



Indian Valley Community Services District

"Providing services for our community health, well being, and prosperity."

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Board of Directors

Brad Smith, Chair
Mike Yost, Vice-Chair
Blake Shelters
Jane Braxton Little
Matt Cassol

MINUTES

IVCSD REGULAR BOARD MEETING, OCTOBER 8, 2014 CRESCENT MILLS, CALIFORNIA 95934 34 CARTER STREET, 6:30 P.M. C.M. FIRE DEPARTMENT

1. **Call to Order/Roll Call:** Present were Director Smith, Director Little, Director Yost, Director Shelters, Director Cassol, G.M. Lawson, Maintenance Don Silva, Fire Chief Jim Hamblin, Board Clerk Jeff Titcomb, Accountant John Breaux, Attorney James Reichle, and Constituents of Indian Valley.
2. **Pledge of Allegiance:** Chairman Smith led the group in the Pledge of Allegiance.
3. **Adoption of the Agenda:** A motion to accept the agenda as presented was made by Director Little and seconded by Director Yost. A vote was called for with 5-Yes votes, and 0- No votes. This motion passes unanimously.
4. **Approval of the minutes from September 10, 2014:** A motion to accept the minutes as presented was made by Director Shelters and seconded by Director Little. A vote was called for with 5- Yes and 0- No votes. This motion passes unanimously.
5. **Public Comment:** There were 2 public comments given and each was under the 5 minute timeline. You can hear those comments on the audio recording of the minutes at: <https://soundcloud.com/jeff-luke-titcomb/octminutes2014>
6. **Directors Reports:** Director Smith reported on, and read a letter from a group of constituents of Indian Falls, CA. thanking the IVCSO general manager for the work, and assistance that he gave them on his own time, in helping them get their water system to run again. The letter thanked Jesse Lawson for his time spent, knowledge, and expertise in bringing water service back to these residents of Indian Falls. This letter was also forwarded to the local newspaper as a letter to the editor. Director Smith reported on the press release announcing the October 20, 2014 date as the public meeting that will be held by the Plumas County District Attorney's Office in Greenville, at the town hall, to review and answer questions about the People v Moore criminal case that affected the district. Director Smith reported on a visit to Enphase Energy in Petaluma, CA. regarding the IVCSO solar proposal and energy production solar panel site that will be located in Greenville, CA. once the contracts are signed. He reports that the IVCSO project solar panels will be made in California and that no imported panels will be used. He was impressed with the facilities as was G.M. Lawson, and they have every confidence that it will be an asset to the community. Director Shelters reported on the LAFCO meeting with the IVCSO board of directors, the Crescent Mills Fire Protection District board of directors, Supervisor Kevin Goss, and John Benoit of LAFCO, as well as constituents of the Indian Valley. He reports that it was agreed to, that the IVCSO assign two of its directors to the Fire Department Review Committee, and that the subject would need to be put on the agenda for the November board of directors meeting. Director Little wanted to thank the Crescent Mills Fire Department for the use of their building for the board meeting.
7. **Committee Reports:**
 - a. **Personnel & Planning:** This committee did meet and reported that G.M. Lawson has hired a grant writer that would be paid hourly for the time she spends doing work for the district. It was discussed that a full time maintenance helper is needed but unaffordable at this immediate time, but that

applications have come in and that another full time person would be hired as soon as financially possible. There was some discussion with questions and answers given at this time.

- b. **Finance:** Accountant John Breaux was present with current information on the financial condition of the district, and he reports that we are 16% of the way through the fiscal year, that we have collected to the 19% level for the fiscal year, but that we have spent to the 23% of the fiscal year level. He explained that there are administrative and professional expenses that are creating the expenses to be higher in the beginning of the fiscal year, but will decrease during the coming year, because the audits will be finished soon. Questions and answers were handled at this time and good participation made it very interesting, and can be heard on the audio recording.
 - c. **IVASA:** IVASA did not meet but has a special meeting scheduled for October 29, 2014.
 - d. **Ordinance:** This committee did meet and spent the time reviewing the pages of ordinance of the district so that revised ordinances can be presented at some time in the near future.
 - e. **Public Relations:** This committee did meet and reviewed the mission & vision statements for the committee. The complaints were reviewed and follow up calls were made in an effort to continue community outreach by the board to the constituents in issues and ideas. Questions and answers were handled at this time.
 - f. **Ad Hoc Parks Committee:** This committee did meet with constituent Dotti McDowell about the community swimming pool and the needs for this facility. Thanks was given for the removal of the trees and it was said that this resulted in a \$500.00 reduction in heating costs for the season. The swimming pool was more utilized this year due to the Apollo program that transported kids from Greenville to Taylorsville. It was reported that the water aerobics program was very well attended too this year.
 - g. **Ad Hoc Water Transfer Committee:** The committee members did meet with Attorney Michael Jackson and it was reported as an overall review, and that nothing notable to report at this time.
8. **Fire Department Report:** Chief Hamblin reported that the special training for train cars passing through with oil or explosive chemicals was well attended and that a review training would happen every year to keep everyone's skills refreshed. He reported that regular fire department training was ongoing and that they are very productive meetings that work on very specific skills, and that they are useful in keeping the volunteers safe and proficient. It was reported that call volume was down for the month and that is good news. Oktoberfest was well attended and he reports that it was good to get to see other departments come together at social events like this.
9. **Maintenance Report:** Don Silva reports that his workload is still pretty overwhelming and that he is trying very hard to keep pace with the demand. He reports that one leak was repaired fully and that 24 work orders were completed. He reports that vegetation removal from the sewer ponds is critical in maintaining them for long term damage control. He reports that a weir is to be built at the dam at Round Valley Reservoir and they are preparing to finish that project. He reported that the leak in the middle of Greenville Wolf Creek Road cannot be safely repaired until a day can be chosen when all 3 people can be there to help do the work and control traffic in a safe manner. He reports that sewer pond 4 will be filled in with debris and leftover fill materials from other jobs as it is generated, and that pond 4 was abandoned some years ago due to failure. He is working on a Leak Criteria Report and it will rank them in order of importance.
10. **Utility Operations Report:**
- a. **Greenville Water:** G.M. Lawson referred the group to the charts and graphs in the board packet, which is available on the website at:
<http://cloud2.snappages.com/14694d9d5e0e722731c9a38ca07276495d3755a5/BOARDPKT2014OCT.pdf> He reported on the level of the reservoir as it is charted in the board packet as a usual asset report to the board of directors, as is done every month. He reported that the reservoir is at 77% capacity according to the time of year and that the percentage fluctuates depending upon the flash boards being in place, or as it is after October 1, they are not in place. He reported that the community of Greenville uses approximately 280 acre feet of water each year, and in reference to the level we still have multiple years of storage should it be needed. Some questions and answered were handled at this time. He reported that an error in accounting for the water that was used at the

community park was the primary cause for the loss of water, or the appearance of the loss of water in the system for the past 3 months. It appeared that leaks had increased or that an unknown loss of water was happening somewhere in the system, but turned out to be a use of water at the park. Some questions and answers were handled at this time on the subjects of meters, the inefficiency of meters, and the possibility of self reporting meters in the future.

- b. **Crescent Mills Water:** G.M. Lawson reports that the system is running fine and that the numbers reflect this in the way that the sales numbers closely match the production numbers. Charts and graphs showing the accountability were referred to and again they are available in the board packet online or at the monthly board meeting.
- c. **Greenville Waste Water:** G.M. Lawson referred to charts and graphs in the board packet which shows the numbers for inflows to the sewer ponds. The system is working as good as can be expected due to the overall poor condition of aged equipment and years of use. He reports that one of the things the grant writer can do is help to apply for some state funds that are available for such aging systems. This is a qualifying system and we just need to make sure some help is achieved in trying to refurbish the system.
- d. **Taylorsville Waste Water:** G.M. Lawson reported that there are a few small issues with the system and that they would need some attention soon. He reports that they are not major issues but issues that need to be addressed.

11. Manager's Report: G.M. Lawson reports on the solar project and that all of the meters were accepted by PG&E for the program. He reports that we don't have an assigned representative to hold accountable during the solar project with North State Solar and that within a few days we will have an assigned representative. The entire solar project is highlighted on the website at: <http://indianvalleycsd.com/solar-energy.htm>

He reported that RCAC has finally agreed to a workout agreement for the bridge loan that has plagued the district for several years. He reported that there is enough funding to pay the USDA loans but just barely enough to get by without any added, unexpected expenses. These loans are a priority and it is critical that we continue to save enough to pay these and meet other expenses too. Questions and answers were discussed throughout the manager's report.

12. New Business/Old Business: Nothing was offered at this time.

13. Adjournment: Director Yost made a motion to adjourn the meeting and seconded by Director Shelters. A vote was called for with 5- Yes votes and 0- No votes. This motion carries unanimously.

Signed by Chairman Smith: _____

Signed by Board Clerk/Secretary: _____