



# Indian Valley Community Services District

*"Providing services for our community health, well being, and prosperity."*

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## Board of Directors

Brad Smith, Chair  
Mike Yost, Vice-Chair  
Blake Shelters  
Jane Braxton Little

## MINUTES

### IVCSD REGULAR BOARD MEETING, JULY 9, 2014 GREENVILLE COMMUNITY TOWN HALL, GREENVILLE, CA. 120 CRESCENT STREET, 6:30 P.M.

1. **Call to Order/Roll Call:** Present were Director Smith, Director Little, Director Yost, Director Shelters, Chief Hamblin, G.M. Lawson, Don Silva, Board Clerk Titcomb, Constituents of Indian Valley, and Special Presenters as listed on the agenda. One vacancy on the board.
2. **Pledge of Allegiance:** The Chairman of the Board, Director Smith led the group in the Pledge of Allegiance.
3. **Adoption of the Agenda:** Director Yost made a motion to adopt the agenda as presented, and seconded by Director Little. A vote was called for with 4-Yes votes, and 0-No votes. Motion carries unanimously.
4. **Approval of the minutes from the regular meeting of June 11, 2014:** Director Shelters made a motion to accept the minutes as presented in the board packet and seconded by Director Little. A vote was called for with 4-Yes votes and 0-No votes. Motion carries unanimously.
5. **Public Comment:** Constituent Tamara Talent served Director Little, Director Yost, and Director Smith with a petition to recall these board members. No other public comments were offered at this time.
6. **Directors Reports:** No Directors reports were offered at this time.
7. **Accept Resignation from Director Yocum:** California government code 61042. The board accepted the resignation and wanted to Thank Director Yocum for her years of service on the board.
  - a. **Select a Vice Chair for the IVCSD Board:** Director Yost made a motion to accept the Vice Chair position and seconded by Director Little, with a unanimous vote in approval of Director Yost serving as the Vice Chair for the remainder of the year.
8. **Replacement Board Member: Timeline to pick a replacement, deadline for letters of interest/Discussion:** Deadline for letters of interest is July 30, 2014 at the IVCSD office in Greenville at 3:00 p.m. A special meeting of the board will be held to select the replacement board member for the vacancy left by Director Yocum. As of the date of this meeting only 2 letters of interest have been submitted to fill the vacancy.
9. **Committee Reports:**
  - a. **Personnel & Planning:** This committee did meet. Director Yost reported on the mission/vision statements and long term planning of the district as far as improved infrastructure, and coming improvements. He reported some about the Greenville Streetscape Project as one of those planned improvements. He reported that some discussions took place about the internship program that is ongoing and the need to hire more employees so that work can safely happen as these new projects get started.
  - b. **Finance:** This committee did meet. The committee worked on Mission/Vision statements and a reading of the statements. The solar project and memorandum of understanding for the solar project was discussed. John Breaux attended and reported on budget talks as well as capital improvement budget. Constituents of the district were present and some discussion, questions were handled. The bank statements were made available for review and questions by the public. Finances concerning the possible water transfer were reviewed.

- c. **IVASA:** This committee did not meet. The IVASA board will meet on July 15, 2014 at 5:30 p.m. in the IVCS D office.
  - d. **Ordinance:** This committee did meet and the Mission/Vision statements were read. The committee has been involved over the last three years in overhauling the district's ordinances as a whole, both water, and waste water ordinances. The overall plan was discussed and the way which the documents will be assembled, and the organization of the documents as they are compiled, as well as the legality of the structure of the documents needs to be reviewed. The committee has come up with a plan to proceed with ordinances and policies assembled in a new way, that should make them easier to understand and read. This will be reviewed by legal counsel and the committee will move forward with updating these documents.
  - e. **Public Relations:** This committee did meet and reviewed the potential water transfer for most of the allotted time. Constituents were present and there were questions and answers. This committee has only one board member assigned to it until the vacancy on the board is filled.
  - f. **Park Committee:** This committee did not meet.
- 10. Solar Power, North State Solar: Discussion/Action.** It was reported that legal counsel from the district did read and approve the memorandum of understanding from Solar World. It was reported that the system would be comprehensive enough to produce all of the electricity that the district facilities require. Chairman Smith traveled throughout parts of California to meet with the officials of the solar company, and to view firsthand the completed systems that would be similar to the one proposed for the district, and he reports that the people he met, owners of a system, are very pleased with the results of their solar power system, and there were no negative comments from any of the owners of the other systems. There are many benefits with minimal risk involved in this type of contract, and it is qualified under the government approval system for local and state government agencies. You can see the entire proposal and the MOU at the district's website: <http://indianvalleycsd.com/solar-energy.htm> It is a 180 day agreement when signed and that either side can opt out of the agreement. There were some directors questions and answers, and some public comments and questions. Director Shelters made a motion to accept the proposal as presented and sign the MOU with North State Solar. The motion was seconded by Director Little and a vote was called for with 4-Yes votes, and 0- No votes, motion passes unanimously.
- 11. Water Transfer:**
- a. **Jesse Lawson: IVCS D General Manager.** G.M. Lawson asked those in attendance to remember that it is an emotional issue but that we need to remain rational in our thinking about the facts of the possible transfer, and that whether or not it goes through we are still a community, and we will need to try and work together for the good of the community as a whole now, and in the future for the success of the district. Safety is one of the biggest concerns brought out by his report and the need for more employees to accomplish the workload of the district in a safe manner. He brought out the facts that as being the General Manager of the district, the larger entities of government, both state, and federal, and some private companies, can't understand why he cannot dedicate the time to solving the issues of the district in a shorter amount of time. He has to explain that as Chief Wastewater Manager, Chief Water Operator, and overall General Manager, that he simply has very limited time to deal with issues in a timely manner, at least as seen by others. This is the need to have more staffing to cover these departments and thus the need for more revenues, not only because a criminal stole a substantial amount, and the professional services to discover those amounts, and make past due payments on obligations that were not paid, but also to keep the financial health of the district current on obligations of today, and reserves for tomorrow. He reports that he is comfortable with the thousand acre feet of water and that the revenues are badly needed.
  - b. **Mr. Michael Jackson: Water Attorney.** Mr. Jackson reported that water transfer is considered a beneficial use of resources and that in his opinion the transfer is a legal one, and that Montecito Water District has a contractual agreement with the state as they are always in need of fresh water for consumption within the Santa Barbara flood control area. He described how the water could be transferred and to which reservoirs it would be transferred through. The state will look at the legal issues of the transfer and the impact to wildlife if the transfer were to take place.

- c. **John Shower: M.A. in Field Biology & Ecology, Presentation:** Mr. Shower gave a brief statement of his qualifications in the field of study for the subject matter at hand. He reports that it could activate the growth of the water shield in new places as the lake depths change due to the drop in water levels. It may also present an opportunity to eliminate some of the water shield as it is exposed on the new shoreline. His concern was for the overall impact of the environment for all species of life that use the water to thrive.
- d. **Discussion/Action:** The discussion period was opened to the constituents attending and there were 30 individual comments given from the podium and these can all be heard on the district's website at: [www.indianvalleycsd.com](http://www.indianvalleycsd.com) and scroll down on the homepage until you see the direct button for the audio minutes, both part A and part B are listed there. The public comments questions and answers period began at the 48 minute mark of the recording and lasted until the 3 hour and 10 minute mark of the recording. At that point in time Chairman Smith called for an end to public comments and questions and left it open for board member questions and answers of the assembled panel of experts. At this time, some constituents became angry and chose to leave the building causing quite a disturbance in doing so. They were asked to close the doors to the facility by the Board Clerk/Secretary of the meeting and some constituents slammed the doors many times causing some minor damage to the building and further disrupting the proceedings. The discussion by the board to the panel continued and many questions were answered, and many polite constituents were present to hear the remaining concerns of the board of directors. A motion was made by Director Little to fully develop a proposal to submit to the State Department of Water Resources to offer to transfer one thousand acre feet of water from the Indian Valley Community Services District to the Montecito Water District. The motion was seconded by Director Yost and a vote was called for with 4- Yes, and 0- No votes. The motion carries unanimously.

**Recess of 10 minutes:** The board approved a short recess at this time.

- 12. **Fire Department Report:** Chief Hamblin reports through his frequency list that is provided in the board packet and the packet is available on the website at: <http://cloud2.snappages.com/14694d9d5e0e722731c9a38ca07276495d3755a5/JULY2014PKT.pdf> He also reported about the Biscuits & Gravy breakfast at the Annual Taylorsville Days Celebration and reports that it was not as busy as the year prior. He reports that training is ongoing and that some recent rescue activities have been very well handled, and that they were really challenged by a few of them, but good response times were recorded. He also reports that he will attend the Fire Safe Council meeting.
- 13. **Maintenance Report:** Mr. Don Silva reports that 13 work orders were completed and that 4 good sized leaks were being dealt with, as well as 3 new service meter changes were scheduled and will be done as soon as possible. It is imperative that these meter changes happen and that the infrastructure is properly maintained. Weed control district wide is being done and that includes many locations in all of the communities, and is a major work project each Summer. Fencing is being worked on at the water treatment plant in Greenville. There is still ongoing vehicle maintenance on the old work trucks that are still in service and they are needed on a daily basis for major hauling and dumping. The district's backhoe is in the shop for routine service and an electrical issue. Mr. Silva reports that he is working with Plumas County Probation to have some community service hours utilized doing the work of the district.
- 14. **Utility Operations Report:**
  - a. **Greenville Water:** Greenville water is very similar to the figures given last month. The loss seems to be slightly higher but could very easily be blamed on the amount of leaks that have come up in the last month. Charts and graphs in the board packet will show the specific numbers and the packet is available on the district's website.
  - b. **Crescent Mills Water:** No new losses to report, the numbers in the system are very similar to the last months numbers, and this system is in very good order with very few gallons of water loss. Again the charts and graphs are in the board packet that will give the specific numbers of production and loss averages.

- c. Greenville Sanitation:** The district is working on getting some funding that's been made available by the state to improve waste water systems around rural areas, that continue to need some major repairs and improvements. The specific numbers are available in the board packet.
- d. Taylorsville Sanitation:** This system is in good shape and has seen very few issues as of late. Specific numbers are available in the board packet, that is available in the board packet.
15. **Manager Financial Report:** Liability insurance is being finalized and more will be said about this later, when the budget is being finalized. Issues with the IRS are ongoing as to the many quarters of taxes that were not filed previously, and taxes that are owed at this time. Streetscape work using Prop 50 funds to improve the infrastructure under Highway 89 through Greenville, so that the overall Streetscape project can continue to progress. California State Controllers Office is in constant contact with the office to get the past years of filing done, and G.M. Lawson is handling this issue in conjunction with the district's accountant, for both IVASA and IVCSA. The budget is overdue but continually being worked on by the district's accountant and general manager. Too much is being spent on watering the Greenville Community Park and the staff is trying to repair the well and well pump, so that the park is on it's own water system for irrigating the park areas. He reports that he is also working on a presentation for the Plumas County District Attorney's office for the sentencing phase of the Leanna Moore trial, a look from the district's point of view and the victims of her crimes. G.M. Lawson reports that he is working on a rate study to determine if rates are in accordance with costs of operating the district, the last rate study was done several years ago.
16. **Ordinance Change Reading C.M. & Greenville water system policy. 1.04.001-1.04.062, Resolution, Deposits, Payments, & Service terminations, 2014-001:** Director Little made a motion to waive the reading and adopt the changes for Resolution 2014-001. This was seconded by Director Yost and a vote was called for with 4- Yes, and 0- No votes. Motion carries unanimously.
17. **Ordinance Change Reading: Greenville & Taylorsville sanitation ordinance, section 807, Mobile homes, Resolution 2014-003:** The verbiage was changed to add "mobile homes" to the text of this specific section of sanitation ordinance. Director Little made a motion to accept the changes as presented and read. This was seconded by Director Yost and a vote was called for with 4- Yes votes, and 0- No votes. This motion carries unanimously.
18. **Tax Liens, Plumas County filing by August 10, 2014, Dispute/Accept Resolution 2014-002:**  
**Discussion/Action:** Public comments and questions were accepted at this time as a public hearing for those that choose to dispute the specific tax lien issue. No disputes were offered at this time but the offer to settle these tax liens is still available at the IVCSA office until the filing deadline of August 10, 2014, at which time all liens will be filed with the county. Some concerns and questions were asked during this time and the Office Manager/Board Clerk answered the specific questions, which mostly dealt with issues of calls being made to the constituents and letters being sent in a timely fashion, and he reports that non tax liens were filed and notifications sent out, and he reports that some of the past due billing was addressed and paid in full, but that late fees were removed to make it easier to pay these debts in full. Many comments from the constituents dealt with frustrations with past management in dealing with billing and felt they couldn't get past due bills paid without a struggle over late fees and some confusion in the process. A motion was made by Director Shelters to accept the tax liens as presented and adopt the Resolution 14-002, and seconded by Director Yost. A vote was called for with 4- Yes votes, and 0- no votes. This motion carries unanimously.
19. **New Business/ Old Business:** A constituent brought up a question of insurance under old business, as it was asked previously, but not enough information at that time existed to give an adequate answer. It was discussed with G.M. Lawson and he gave a ballpark figure of the total cost to insure the district. The constituent wanted to inquire why the cost was so much more than previously thought and it was reported that the claims turned in against the district were the reasons for the cost increase. Board Clerk Titcomb was assigned by the general manager to send an e-mail to the constituent with more information about the claims and some details of those claims.
20. **Adjournment:** Director Little motioned to adjourn the meeting and seconded by Director Shelters with 4- Yes votes, and 0- No votes, and the motion carries unanimously. Meeting adjourned at 11: 15 p.m.

Signed by Chairman Smith: \_\_\_\_\_

Signed by Board Clerk/Secretary: \_\_\_\_\_

07-17-14