

**Travis County ESD No.12
Minutes of the Regular Meeting
June 9, 2021**

 APPROVED

Meeting was held at the TCESD No.12 District Office
11200 Gregg Lane, Manor, TX 78653

I. Call meeting to order and establish quorum

Commissioner Arellano called the meeting to order at 6:30 PM.

Present: Commissioners Arellano, Zabalza, and Fowler

By google meet: None

Not present: Commissioners Anderson and Barnes

Visitors: Chief Ryan Smith, Capt. Von Beals, Michelle McRae, Penny Freemyer

By google meet: BC Adam Tapia at 7:08 PM

II. Review certified agenda

Commissioner Arellano verified the existence of a certified agenda.

III. Citizens' Communication

None.

IV. Consent Items

a. Approval of the minutes from the Regular Meeting of May 12, 2021, which may include corrections, if needed.

b. Approval of the May 2021 financial reports and bills, which may include corrections, if needed.

After previous review, Commissioner Zabalza made a motion to approve Consent items a and b as presented. Commissioner Fowler seconded the motion and the motion passed. (The treasurer's report included the over \$2000 expenditures report, the P&L report, expenditures by vendor report, and balance sheet.)

V. Communications

a. Report from Commissioners on pertinent information and activity since the May 2021 meeting.

The minutes of the ESDCC meeting needed to be corrected to show that TCESD 12 was present at the meeting, they just didn't have any updates to share. There was discussion regarding the American Rescue Plan Act fund distribution.

b. Receive Administration/Operations/Fire Prevention updates.

Chief Smith presented the May 2021 Operations /Fire Prevention Summary report, which also included training and events, two Years of Service awards, and recognitions.

c. Receive updates on Centralized Network project.

Capt. Beals reported the project is basically completed. It is operating in maintenance mode, he explained the layers of back up that is on-going, and that cloud storage has been established.

d. 87th Legislature updates as it pertains to ESD's.

Chief Smith updated the Board regarding the status of the proposed bills that could have had an effect on ESD's. There may be a special session in mid-July to continue discussion on certain bills.

VI. Action items

a. Discussion, consideration, and possible action Strategic Planning

It was determined that a process needs to be in place to proceed with Strategic Planning. It was suggested that there be a meeting between the Board and the department for input, and then a meeting with Stakeholders to gather information. It was also suggested that we hire a professional for RFP's (Request for Proposals), maybe have a presentation from 3 possibilities, and maybe start by working \$20,000 into the budget to accomplish the goal.

b. Discussion, consideration, and possible action regarding the Texas Association of Counties Health and Employee Benefits Pool renewal and Liability renewal.

Commissioner Zabalza removed himself from the discussion. Item was tabled since a quorum was no longer in existence. A special meeting will be needed when more Board members are in attendance. (Covid rules have changed and now requires 3 members to be present on site to make a quorum.)

c. Discussion, consideration, and possible action regarding St. 1202 ADA issue.

Capt. Beals reported that the violations have been deferred or fixed, with only one remaining item to be addressed. There will be a follow up from the attorney to Texas Department of Licensing and Regulations. The subject of trying to possibly recover some of the cost of the attorney fees from the vendor was discussed. More information is needed before a decision can be made.

VII. Closing items

a. Set next meeting date

Next meeting is tentatively set for July 7, 2021.


b. Proposed agenda items for the next meeting.

Budget items, Strategic Planning, and maybe Investment Policy.


June 21 at noon is scheduled for a special meeting to discuss insurance renewals.

c. Adjourn.

Commissioner Fowler made a motion to adjourn the meeting. Commissioner Zabalza seconded the motion and the motion passed. Meeting adjourned at 8:03 PM.



Signature



Date



Signature



Date