



COVID-19 PREPAREDNESS AND RESPONSE PLAN

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GENERAL INFORMATION

The Fowler Center for Outdoor Learning (The Fowler Center) takes the health and safety of our employees seriously. We want you to know that we are committed to reducing the risk of exposure to COVID-19 and we are ready to provide a healthy and safe workplace for our employees, campers, and guests.

Our plan is based on information and guidance from the Centers for Disease Control (CDC), the Occupational Health and Safety Administration (OSHA), and The American Camp Association (ACA) 'Field Guide for Camps' at the time of its development. Because the COVID-19 situation is frequently changing, the need for modifications may occur based on further guidance provided by the CDC, OSHA, and other public officials at the state or local levels. **The Fowler Center** is focused on three lines of defense:

1. Limiting the number of people together at the same time in the same place,
2. Sanitizing all areas, and
3. Requiring appropriate personal protection equipment including gloves, masks, face shields, etc.

Note: **The Fowler Center** may amend this Plan based on changing requirements and the need of our business.

The spread of COVID-19 in the workplace can come from several sources:

- Co-workers
- Campers
- Guests - visitors/vendors/family members
- The General Public

Our employees fall into one or more of the following categories as defined by OSHA:

- Lower exposure risk (the work performed does not require direct contact with people known or suspected to be infected with COVID-19 or frequent close contact with the public).
- Medium exposure risk (the work performed requires frequent and/or close contact with people who may be infected with COVID-19, but who are not known COVID-19 patients, or contact with the general public in areas where there is ongoing community transmission).

COVID-19 WORKPLACE COORDINATORS

The Fowler Center has designated the following staff as its COVID-19 Workplace Coordinators: (*Lynn M. Seeloff, CTRS – Interim Executive Director, 989-673-2050 ext.112, camp@thefowlercenter.org*)

The Coordinator’s responsibilities include:

- staying up to date on federal, state and local guidance
- incorporating those recommendations into our workplace
- training our workforce on control practices, proper use of personal protective equipment, the steps employees must take to notify our business of any COVID-19 symptoms or suspected cases of COVID-19.
- reviewing HR policies and practices to ensure they are consistent with this Plan and existing local, state and federal requirements

RESPONSIBILITIES OF SUPERVISORS

All **Fowler Center** supervisors must be familiar with this Plan and be ready to answer questions from employees. Additionally, **The Fowler Center** expects that all supervisors will set a good example by following this Plan. This includes practicing good personal hygiene and jobsite safety practices to prevent the spread of the virus. Supervisors must encourage this same behavior from all employees.

The Fowler Center will require and keep a record of all self-screening protocols for all employees or contractors entering the worksite, including, at a minimum, a questionnaire covering symptoms and suspected or confirmed cases of COVID -19.

The Fowler Center will:

- Keep everyone on the worksite premises at least six feet from one another to the maximum extent possible, including through the use of ground markings, signs, and physical barriers, as appropriate to the worksite.
- Provide non-medical grade face coverings to their employees with supplies of N95 masks and surgical masks reserved, for health care professionals, first responders (e.g., police officers, fire fighters, paramedics), and other critical workers. If office, grounds, or equestrian employees prefer to use their own face covering that is allowed. Dietary staff will be provided clean face coverings for their kitchen shifts. Cabin Counseling and Medical Staff will be provided clean face coverings each day of the camp program.
- Require face coverings inside the cabins for campers and staff. Employees who can maintain distance from one another, and do not work directly with campers, have the option to wear a face mask.
- Increase facility cleaning and disinfection to limit exposure to COVID-19, especially on high-touch surfaces (e.g., door handles), paying special attention to parts, products, and shared equipment (e.g., tools, machinery, vehicles).
- Adopt protocols to clean and disinfect the facility in the event of a positive COVID-19 case in the workplace.
- Make cleaning supplies available to employees upon entry and at the worksite and provide time for employees to wash hands frequently or to use hand sanitizer.
- When an employee is identified with a confirmed case of COVID-19, within 24 hours, notify both:
 1. The local public health department, and
 2. Any co-workers, contractors, or suppliers who may have come into contact with the person with a confirmed case of COVID-19.

- Conduct a daily entry self-screening protocol for all employees or contractors entering the workplace, including, at a minimum, a questionnaire covering symptoms and suspected or confirmed exposure to people with possible COVID-19.
- Train employees on how to report unsafe work conditions.

RESPONSIBILITIES OF EMPLOYEES

We are asking each of our employees to help with our prevention efforts while at work. **The Fowler Center**, understands that in order to minimize the impact of COVID-19 at our facility, everyone needs to play his or her part. We have instituted several best practices to minimize exposure to COVID-19 and prevent its spread in the workplace. This includes specific cleaning efforts and social distancing. While here at work, all employees must follow these best practices for them to be effective. Beyond these best practices, we require employees to report to their supervisors immediately if they are experiencing signs or symptoms of COVID-19, as described below. If employees have specific questions about this Plan or COVID-19, they should ask their Supervisor.

OSHA and the CDC Prevention Guidelines

OSHA and the CDC have provided the following preventive guidance for all workers, regardless of exposure risk:

- Frequently wash your hands with soap and water for at least 20 seconds. When soap and running water are unavailable, use an alcohol-based hand rub with at least 60% alcohol.
- Avoid touching your eyes, nose, or mouth with unwashed hands.
- Follow appropriate respiratory etiquette, which includes covering for coughs and sneezes.
- Avoid close contact with anyone who is sick.
- Maintain appropriate social distance of six feet to the greatest extent possible.

Additionally, employees must familiarize themselves with the symptoms and exposure risks of COVID-19. The primary symptoms of COVID-19 include the following:

- Dry cough;
- Shortness of breath or difficulty breathing

Or at least two of these symptoms:

- Fever (either feeling feverish or a temperature of 100.4 degrees or higher);
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell

Individuals with COVID-19 may also have early symptoms such as, diarrhea, nausea/vomiting, and runny nose.

If you develop a fever and symptoms of respiratory illness, such as an atypical cough or shortness of breath, **do not report to work**. You must also notify your supervisor immediately, and consult your healthcare provider. Similarly, if employees come into close contact with someone showing these symptoms, they must notify their supervisor immediately and consult your healthcare provider. We have the responsibility to work to identify and notify all employees who have close contact with individuals with COVID-19 symptoms. “Close contact” is not brief or incidental contact with a person with COVID-19 symptoms.

The CDC defines “close contact” as either:

- Being within roughly six feet of a COVID-19 infected person or a person with any symptom(s) for a “prolonged period of time;” (the CDC estimates range from 10 to 30 minutes, or,
- Having direct contact with infectious secretions of a COVID-19 infected person or a person with any COVID-19 symptom(s) (i.e., being coughed on).

HEALTH AND SAFETY PREVENTATIVE MEASURES

The **Fowler Center** has put a number of best practices and measures in place to ensure the health and safety of identified groups of individuals. With each group of individuals, our Plan is focused on three lines of defense – limiting the number of people together at a time, sanitizing all areas, and requiring appropriate personal protection equipment.

Minimizing exposure from co-workers.

The Fowler Center is taking the following steps to minimize exposure from co-workers to COVID-19 by educating employees on protective behaviors that reduce the spread of COVID-19 and provide employees with the necessary tools for these protective behaviors, including:

General Education:

- Posting CDC information, including recommendations on risk factors.
- Providing tissues and no-touch trash bins to minimize exposure to infectious secretions.
- Informing employees of the importance of good hand hygiene. Regularly washing hands with soap and water for at least 20 seconds is one of the most effective ways for employees to minimize exposure to COVID-19. If soap and water are not readily available, employees should use alcohol-based hand sanitizer that is at least 60% alcohol. If hands are visibly dirty, soap and water should be chosen over hand sanitizer.
- Encourage good hand hygiene by ensuring that adequate supplies of soap and hand sanitizer are maintained and placing hand sanitizers in multiple locations.
- Discourage handshaking and encourage the use of other non-contact methods of greeting.
- When possible, avoid the use of other employees' phones, desks, offices, other work tools and equipment, and other commonly touched surfaces.
- If the above cannot be avoided, clean and disinfect them before and after use.

Social Distancing:

- Limit in-person meetings to fresh air spaces if possible. If in-person meetings are necessary, a 6-foot distance between individuals will be maintained.
- Encourage and require social distancing to the greatest extent possible while in the workplace.
- Encourage employees to minimize ridesharing. If this cannot be avoided, while in vehicles, employees must ensure adequate ventilation.
- Consider use of masks.
- Do not share food utensils and community food with other employees.
- In areas where employees work within 6 feet of each other, computer stations are moved or repositioned to increase distance.

Other considerations:

- Useful Information

- Tuscola Behavioral Health Systems COVID-19 Support Line: Starting August 13, 2020. 989-673-6191, M-F 8:30 am – 4:30 pm. Staffed by mental health professionals. For those not currently receiving services through TBHS in Tuscola County.
- Tuscola County Health Department: 989-673-8114, www.tchd.us

Minimizing exposure from those outside of our workforce including campers, family members, vendors, and the public.

- The Fowler Center business practices are evaluated to ensure safety and health of all individuals.
- The Fowler Center Office is closed to the general public. Individuals should call our office number and speak to staff over the phone or call to schedule a meeting or tour.
- Social distancing practices to be observed:
 - 6-foot distances will be marked in areas where individuals might gather/wait
 - In person meetings are to be made by appointments only
 - Limit the public allowed into camp.
 - Minimize face to face contact
- Information is posted throughout the worksite educating individuals on ways to reduce the spread of COVID-19
- Any individual entering Fowler Center facilities may have their temperature checked and/or a questionnaire completed prior to entry.
- Individual symptoms will be observed and individuals displaying symptoms of COVID -19 will be removed from the workplace.
- Physical barriers between Fowler Center employees and customers will be considered in high volume areas.
- Visitors will not be allowed during camp programs unless required and prescheduled by administration.
- Weekday deliveries will be scheduled to the greatest extent possible. Vendors will be asked to drop packages outside buildings if possible.

IN THE EVENT OF A SUSPECTED OR CONFIRMED CASE

- Within 24 hours, The Fowler Center will notify the local health department and any co-workers, contractors, vendors, or suppliers who may have come into contact with the person with a confirmed case of COVID-19 (while not disclosing the identity of the employee to ensure the individual’s privacy).
- Ensure that the entire workplace, or affected parts thereof (depending on employee’s presence in the workplace), is thoroughly cleaned and disinfected.
- If necessary, close the work area or workplace, until all necessary cleaning and disinfecting is completed.
- Communicate with employees about the presence of a confirmed case and the cleaning/disinfecting plans and when the workplace will reopen.

INDIVIDUALS' RETURN TO THE FOWLER CENTER

After symptomatic with COVID-19 (non-tested) and positive COVID-19 diagnosis. Use one of the below strategies to determine when individual can return to work or programs.

1. Tested positive with no symptoms: Exclude from work or programming until:
 - a. 10 days have passed since your positive viral rest for COVID-19.

2. Non-Test, symptomatic, supposed COVID-19. Exclude from work or programming until:
 - a. At least 24 hours have passed since recovery defined as resolution of fever without the use of fever-reducing medications **and**
 - b. Improvement in respiratory symptoms (e.g., cough, shortness of breath); **and**,
 - c. At least 10 days have passed since symptoms first appeared.

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html>

FACILITY SANITIZATION

- The Fowler Center will use disinfectants effective against SARS-CoV-2 (COVID-19) listed on the EPA website. This includes a household bleach solution (5%-6% concentration) of 1-quart water & 1/3 cup bleach.
- A Fowler Center housekeeping staff will be responsible for daily cleaning and sanitizing of cabins, bathrooms, and general gathering areas during camp sessions as outlined under “Procedures during Overnight and Day Camp Programs”.
- Dietary staff will be responsible for the kitchen and dining hall when utilized during camp programs.
- All other days employees will be responsible for sanitizing their own workspaces.
- Employees will also sanitize frequently touched surfaces multiple times throughout the day, but at least every 2 hours.
- If the area has been unoccupied for 7 or more days a normal cleaning routine will be sufficient as the virus has not been shown to survive on surfaces longer than this time (CDC website).

Cleaning and Disinfecting the facility if there is a confirmed case:

- a. Close off the area.
- b. Open outside windows and doors if able to increase air circulation.
- c. Wait 24 hours to clean or disinfect. If unable to wait 24 hours, wait as long as possible.
- d. Cleaning staff should wear appropriate PPE.
- e. Clean and disinfect all areas used by the sick person.
- f. Once cleaned and sanitized areas will be open for use again.
- g. If the area has not been used by the person within the last 7 days a normal cleaning routine will be sufficient.

This Plan is based on information and guidance from the CDC and OSHA at the time of its development. The safety of our employees and visitors remain the top priority at **The Fowler Center**. We recognize that all individuals are responsible for preventing the spread of COVID-19 and reduce the potential risk of exposure to our workforce and visitors. As the COVID-19 outbreak continues to evolve and spread, **The Fowler Center** is monitoring the situation closely and will update our guidance based on the most current recommendations from the CDC, World Health Organization (WHO), OSHA, ACA, our local health department, and any other public entities.

PROCEDURES DURING DAY AND OVERNIGHT CAMP PROGRAMS

Parent Communication: Families will receive phone calls to ensure understanding of new COVID-19 procedures at camp, new required paperwork, and the confirmation of their camper's attendance at camp programs. A pre-camp email will be sent to all registered families as well.

This email will include:

- a. Who to contact to discuss any questions/concerns related to attending camp.
- b. Explanation of our health screening process.
- c. Expectations of the family prior to attending camp.
- d. Our communication policy in case of a COVID-19 occurrence at camp.
- e. A reminder about contacting their doctor if they have immunocompromised camper.

Camper Configuration: program elements and operations will be modified to ensure small groupings of campers and social distancing protocols between camper groups. Program elements that cannot function for small groups or with social distancing protocols have been eliminated.

Camper Lodging: campers will occupy single housing units at a capacity between 10 and 16 campers and 3-4 counselors. If not able to sleep every other bed, campers will sleep with heads opposite. Cubbies are also between beds to provide physical separation. Housing assignments for campers and staff will not change for the duration of each session.

Program Activities: campers will participate in programs in their cabin group. Activities will be led by the staff in that cabin group with support from on-site administrator of that program. The only exceptions will be a) waterfront where a lifeguard is required and will be working with each group who comes down, and b) horseback riding where the train Equestrian Supervisor will be leading each group that comes down.

Meals and Food Service: meals will be prepared and distributed by trained food service staff. Cabins will be assigned to separate outdoor or indoor eating areas for each cabin group.

- Meals will be individually bagged or boxed for each camper and staff.
- Individual condiments, drinks, etc will be utilized as much as possible.
- Assigned areas will remain consistent for the duration of the session.

Large group program elements: will only take place if appropriate social distance is possible with modifications. Any large group activities that cannot enable distancing between groups will be eliminated.

Examples include:

- Large group games that allow campers to participate at stations with their cabin group.
- Large group performances that allow campers to observe while sitting with their cabin group.

Emergency Procedures: will be modified as much as possible to allow for social distancing of groups however the immediate health and safety of all campers and staff will be prioritized in situations of a missing camper, lost swimmer, facility fire, severe weather, intruder on site, or other critical emergency.

Sanitization Procedures: The Fowler Center will utilize up-to-date knowledge of virus transmission and consider the impact of indoor versus outdoor conditions.

- **General Common Spaces:** will be sanitized daily by housekeeping staff.
- **Staff Lodge:** unoccupied rooms will be left sanitized and locked. Rooms will be sanitized after every use by the health staff.
- **Medical Room:** frequently touched surfaces will be sanitized throughout the day by healthcare staff.
- **Dining Area:** sanitized after every meal by dietary staff if utilized; not used for activities except in bad weather.
- **Cabin Bathrooms:** sanitized by dedicated housekeeping staff each morning. Cabin Counselors will be responsible for sanitizing toilets and showers after each use as well as high touch surfaces throughout the day.
- **Lodging Spaces:** cleaned and sanitized daily by counselors.
- **Kitchen:** follow health department guidelines. Only kitchen staff permitted in the kitchen
- **Camping and Cooking Equipment:** washed and sanitized between each use
- **Program Areas (indoor):** supplies sanitized between each group. Space sanitized daily.
- **Program Areas (outdoors):** supplies/equipment sanitized between each group.

Health Procedures and Precautions: in addition to standard health procedures the following additions and modifications will be made to mitigate the risk of COVID-19.

Pre-Arrival for Campers: all families will be contacted to complete a daily health assessment 14 days prior to arrival.

Pre-Arrival for Staff: all seasonal and year-round staff working with the camp program will complete daily health assessments 14 days prior to their involvement in camp sessions. Staff will not leave camp property for the duration of the camp session.

Camper Drop-off and Pick-up: Campers will only have one adult accompany them for check-in and check-out unless other arrangements are required due to camper behavior or need. Individuals dropping off/picking up campers are asked to wear a mask when interacting with Fowler Center staff and will not be permitted to enter the camper cabins. Check in and Check out will be performed outside to the greatest extent possible.. Camp staff will coordinate a staggered arrival and departure with stations. Every person on camp for check-in and check-out will have their temperature checked by a Fowler Center staff. Any camper with a temperature over 99.4 will not be permitted to stay at camp.

Daily Screenings counselors will take temperatures for themselves and campers twice per day and submit those reports to the Health Officer.

Standard Health Office Operation Modifications Medication will be distributed on cabin porches or in an outdoor setting preferably. Any camper with a temperature of over 100.4 will be monitored for two hours, isolated, and sent home if fever persists.

Facial Coverings at Camp

Staff are required to wear facial coverings when:

- They are inside of any building or enclosed space.
- Whenever interacting with others closer than six feet for extended periods greater than 15 minutes.
- Staff will be provided with a clean facial covering each day if they are not able to provide their own.

ALL campers are not mandated to wear facial coverings as some are not medically able to or will not tolerate wearing them. However, The Fowler Center encourages and asks campers to bring a mask and wear it if they are able to in the following circumstances:

- They are inside of any building or enclosed space.
- If they are not able to follow social distancing protocols or they are not aware of personal space and boundaries.

Handwashing/Disinfecting Hands: Staff and campers will be informed on proper handwashing technique during each camping session. Staff and Campers are to wash their hands with soap and water or utilize hand sanitizer with at least 60% alcohol:

- Before eating
- After being in contact with someone who may have been sick
- After touching frequently touched surfaces
- After using the restroom
- After using common items such as sports equipment, computer equipment, craft supplies etc.
- After coughing, sneezing or blowing your nose.
- Before and After activities where equipment/materials are shared.

Response and Management of Case(s) or Probable Case(s):

- Send anyone who becomes symptomatic home immediately.
- If a camper has a fever of 100.4 they will be isolated and monitored for 2 hours the Fowler Center will isolate the camper in a safe location until the camper can be picked up. Campers will be monitored at all times.
- If a staff member begins to feel ill during the day, they should go home immediately. If they cannot go home immediately, they shall remain isolated and wear face covering.
- Staff and families are required to report to the camp if they become symptomatic or if receive positive COVID-19 test results. When notifying parents that COVID-19 was present in the camp, remember to respect the privacy of campers by not sharing health information.
- If a camper, staff member, family member or visitor to camp becomes ill, contact will be made with the State of Michigan department of Licensing and Regulatory Affairs.

Maintaining Staffing Ratios in the event of illness of staff: The Fowler Center staffs according to Licensing Guidelines. In the event that Staff becomes ill, campers may need to be picked up due to staff/camper ratio.

Training Staff:

Staff will be trained on:

- a. How to support camper's emotional needs
- b. Workplace infection-control policies
- c. Proper use of PPE
- d. Reporting unsafe working conditions.
- e. Characteristics and signs/symptoms of COVID-19
- f. Prevention measures to limit the spread of COVID-19
- g. Staff obligation to notify their supervisor of exposure or symptoms of COVID-19
- h. Camps response plan for suspected or confirmed COVID-19
- i. Temperature and symptom screenings for staff and campers.

PROCEDURES FOR EQUINE LESSONS

Purpose: The health and safety of our Fowler Center community is our top priority. As a result, the following guidelines have been established to protect our participants, staff, volunteers and community members with the guidance of our state and local public health officials, the Centers for Disease Control, the American Camp Association, and PATH Intl.

Daily Health Screening- Ask yourself the following questions prior to coming to the property. If the answer is YES to any of the questions, please call the The Fowler Center, Inc. Equestrian Supervisor, Mary Kate, at 989-823-4686. We ask that you give us 24 hours' notice of cancellation but understand that, if illness arises the day of your lesson, this degree of notification is impossible. It is important that you CALL the Equestrian Supervisor to notify staff of your absence.

Questions to Ask Yourself Prior to Coming to The Fowler Center, Inc.

- Are you feeling unwell? Tired, body aches, sore throat, GI upset, etc.
- Have you or anyone you know shown symptoms of COVID-19? These include: Shortness of breath, difficulty breathing, coughing, fever, sore throat, prolonged sneezing, body aches, GI upset, loss of taste/smell, etc.
- Did anyone in your household (spouse, significant other, child, roommate, etc.) encounter a co-worker or anyone who is symptomatic?
- Has anyone in your household been exposed* to anyone else who has tested positive or has had symptoms (being treated as a positive case) for COVID-19?

Exposure Guidelines

Exposure to confirmed or suspected case of COVID-19

*Exposure is defined as being exposed to a household member, intimate partner, individual providing care in a household without using recommended infection control precautions, or an individual who has had close contact (< 6 feet) for a prolonged period of time (greater than 15 minutes)

- Participant will need to stay home until 14 days after last exposure.
- Participant will self-monitor for symptoms.
- If the participant becomes sick while at The Fowler Center, Inc., they should notify a Fowler Center staff member, go home immediately, self-isolate and call their doctor.

Return to The Fowler Center

After symptomatic with COVID-19 (non-tested) and positive COVID-19 diagnosis. Use one of the below strategies to determine when individual can return to work or programs.

1. Tested positive with no symptoms: Exclude from work or programming until:
 - a. 10 days have passed since your positive viral rest for COVID-19.

2. Non-Test, symptomatic, supposed COVID-19. Exclude from work or programming until:
 - a. At least 24 hours have passed since recovery defined as resolution of fever without the use of fever-reducing medications **and**
 - b. Improvement in respiratory symptoms (e.g., cough, shortness of breath); **and**,
 - c. At least 10 days have passed since symptoms first appeared.

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html>

Participant Procedures

Prior to First Class

- Review and sign
 - Equine Lessons Policies and Procedures
 - Acknowledgement of Risk Form

Weekly Class Routine

- Only one parent/guardian will be allowed to accompany the participant to the property.
- Please do not arrive early. If you arrive early please wait in car until the start of rider lesson.
- Riding will take place in an outdoor arena. In the case of rain, riding will take place in the indoor arena.
- Participants and family members must wash hands at the handwashing station upon arrival. Hand sanitizer may be used if handwashing station is not available at the time.
- Equestrian Supervisor will take temperature of those coming on property.
- Clean pens will be available to sign in. After signing in, place the used pen in the basket labeled “used” so that it can be disinfected
- Participants and family members must read the Daily Health Screening and initial on the sign in sheet that they are currently symptom free.
- Equestrian Supervisor will tack up horse.
- Participants must wear a mask while mounting horse and during final girth check by Equestrian Supervisor.
- Masks may be removed once an independent participant has mounted and a final girth check has been completed. Once the lesson is finished, the mask must be put back on before the participant dismounts.
- Participants will either have their own helmet or will use one from The Fowler Center, Inc. The Fowler Center, Inc. Helmets will be disinfected after each use by staff.
- Families will be asked to leave promptly after class to allow for disinfecting and to limit the number of people on site.

Participant Responsibilities

- Bring your own water bottle.
- Make sure participants and family members have appropriate foot wear and clothing. You will not be able to borrow these items from The Fowler Center, Inc..
- Arrive on time for your lesson.
- Participants will not be allowed to assist in tacking their equine for the lesson. Best Practices to Reduce Disease Transmission
- Wash your hands often with soap and water for at least 20 seconds.
- If soap and water are not available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Avoid touching your nose, eyes and mouth with unwashed hands.
- Stay at least 6 feet from other people.
- Cover coughs and sneezes with a tissue or your elbow. Wash hands afterwards.
- Wear a mask during mounting, final girth check, and dismounting.
- For more information on appropriate mask use and other precautions, see CDC Recommendations.

Facility Protective Measures

- No riders in Tack Room
- Everyone on the property will be advised to avoid physical contact with others and keep six feet social distancing, where possible.
- Disinfectants used on the property will follow the EPA recommendations.
- Frequently touched surfaces will be cleaned and disinfected twice daily.
- Regular housekeeping practices for bathrooms and common areas will be enhanced to cleaning twice daily.

Confirmed Case of COVID-19 on the Fowler Center, Inc. Property

- If any person who comes on property tests positive for COVID-19 or is exposed to someone who has tested positive for COVID-19, they must inform The Fowler Center, Inc. and the property will be temporarily closed.
- The Fowler Center, Inc. will report the exposure to the Tuscola County Health Department within 24 hours.
- Staff, participants, and volunteers will be notified of their possible exposure or indirect exposure to COVID-19 with strict adherence to HIPPA guidelines within 24 hours.
- The Fowler Center, Inc. will perform enhanced cleaning and disinfecting prior to reopening.
- The Fowler Center, Inc. will consult with the Tuscola County Health Department on when and how to re-open.