



## Indian Valley Community Services District

*"Providing services for our community health, well being, and prosperity."*

P.O. Box 899, 127 Crescent St. Greenville CA. 95947  
Phone (530) 284-7224, Fax (530) 284-0894

### Board of Directors

Blake Shelters, Chair  
Brad Smith, Vice-Chair  
Judi Yocum  
Mike Yost  
Jane Braxton Little

Board of Directors Regular Meeting  
Minutes of the Meeting  
October 9, 2013 at 6:30 p.m.  
Crescent Mills, California Fire Hall

1. **Call to Order, Roll Call:**  
Present: Director Little, Director Shelters, Director Smith, Director Yocum  
Absent: Director Yost
2. **Pledge of Allegiance:** Chairman Shelters led the group in the pledge of allegiance.
3. **Adoption of Agenda:** Motion was made by Director Little to amend the agenda, to change item 7a to read "Personnel and Planning", and that item 7e should read "Public Relations", and was seconded by Director Smith. The vote to change was unanimous, and accepted as altered.
4. **Approval of Minutes from September 11, 2013:** Director Shelters made a motion to change the minutes as follows: to strike the phrase, "the possibility to amend the motion at the October 9, meeting". The motion was seconded by Director Little, and a vote to accept the motion was unanimous. The amended minutes from September 11, 2013 were accepted.
5. **Public Comments:** No public comments were given.
6. **Director's Reports:** No reports were given.
7. **Committee Reports:**
  - a. **Personnel and Planning:** Director Smith reported that the committee met with the General Manager about long term planning for the district. Goals were discussed and a long term plan to possibly sell excess water from Round Valley Reservoir, and to make the most of this asset.
  - b. **Finance:** This committee did meet with the General Manager and discussed what transpired in 1996-97 and 1998 with the expansion of the sewer system, and the special assessment that was set up at that time. It was discussed as it pertains to our finances today as they are affected by tax assessment collections by the county, and how those funds are further directed from the

county, either back to the district, or directly to our federal loans with the USDA. We are in the process of collecting these funds held at the county to make our annual payment.

- c. **IVASA:** This committee did not meet but it was reported that 3 candidates have been identified to fill the vacancy on the IVASA board. When Chairman McNett gets back a meeting will be held and a replacement selected.
- d. **Ordinance:** This committee did meet to discuss policies and procedures for the district. This committee is looking at other similarly sized districts for examples of policies and specific board guidelines. More discussion is needed and then final draft will be sent for approval by legal counsel of the district.
- e. **Public Relations:** This committee did not meet but it was reported that no new complaints have been filed and that one past complaint is being handled by installing the new meters where needed.
- f. **Ad-Hoc Committee:** The Ad-Hoc committee did meet and discussed how to best comply with standing government codes. The Fire Department of Greenville and Taylorsville will be given normal and standard policies to review with help from the district's General Manager.

#### 8. **Utility Operations Report:**


- a. **Greenville Water:** G.M. Lawson referred everyone to page 8 of the board packet to review the Round Valley Lake levels, and that it shows naturally this year to be a low water level year. It was reported that 3.7 million gallons was produced and that this is significant because this is the lowest needed production ever in our recent past, and shows the benefits of repairing the water system. He then referred to page 10 and reported about leaks and how far we've progressed in the last several months. It was reported that 1.8 million gallons lost is the lowest ever recorded. It was reported that new meters are here and being installed, and that the benefits are worth the cost of the new meters as the old ones have been found to be as low as 82% accurate. Replacement is not a top priority but that they would continue to be replaced as needed. The board was pleased with the progress being made.
- b. **Crescent Mills:** G.M. Lawson reports that this water system is running efficiently and really couldn't expect better reports as the ones being currently reported. The board was very pleased with the status of the C.M. water accountability.
- c. **Greenville Sanitation:** G.M. Lawson reported on the state inspection of the sewer treatment system and reported that a full report hasn't been filed with him as of yet. It was reported that 2.8 million gallons was processed. No significant changes at this time. He feels that we are in a better position headed into this Winter season than in the past several years.
- d. **Taylorsville Sanitation:** It was reported that 288,000 gallons was processed and that this system was also inspected by the state, and that as in the case with Greenville, that no full report has yet been filed with the district, but that a full report was expected soon. Director Shelters asked about the age and some specifics of the overall system in Taylorsville. It was reported that the

specifics and records were not clear. G.M. Lawson would find out as much as he could about it and report back.

9. **Fire Department Report:** Chairman Shelters reported that he was given a report but that it wasn't given in such a time as to add it to the board packet prior to the meeting.
10. **Tort Claim by Mary Carpenter:** G.M. Lawson reported that our legal counsel has advised the board to reject this claim by Mary Carpenter. Director Yocum asked why this was made public and not handled in a closed session of the board. G.M. Lawson reported that the district's legal counsel advised him to put it on the agenda and have the board vote on this action. A closed session wasn't needed as the legal claim became a public document as filed by Mary Carpenter. A motion was made by Director Little to reject the claim as advised by legal counsel. The motion was seconded by Director Smith and a vote was made by the board as follows: Director Shelters: Yes, Director Little: Yes, Director Smith: Yes, Director Yocum: No, Director Yost was absent. The motion passes and the minutes of the meeting need to be forwarded to legal counsel.
11. **Manager/Financial Report:** Expenses were reported and discussion about possible better reporting of income and expenses, and specifically the way they are reported monthly. Some discussion about the pie charts in the packet and the details of reporting those numbers. G.M. Lawson took this time to give a report of the challenges of the last 18 months of the district, and gave some facts and figures of the amount of calls and other such items as they pertain to maintaining good service. The board was appreciative to have the information and was pleased at the efforts of the staff.
12. **Old Business/New Business:** No new or old business to report.
13. **Adjournment:** Director Little made a motion to adjourn. Director Smith seconded and a unanimous vote to adjourn.

Respectfully Submitted by:  
Jeff Luke Titcomb  
Office Manager/Board Clerk

Signed By Clerk Titcomb



Signed By Chairperson Shelters

