



Indian Valley Community Services District

"Providing services for our community health, well being, and prosperity."

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Board of Directors

Brad Smith, Chair
Judi Yocum, Vice-Chair
Blake Shelters
Mike Yost
Jane Braxton Little

Minutes of the Regular Meeting of the Board of Directors

May 14, 2014 6:30 p.m.

Greenville Community Town Hall, 120 Crescent Street, Greenville, CA.

IVCSD Office, 127 Crescent Street, Suite #1, Greenville, CA.

1. **Call to Order/Roll Call:** Present were: Director Smith, Director Little, Director Yost, Director Yocum, Director Shelters, G.M. Jesse Lawson, Fire Chief Jim Hamblin, Maintenance Don Silva, Board Clerk Jeff Luke Titcomb, and Citizens of the Indian Valley.
2. **Pledge of Allegiance:** Director Smith led the group in the Pledge of Allegiance.
3. **Adoption of the Agenda:** Director Smith made a comment to add to the agenda "Directors Comments" as item 6. On the Agenda, and "Maintenance Report" as item 10. On the Agenda. Director Yost made a motion to accept the Agenda as amended, and seconded by Director Little, with a vote called for, and results were: 5-Yes, and 0-No votes. Motion carries unanimously.
4. **Approval of Meeting Minutes from April 9, 2014:** Incorrect month was offered for approval.
5. **Public Comment:** 8 constituents gave public comments and they can be heard on the audio minutes in full detail. <https://soundcloud.com/jeff-luke-titcomb/mayminutesaudio2014>
6. **Directors Comments:** Director Little reported that the ad-hoc Water Committee, Director Yost and Director Little met and discussed items of water transfer that will come up later in the meeting. Director Yost wanted to congratulate G.M. Lawson on winning his Waste Water Operator of the Year award for all of California, with the California Rural Water Association. This is a great honor and G.M. Lawson was the most supported nominee with letters of support, in all of the awards history.
7. **Insurance: Mike Flanigan of Flanigan-Leavitt Insurance, report:** He reported that the district was given the legal 60 day notice of renewal or notice to not renew, or a possible increase in premiums, if a renewal is accepted. There were some questions and discussion from the audience between board members and Mr. Flanigan, and those details are available on the audio recordings.
8. **Committee Reports:**
 - a. **Personnel and Planning:** Mission and Vision Statements were accepted and discussion of short and long term goals took place. Solar power, water transfer, replacing playground equipment, and a possible shop for the maintenance work that has to happen. It was reported that Don Silva attended training and this was reported as very successful.
 - b. **Finance:** The committee did meet and reviewed the bank statements, discussed an old invoice that a contractor said was not fully paid. It was determined that more information was needed on the old invoice and that it would be discussed in June as well. John Breaux was present for the meeting and gave insight to the accounting process and progress, and possible changes that will occur with the next budget cycle.
 - c. **IVASA:** Did not meet and their next meeting will be in July, 2014.
 - d. **Ordinance:** This committee did meet and managed to get through 6 policy changes to recommend to the governing board and will be read aloud at the next board meeting, then put into resolution form for approval the following month. The committee also discussed the policies as it pertains to

recreational vehicles as opposed to categorizing them as mobile homes. The policies will be reviewed at the June committee meeting.

- e. **Public Relations:** Mission and Vision statements were started and will be continued at the June committee meeting. The Complaint-Issue forms and letters were reviewed and one was forwarded to the Ordinance Committee, and it was decided that a letter from the board clerk to one of the constituents would resolve the other issue.
- f. **Parks:** This committee did meet and is an ad-hoc committee. It was reported that the parks fee schedules were reviewed and would not change for this year, but that work will be done this Summer to streamline the fee schedules for the following year. Some comments and questions were heard at this time and talked about the trees that were removed from the swimming pool area in Taylorsville, and the Greenville Community Park, as well as the opening of the pool in June.
9. **Fire Department Report:** One volunteer fireman successfully completed Fire Academy Training, Dean Brackett, and Chief Hamblin was on hand as a surprise to present him with his diploma. Chief Hamblin reported about the countywide disaster drill that is being planned, and will be carried out for the first time in 25 years. Some questions and comments were asked and given about the report that was presented in the board packet by Chief Hamblin, and these can be seen on the district's website. <http://indianvalleycsd.com/2013-2014-2015-board-packets.htm>
10. **Maintenance Report:** Don Silva reported about his wide and varied area of work, and exactly how his daily duties take him all across the Indian Valley, and keeps him extremely busy with maintenance, repairs, and office support, in regards to work orders, which added up to at least one each day during the last month, and shut off/termination notices. He reported on the amount of work in the job of tree removal at both Greenville and Taylorsville. He has the next two months planned out for building fences and gates around the water treatment plant as well as ongoing repair and maintenance. He is the lone maintenance person when the general manager is occupied with office/managerial work. The sewer ponds and the water delivery systems, as well as the Taylorsville sanitation system keep him very busy. It was reported that the timber from the fallen trees is district property and that public use of the wood could be done to support a possible fence in Taylorsville at the pool, some possible other uses for the wood was discussed and can be heard in detail on the website.
11. **Utility Operations Report:**
 - a. **Greenville Water:** Round Valley Lake levels were reviewed and the charts are in the board packet. The Greenville water report is similar as it has been in months past with 1.8 million gallons per month lost in leaks throughout the system. Charts and graphs in the board packet explain the specific numbers of Greenville accountability.
 - b. **Crescent Mills Water:** Losses in this system are very low and match almost perfectly the sales numbers. This is the model for efficiency that the district would like to get the Greenville system to match. It was reported through charts and graphs in the board packet the accountability numbers for this system, but all things considered this system is operating very well.
 - c. **Greenville Sanitation:** 4 million gallons was put into the sewer ponds during the last month. Charts and graphs in the board packet give more detailed numbers for this system, and are available at the monthly board meetings, and as always on the website.
 - d. **Taylorsville Sanitation:** 441,000 gallons was put into this sanitation system. Charts and graphs give the details for many months of accountability in the board packet.
12. **Manager/Financial Report:** General Manager Lawson referred to the charts and graphs in the board packet to show the financial state of the district. According to the current budget, with one quarter left to go in this fiscal year, we are at 76.6% of budget, and that is almost perfect to where we should be. He then reported about the overall difficulties of the staff and impact on the budget due to the actual costs of the fraud investigation, and the ongoing expenses in regards to professional services and past due expenses that should have been paid over the last several years, but were not. He reports that it has been a great struggle to balance the needs of the district currently while paying off the debts that he inherited from past management and the issues regarding the fraud case. There are specific numbers that are discussed and presented and the details can be heard in the audio minutes on the website. The district's third party accountant was on hand to answer questions and concerns, and there was some back and

forth comments on the specifics of it all. Some specifics were reported about the effectiveness of mechanical liens being placed and that over \$10,000.00 in funds have been collected in this process, and that tax liens will be filed by the district in August for any outstanding balances on unpaid accounts. The full amount with fees and processing charges will go to the county at that time. This is based on California laws that govern the community services districts statewide. He summed his report up that some things can and will be done in the near future to alleviate the financial distress of the district.

- 13. Water Transfers: potential source of revenue. Discussion:** It was made clear by Director Little that the possibility of water transfers was not in any way related to water rights, and that the water rights that belong to the community would be protected. Introduction of Michael Jackson was done at this time and he spoke about the security of our water rights, the dates of the earliest sales of water. He brought up 4 issues that were looked at when making these decisions, and they are: 1- will it affect the water rights of anyone else? 2- What is the effect on fish and wildlife issues? 3- Endangered species issues. 4- What is the effect on others downstream? The obvious discussion about water prices being higher due to a time of drought. Questions and comments were handled at this time and obviously there were concerns about the future of replenishment, and possible issue with the prospect of the transfer, and other issues that may arise, and that community meetings, special meetings could be held if it moves forward. The entire audio is available on the website for you to hear and the public library has a community computer that may be accessed for those without a personal computer device.
- 14. Hire Michael Jackson as contractor to investigate water transfer potential. Discussion/Action:** Director Little made a motion to hire Mr. Jackson to represent the district at a 5% commission of whatever amount he is able to bring in for this one time water transfer. Director Yost seconded the motion, and a vote was held with 5-Yes votes and 0- No votes. This motion carries unanimously.
- 15. New/Old Business:** No new or old business was offered at this time.
- 16. 10 minute recess for the board to relocate to the IVCSD office:** The 10 minute recess occurred and the board members relocated to the IVCSD office.
- 17. Closed Session-Conference call with District Legal Counsel:** The Board of Directors, G.M. Lawson went into closed session with legal counsel. Based on existing facts and circumstances, meeting to determine the potential of significant exposure to litigation pursuant to Government Code Section 54956.9(d)(3): One potential case.
- 18. Announce action if any of closed session:** No action was taken during closed session .
- 19. Adjournment:** Meeting adjourned at 9:50 p.m. at the IVCSD office at 127 Crescent Street, Suite #1, Greenville, California.

Signed Board Chairperson: _____

Signed Board Clerk: _____