

**Travis County ESD No.12
Minutes of the Regular Meeting
May 12, 2021**



Meeting was held at the TCESD No.12 District Office
11200 Gregg Lane, Manor, TX 78653

I. Call meeting to order and establish quorum

Commissioner Arellano called the meeting to order at 6:30 PM.

Present: Commissioners Arellano and Fowler

By google meet: Commissioner Zabalza

Not present: Commissioners Anderson and Barnes

Visitors: Michelle McRae, Penny Freemyer

By google meet: Chief Ryan Smith, AC Chris McKenzie, FMO Randy Treffer, BC's Jeff O'Leary and Adam Tapia

II. Review certified agenda

Commissioner Arellano verified the existence of a certified agenda.

III. Citizens' Communication

None.

IV. Consent Items

a. Approval of the minutes from the Regular Meeting of April 14, 2021, which may include corrections, if needed.

b. Approval of the April 2021 financial reports and bills, which may include corrections, if needed.

After previous review, Commissioner Fowler made a motion to approve Consent items a and b as presented. Commissioner Zabalza seconded the motion and the motion passed. (The treasurer's report includes the over \$2000 expenditures report, the P&L report, expenditures by vendor report, and balance sheet.)

V. Communications

a. Report from Commissioners on pertinent information and activity since the April 2021 meeting.

The ESDCC meeting will be held next week, again held in teams, the FEMA Funds Allocation might be discussed, and Commissioner Zabalza wanted to recognize our responders as EMS Week starts May 16-22.

b. Receive Administration/Operations/Fire Prevention updates.

Chief Smith presented the April 2021 Operations /Fire Prevention Summary. AC McKenzie added that the live burn drills were able to do 2 per company and he's trying to reallocate calls between St. 1201 and 1203. FMO Treffer added he was pleased with the annual skill testing of the crews, and BC O'Leary explained the difficulty with electric car fires and the need for training in that area.

c. 87th Legislature updates as it pertains to ESD's.

Chief Smith updated the Board regarding the status of the proposed bills that could have an effect on ESD's. The American Rescue Plan Act may benefit the ESD's through the county allotment.

VI. Action items

a. Discussion, consideration, and possible action on the financing of the 2021 Skeeter Brush Truck purchase through BB&T (Truist).

After discussion of the options of financing given through BB&T, Commissioner Zabalza made a motion to finance the 2021 Skeeter F-550 Brush Truck for 3 years, with total payments of \$201,122.04, making annual payments of \$67,040.68. Commissioner Fowler seconded the motion and the motion passed.

b. Discussion, consideration, and possible action regarding 2020 Performance awards.

Being reminded that a full Board should be present for this discussion, (December 24, 2020) the item was tabled. It was suggested that the Performance award be renamed to possibly a Longevity Award, and due to the increased staffing, the calculation formula should be readdressed.

c. Discussion, consideration, and possible action regarding the signing of the EF Recovery agreements and Table A.

The agreement had prior approval by the Board (December 9, 2020), so the President had the authority to sign the document since it had been reviewed by our attorney.

VII. Closing items

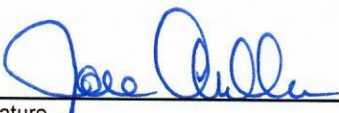
a. Set next meeting date

Next meeting is tentatively set for June 9, 2021.

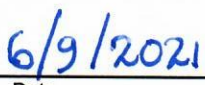
It was suggested that it would be at this time of the meeting that suggestions of items for the next agenda could be proposed. Strategic Planning will be added to the June agenda.

b. Adjourn.

Commissioner Fowler made a motion to adjourn the meeting. Commissioner Zabalza seconded the motion and the motion passed. Meeting adjourned at 7:22 PM.



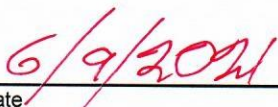
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