it reviewed to be turned back on by the district instead of him personally paying for this light. Mr. Price was invited to attend the meeting to ask the board for this, but he declined the invitation, and did not come to the meeting. The issue was discussed and tabled for further discussion in March if Mr. Price can come to either a committee meeting or the board meeting and present his reasoning why it should be turned back on by the district.
- 15. Adoption of Rosenberg Rules of Order-Discussion/Action:** Tabled until March 2014 board meeting. Needs to be put on the next board agenda correctly. Further discussion is needed.
- 16. Adjournment:** A motion was made to adjourn the meeting at 8:50 p.m. by Director Shelters and Seconded by Director Yocum, and a vote was held to adjourn with 4- Yes, and 0- No votes, and 1- Absent. The motion carries.

Respectfully Submitted:
Board Clerk/Office Manager
Jeff Luke Titcomb

Board Chairperson Brad Smith
Brad Smith

Board Clerk Jeff Luke Titcomb
Jeff Luke Titcomb

Date: March 13, 2014
March 13, 2014