

Indian Valley CSD

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Board of Directors

Bob Orange
Lee Anne Schramel
Mina Admire
Wayne Dannemiller
Vacant

www.indianvalleycsd.com

IMMEDIATE OPENING

Board Director

The Indian Valley Services District is seeking a qualified candidate to complete the term (December 2023) of a recently vacated Board Director. Interested candidates must live in the district. The position is not compensated.

The IVCS D provides essential services for three communities including Crescent Mills, Greenville, and Taylorsville. Operations are overseen by a General Manager* who reports to the elected, five-member Board of Directors.

**Operations & services include:

- Two community water systems (*wells & spring*) plus a reservoir/dam/water rights (*secondary water supply*)
- Two community sewer systems
- Volunteer fire department with four small stations
- Three parks
- Street lighting for two communities
- Maintenance and administrative departments including an 8-person staff

Desired candidates should possess a strong sense of community service and fiduciary responsibility for managing public funds, model a well-developed work ethic, and demonstrate reasonable oral and written communication skills.

Board members are responsible for carrying out the district mission by establishing, and then overseeing, activities, raising revenue, creating policy (*set the rules*) and to do what is needed to achieve success.

Board members are expected to have sufficient financial insights to read and understand IVCS D's budget and financial statements and to otherwise help the board fulfill its fiduciary responsibilities including approving an annual budget, understanding long-term revenue outlay, fixed asset inventory, and capital improvement program (*with a grant component*).

Board members are expected to attend 2-4 meetings per month. They are expected to read board materials in advance of board meetings and to come prepared to ask questions and participate in discussions. Members are expected to serve on two or more committees of the board and to actively participate in board* and committee work or special projects.

Board members are expected to responsibly represent IVCS D and to advocate for IVCS D's mission, programs, and services within the District's communities.

Helpful experience/knowledge (*not required but desirable*) includes some basic understanding of water and wastewater systems, public administration, fire department administration, and parks & recreation management.

The Board will select a qualified candidate at a Special Meeting within 5 business days following May 12, 2021. The successful candidate will be sworn in at the same meeting.

Information contacts: Bob Orange, Board Chair (530) 284-6042, Lee Anne Schramel, Vice Chair (530) 386-6440 or Mina Admire, Board Director (530) 375-0290.

Please submit a signed cover letter including qualifications, experience and references no later than 9:00 am on May 12, 2021 via:

- Mail: IVCS D, Att. Board Director Vacancy, P.O. Box 899, Greenville, CA 95947
- Online: ivcsd@frontiernet.net
- Hand Delivery: 127 Crescent Street, Suite 1, Greenville, CA 95947

* The General Manager (GM) position is vacant until this fall and Board Members are fulfilling GM duties until then.

**Please see www.indianvalleycsd.com for more comprehensive information about the district and operations.